SPECIAL MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

July 17, 2019
7:00 P.M.

Call to Order & Roll Call

Chair Zeidman called the special meeting of the Parks, Recreation and Community Services Commission to order at 7:12 P.M. in the Mike Balkman Chambers at City Hall.

Present:	Scott Zeidman, Chair Palvi Mohammed, Vice Chair Kay Heineman, Commissioner
Absent:	Paula Amezola, Commissioner William Rickards, Commissioner

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Pledge of Allegiance

Patricia Mooney, Senior Management Analyst, led the Pledge of Allegiance.

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Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Consent Calendar

Item C-1

PRCSC - Approval of Minutes for the Joint Parks, Recreation and Community Services Commission and Culver City Committee on Homelessness Meeting on April 23, 2019

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY VICE CHAIR MOHAMMED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE JOINT MEETING OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AND CULVER CITY COMMITTEE ON HOMELESSNESS ON APRIL 23, 2019.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

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Item C-2

PRCSC - Approval of Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of June 4, 2019

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY VICE CHAIR MOHAMMED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION ON JUNE 4, 2019.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

PRCSC - (1) Administration of the Oath of Office to the Reappointed Parks, Recreation and Community Services (PRCS) Commission Member; and, (2) Selection of Chair and Vice Chair of the PRCS Commission.

Patricia Mooney, Senior Management Analyst, administered the Oath of Office to Scott Zeidman.

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

MOVED BY CHAIR ZEIDMAN AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: SELECT PALVI MOHAMMED TO SERVE AS THE CHAIR OF THE PRCS COMMISSION FOR FISCAL YEAR 2019/2020.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

Discussion ensued between staff and Commissioners regarding standard procedures and clarification that if Commissioner Amezola does not care to serve as Vice Chair, she has the ability to turn it down at a future meeting.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: SELECT PAULA AMEZOLA TO SERVE AS THE VICE CHAIR OF THE PRCS COMMISSION FOR FISCAL YEAR 2019/2020.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

Chair Mohammed discussed Commission accomplishments; ongoing items; and he indicated that he was looking forward to a great year.

Commissioner Zeidman expressed appreciation for his reappointment and support for the appointment of Chair Mohammed; he noted that the Commission had been more active over the last several years; and he expressed appreciation for/to the new Director.

Commissioner Heineman noted that communication had improved; she encouraged the new Chair and Commissioners to attend more events and increase their visibility in the community; and she wanted to see the Commission look at gaining community input for improvements at Lindberg Park.

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Item A-2

PRCSC – Receive and File the Report Regarding the Celebration of July 2019 as Parks Make Life Better! Month

Corey Lakin, Parks, Recreation and Community Services Director, provided a presentation on Parks Make Life Better! Month; discussed summer camps in the City; highly utilized facilities; departmental goals; nature; sustainability; available services and programs; community benefits; and he thanked Commissioner Heineman for attending the July 8, 2019 meeting to receive the proclamation from the City Council that pronounced July as "Parks Make Life Better!" Month.

Chair Mohammed then acknowledged the City Council's pronouncement by reading the proclamation aloud.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING THE CELEBRATION OF JULY 2019 AS PARKS MAKE LIFE BETTER! MONTH.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

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Item A-3

PRCSC - Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees

Commissioner Heineman reported attending the Senior Center meeting; discussed financial difficulties due to declining membership; the plan to reevaluate programs; entertainment costs; and costs for the fitness room.

Discussion ensued between staff and Commissioners regarding debt; losses; and unanticipated expenses;

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE REPORTS FROM THE MEMBERS OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

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Item A-4

PRCSC – (1) Adoption of Motions Appointing Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) [If Desired] Formation of PRCS Commission Ad Hoc Subcommittees; and, (3) [If Desired] Adoption of Motions Appointing Commissioners to the Newly Formed Ad Hoc Subcommittees

Commission consensus was achieved to defer appointment of Commissioners as liaisons to outside associations and

committees to the next Commission meeting when the full Commission could be available.

Discussion ensued between staff and Commissioners regarding formation of a Committee to discuss Lindberg Park; outreach; the consultant; the process; next steps; communication with the homeowner association; conducting surveys; no actions were taken on parts 2 and 3 of the agenda item either at this time.

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Item A-5

PRCSC - (1) Review the Fiscal Year 2019/2020 Parks, Recreation and Community Services Commission Meeting Calendar and Make Adjustments, if Necessary; and, (2) Discuss Scheduling a 2019 PRCS Commission Tour of Culver City Parks and Facilities

Discussion ensued between staff and Commissioners regarding cancellation of the September 3, 2019 PRCS Commission Regular Meeting due to the City Council discussion of the General Plan Update on that date; discussion of the Tellefson Park playground design; a suggestion to combine the workshops with regular Commission meetings; alternate dates and venues; the process; voting on the design; a suggestion to hold a Special Meeting on September 10, 2019 at the Elks Lodge; pricing; Commissioner Zeidman contacted the venue for further details and agreed to provide staff with information; meeting time; items necessary for the meeting; holding a special meeting in conjunction with the Tellefson Park Playground Design Workshop #2; items for the September agenda; alternative dates; standing items; agreement that a Parks Tour is not necessary this year; and the focus on Tellefson Park.

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Item A-6

PRCSC - [Standing Item] Receive and File the Parks, Recreation and Community Services Commission Upcoming Agenda Items List

Discussion ensued between staff and Commissioners regarding the Fiesta La Ballona preview; turf consultant results; review of the results for Community Conversation #10; the thorough nature of the minutes for the Community Conversation; the fact that there are few items on the August agenda and whether to cancel the meeting; the need to make Committee appointments; items pushed from the July agenda; brainstorming for Community Conversation #11; and consideration of a potential donation of artwork for the Boneyard.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSENT: AMEZOLA, RICKARDS

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Public Comment - Items Not on the Agenda

Chair Mohammed invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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Items from Staff

Corey Lakin, Parks, Recreation and Community Services Director, invited everyone to attend the Tellefson Park Playground Design Workshop #1 on August 8; discussed Brown Act issues; outreach; changes in the department; vacancies; hiring; the interview process; and he announced Fiesta La Ballona from August 23-25.

Patricia Mooney, Senior Management Analyst, reported that the proclamation for Fiesta La Ballona would be presented at a City Council meeting but the date is in question due to the many special City Council meetings being held.

Discussion ensued between staff and Commissioners regarding special City Council meetings with PRCS items that could require Commissioner presence, and encouragement to all Commissioners to attend the opening for Fiesta La Ballona on August 23.

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Items from Commissioners

None.

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Adjournment

There being no further business, at 8:19 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, August 6, 2019.

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Patricia A. Mooney

Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED August 6, 2019

Palvi Mohammed
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

7 AUG 2019
Date