

REGULAR MEETING OF THE
DISABILITY ADVISORY
COMMITTEE CULVER CITY,
CALIFORNIA

February 9, 2022
6:30 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:36 P.M. via Webex.

Members Present: Robyn Tenensap, Chair
Jorge Alvarez, Member*
Janice Goldhaber, Member
Dr. Janet Cameron Hoult, Member
Carmen Ibarra, Member
Dr. Jay Shery, Member**
Marcy Sookne, Member

*Member Alvarez exited the meeting at 8:50 P.M.

**Member Shery exited the meeting at 7:53 P.M.

Absent: Jorge Sandoval, Vice Chair
Lisette Palley, Member

Staff Present: Jill Thomsen, Recreation and Community
Services Supervisor
Melanie Morales, Recreation and Community
Services Specialist
Terrica Miller, Administrative Clerk

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Terrica Miller, Administrative Clerk, indicated that the Pledge of Allegiance had been inadvertently placed on the agenda.

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Pledge of Allegiance

Member Shery led the Pledge of Allegiance.

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Public Comment for Items NOT On the Agenda

Chair Tenensap invited public comment.

Terrica Miller, Administrative Clerk, indicated that no public comment had been received.

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Consent Calendar Items

Item C-1

DAC - Approval of the Minutes for the Disability Advisory Committee Meeting of December 8, 2021

MOVED BY MEMBER IBARRA AND SECONDED BY MEMBER GOLDBABER THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE MEETING OF DECEMBER 8, 2021 AS SUBMITTED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SHERY, SOOKNE,
TENENSAP
NOES: NONE
ABSENT: PALLEY, SANDOVAL

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

DAC - Discussion Regarding The Culver City Police Department Disability Stickers Program

Terrica Miller, Administrative Clerk, reported that the presentation had been made at the last meeting, but the Committee had been unable to discuss the item at that time as it had not been agendized.

Jill Thomsen, Recreation and Community Services Supervisor, reported that Pete Hernandez with the Culver City Police Department (CCPD) was present to answer any questions.

Responding to inquiry, Pete Hernandez indicated that he was not aware of reasons why CCPD had not consulted the Disability Advisory Committee for input when the program was formulated and he indicated that he could investigate and return with additional information for the Committee.

Chair Tenensap reported being involved with previous discussions about the topic and noted her discomfort with having a sticker on the door identifying her as a disabled person.

Discussion ensued between Mr. Hernandez, staff and Committee Members regarding the genesis of the idea; other agencies involved with a similar program; voluntary participation; positive feedback from participants; parents with disabled children; reasons the police could come to the door; providing notification to police officers that there is someone inside who could have difficulty communicating with them; use of color coded dots rather than specifically stating that a person is disabled; a suggestion to revisit the issue; concern that the Committee was not involved in a project that is directly related to the disabled community; using the Committee as a resource moving forward; providing peace of mind for parents; and incorporating changes in the next version of the sticker.

Eddie Bascaron, CCPD Sergeant, expressed agreement that the DAC should have been involved in the process; noted the opportunity for involvement in the future; he pointed out that the program is voluntary; and discussed peace of mind for parents.

Additional discussion ensued between staff and Committee Members regarding taking a look at how the DAC connects with CCPD and other departments; ensuring that the DAC is incorporated into decision making processes; the Culver City Fire Department (CCFD) system; different processes between CCFD and CCPD; exploration of whether Silver Alert is an option for CCPD; the different context of interaction between residents and CCPD vs. CCFD; the DAC as an under-utilized resource; finding ways to connect to various services and agencies; Partnerships in Policing; proactive outreach; the

ability to put the sticker on a car; officer awareness of the sticker program; training provided for dealing with people with disabilities; those not responding properly to commands or instructions; concern with an incident where a deaf individual had their hands handcuffed behind their back and could not sign; recommending other possibilities for stickers at a future date; communicating suggestions to CCPD for the next phase of the program; and making individual recommendations vs. making recommendations as the Committee; slowing the process down; creating a working relationship with CCPD and CCFD; and the Committee achieved consensus to agendize a discussion of the CCPD sticker program to provide recommendations to CCPD.

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Item A-2

DAC - Receive and File Calendar Regarding Upcoming 2022 DAC Meetings and Disability and Social Services Programs

Discussion ensued between staff and Committee Members regarding staff agreement to correct a typographical error to indicate 2022, rather than 2021; the date chosen for the Abilities Carnival; other events taking place in October; the Drive Through Abilities Carnival on October 10, 2021; attendees in costume; and games.

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER GOLDBABER THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE THE CALENDAR OF UPCOMING 2022 FAC MEETINGS INCLUDING THE CARNIVAL ON OCTOBER 9, 2022, WITH OCTOBER 16, 2022 AS A BACK UP DATE IF NECESSARY.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDBABER, HOULT, IBARRA, SHERY, SOOKNE,
TENENSAP
NOES: NONE
ABSENT: PALLEY, SANDOVAL

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Item A-3

DAC - Discussion of Specific Outcome-Based Goals for the Disability Advisory Committee in Calendar Year 2022

Jill Thomsen, Recreation and Community Services Supervisor, introduced the item; noted that the Committee had been planning on creating a work plan; reported that the City Council had chosen to require a work plan from all City Commissions, Boards and Committees (CBCs); she provided the work plan for the Parks, Recreation and Community Services Commission to consider for reference; and she asked that each Committee Member suggest two specific in the items for the Committee to consider for inclusion in the work plan.

Discussion ensued between staff and Committee Members regarding allowing more time for Committee Members to formulate ideas; the email sent to Committee Members alerting them about the agenda item that was agreed upon at the previous Committee meeting; and reflection of the discussion in the meeting minutes.

Additional discussion ensued between staff and Committee Members regarding proposed ideas for the work plan including: outreach to City departments and CBCs to increase the visibility of the Committee to improve collaboration and use of the Committee as a resource; clarifying the capabilities of the Committee; marketing the Committee; clarification that the Committee can act as a resource around policies and activities for things that affect those with disabilities; the Disability Coordinator; the contract with Special Services Group (SSG); the ADA (Americans with Disabilities Act) staff position; making a recommendation that the City consider having a person serve as the clearing house for ADA compliance issues; the need for additional discussion; development of relationships with agencies that serve people with disabilities in the City; creation of subcommittees to achieve goals in the next fiscal year; understanding the services available in the community; a suggestion to invite various non-profits to address the Committee; the process to alert someone to address insufficient handicapped parking spots; compliance; Culver Connect; the open ADA Compliance Officer position; making it clear to the public who they can contact for assistance with accessibility issues; the need for the public to have concerns addressed and are not lost in the system; promoting disability awareness; Disability

Awareness Month in October; promoting achievements by people with disabilities, and education about proper etiquette in dealing with those with disabilities; People First Language training scheduled for the April Committee meeting; the importance of marketing; building partnerships between local non-profit service agencies that serve people with disabilities in the City and the DAC; the importance of creating a list of specific and attainable items; and understanding how community organizations can serve residents and be impactful to them.

Member Shery exited the meeting.

Further discussion ensued between staff and Committee Members regarding defining the role of a point person within the City to address ADA issues; creation of a needs assessment and strategic plan around the needs of the disabled; ongoing evaluation of the needs of persons with disabilities in Culver City as the City changes in order to have an impact on decision making; improving services to residents; support for hiring a consultant to conduct a disability needs assessment for the City; collaboration with staff to create an initial needs assessment survey of disabled residents and organizations to identify areas for the consultant to focus on to drive the needs assessment to truly address the needs of the disabled population; going beyond ADA compliance; streamlining the process for individuals that have concerns impacting people with disabilities; and the annual process to make requests.

Member Sookne moved that the DAC direct Member Ibarra to work with staff to edit the proposed work plan as necessary and turn in the final product. Member Goldhaber seconded the motion and the discussion continued.

Additional discussion ensued between staff and Committee Members regarding Committee consensus to allow Member Ibarra to work with staff to edit the work plan as necessary; insufficient time for additional Committee review of the changes; requesting a special meeting; the ability to email a draft to individual Committee Members for individual comment; Brown Act Rules; concern with receiving too much comment and too many changes; a suggestion to add Member Alvarez to the group so that he can be part of the final product; and the need to move forward in a timely manner.

The Committee agreed that the work plan include the following items:

1. Internal communication with City departments and other CBCs on the mission of the DAC; and,
2. Create a list of local non-profits to make a presentation at upcoming DAC meetings; and,
3. Work with staff to create an initial needs assessment survey to gather data to create a scope of work for creation of a potential strategic plan; and,
4. Streamline the process for individuals that have concerns impacting people with disabilities; and,
5. Raise Disability Awareness in Culver City.

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Item A-4

DAC - (1) Create Disability Advisory Committee Work Plans; (2) Draft A Written Report to the City Council Regarding the Work Plans; and (3) Authorize Transmittal of the Report to the City Council

MOVED BY MEMBER ALVAREZ AND SECONDED BY MEMBER GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE DIRECT STAFF TO WORK WITH MEMBER IBARRA TO MAKE AGREED UPON CHANGES TO THE DRAFT AND TRANSMIT THE REPORT TO THE CITY COUNCIL AFTER MEMBER ALVAREZ HAS A CHANCE TO REVIEW THE DOCUMENT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDHABER, HOULT, IBARRA, SOOKNE,
TENENSAP
NOES: NONE
ABSENT: PALLEY, SANDOVAL, SHERY

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Item A-5

DAC - (1) Review of Access for Persons With Disabilities at Specific Areas in the City of Culver City Including Crosswalks, Streets, and Lighting; (2) Discussion of the

February 9, 2022

Process for the Transmitting of the Disability Advisory Committee's Priorities to the City Council

Terrica Miller, Administrative Clerk, introduced the item.

Discussion ensued between staff and Committee Members regarding deferring the item to the next meeting; a request for Committee Members to identify intersections that need to be addressed at the April meeting; Committee Members who have had accidents in the City due to accessibility issues; the comprehensive list previously created but not addressed; changes made to the downtown area since the list was created; and Committee consensus was achieved to table the two-part agenda item to the next meeting.

Additional discussion ensued between staff and Committee Members regarding time sensitive items and tabling the remaining items on the agenda.

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Item A-6

DAC - Discussion Regarding the Disability Advisory Committee's Recommendations to City Council for the Fiscal Year 2022/2023 Parks, Recreation and Community Services Department Budget

Terrica Miller, Administrative Clerk, introduced the item and presented the budget letter from last year for reference.

Discussion ensued between staff and Committee Members regarding the ability of the Committee to recommend that the City Council provide funding for the Public Works Department to address repairs to walkways and curbs to make a greater impact and address situations in a more timely manner; making specific recommendations; the need for funding to make the repairs; support from the DAC for prioritizing the needs of the disabled population; the backlog of repairs to make the City more accessible to people with disabilities; the importance of using People First language; and Committee consensus to adjust wording to read: "We unanimously passed a motion requesting that the City Council consider increasing the Public Works Maintenance Operations Division funding by 50%. We believe the additional staffing will be needed to address the backlog of items on the Public Works checklist. We feel this is vitally important to ensure that our streets,

sidewalks, and public spaces are accessible to people of all abilities."

Members Alvarez exited the meeting.

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE SEND THE DOCUMENT AS REVISED TO THE CITY COUNCIL.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GOLDHABER, HOULT, IBARRA, SOOKNE, TENENSAP
NOES: NONE
ABSENT: ALVAREZ, PALLEY, SANDOVAL, SHERY

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Item A-7

DAC - [Standing Item: Any or all of the Following Actions, If Desired] (1) Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc Subcommittees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s)

The Committee chose to defer the standing item to the next meeting.

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Public Comment for Items NOT On the Agenda

Chair Tenensap invited public comment.

Terrica Miller, Administrative Clerk, indicated that no public comment had been received.

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Receipt of Correspondence

None.

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Items from Disability Advisory Committee Members/Staff

Disability Advisory Committee
February 9, 2022

Member Hoult discussed the second Culver City Book Festival to be held on February 26 at the Wende Museum and reported that a book put together by L.A. Goal would be available there.

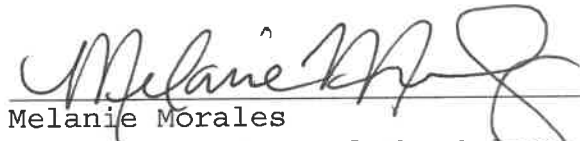
Jill Thomsen, Recreation and Community Services Supervisor, thanked everyone for their patience with the challenging meeting noting that she was looking forward to the People First presentation scheduled for the April meeting.

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Adjournment

There being no further business, at 8:57 P.M., the Disability Advisory Committee adjourned to a regular meeting to be held on Wednesday, April 13, 2022 at 6:30 P.M. via Webex.

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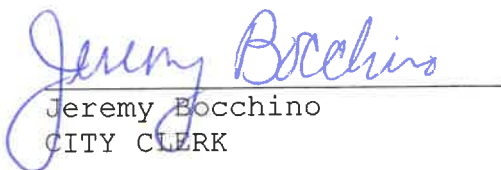
Melanie Morales
ACTING SECRETARY of the Culver City Disability Advisory
Committee
Culver City, California

APPROVED 6/8/2022



Robyn Tenensap
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Bocchino
CITY CLERK

28 AUG 2023
Date