

OFFICIAL MINUTES

REGULAR MEETING OF THE
CITY COUNCIL, CULVER CITY
HOUSING AUTHORITY BOARD,
AND SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD
CULVER CITY, CALIFORNIA

October 28, 2019
5:30 p.m.

Call to Order & Roll Call

Mayor Sahli-Wells called the regular meeting of the City Council to order at 5:30 p.m. in the Mike Balkman Chambers at City Hall.

Present: Meghan Sahli-Wells, Mayor
Göran Eriksson, Vice Mayor
Alex Fisch, Council Member
Daniel Lee, Council Member
Thomas Small, Council Member

Note: The City Council also sits as Members of the Governing Board(s) convened as part of the meeting.

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Closed Session

At 5:30 p.m. the City Council recessed to Closed Session to consider the following items:

CS-1 CC - Conference with Legal Counsel - Anticipated Litigation
Re: Initiation of Litigation - 2 Matters
Pursuant to Government Code Section 54956.9(d)(4)

CS-2 CC - Conference with Labor Negotiators
City Designated Representatives: City Manager, John Nachbar;
Serena Wright, Assistant City Manager
Employee Organization: Culver City Employees Organization
Culver City Employees Association; Culver City Management Group;
Culver City Police Officers Association; Culver City Fire
Fighters Association; Culver City Police Management Group;
Culver City Fire Management Association; Executive Management

Employees

Pursuant to Government Code Section 54957.6

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Reconvene

Mayor Sahli-Wells reconvened the meeting of the City Council at 6:40 p.m. with all Members present.

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Recognition Presentation

Item R-1

CC - Presentation of Certificates of Recognition to the Participants in the El Marino Language Exchange Program

Mayor Sahli-Wells presented the Certificates of Recognition to the participants in the El Marino Language Exchange Program.

Participants discussed their experiences and benefits of the program.

Mayor Sahli-Wells discussed the value of travel and she thanked the adults who made the program possible.

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Item R-3

CC - A Proclamation in Honor of Filipino American History Month 2019

Council Member Small presented the Proclamation in Honor of Filipino American History month.

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Item R-2

CC - Presentation of a Certificate of Recognition by the Clean Power Alliance to Culver City as "Green Leaders"

Jennifer Ward, External Affairs for Clean Power Alliance, provided background on the organization; discussed energy supply

options; competitive rates; the choice made by Culver City for 100% renewable energy; addressing climate change; recognition for those who make changes; other cities who are early adopters; and she presented Culver City with a "Green Leader" Certificate.

David Haake, Clean Power Alliance Community Advisory Council, thanked the City Council for their leadership and for setting an example that other cities have followed.

Mayor Sahli-Wells noted that Culver City has been using 100% clean energy since May; discussed the sense of urgency; present day challenges created by climate change; the future; and she acknowledged Joe Susca for his work on item.

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Regular Session

Mayor Sahli-Wells convened the meeting of the Culver City Housing Authority Board, and the Successor Agency to the Culver City Redevelopment Agency Board at 7:03 p.m. with all Members present.

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Closed Session Report

Mayor Sahli-Wells indicated nothing to report out of Closed Session.

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Pledge of Allegiance

The Pledge of Allegiance was led by Rick Tuttle.

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Community Announcements by City Council Members/Information Items from Staff

Vice Mayor Eriksson discussed a recent visit from the Swedish Grocers' Association and he announced a meeting at the Senior Center on November 7 to discuss the report from the Police Department on the drone program.

Council Member Fisch invited everyone to attend the regular Committee on Homelessness meeting on October 29.

MOVED BY COUNCIL MEMBER FISCH, SECONDED BY MAYOR SAHLI-WELLS AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE ADJOURNED IN MEMORY OF BEVERLY ZISNER.

Council Member Lee thanked staff and the Disability Advisory Committee for their work on the Abilities Carnival held on October 20 and he discussed services on display; he reported attending a performance of *On Beckett* at The Kirk Douglas Theatre, a Vote 16 Open House at the Wende Museum and the New Works Presentation by the United States Artists Veterans Alliance at West LA College; he invited Housing Department staff to attend a meeting with Mike Bonin on December 12 to discuss the General Plan and coordination of Housing efforts; and he invited Mayor Sahli-Wells to the January 30, 2020 meeting with Los Angeles City Planners to coordinate efforts on Housing in the General Plan.

Mayor Sahli-Wells reported celebrating the recognition of November 1 as Veterans in the Arts and Humanities Day in the state of California.

Council Member Small reported attending the Mountain Film Festival at Robert Frost Auditorium; invited everyone to attend the meeting of the Mobility, Traffic and Parking Subcommittee on October 29 in Council Chambers; and he wished everyone a happy and safe Halloween.

Mayor Sahli-Wells announced a community meeting of the Oil Drilling Subcommittee on October 30; discussed the periodic review of the Community Standards District; the ability to submit comments to the county until November 23; and she invited everyone to the Asian World Film Festival from November 6-14 at the Arclight Culver City.

Ken Powell, Assistant Fire Chief, provided an update on the effects of the recent fires on the Culver City Fire Department and he discussed emergency preparedness.

Discussion ensued between staff and Council Members regarding appreciation to fire fighters for their tireless efforts; addressing concerns about Fire Department readiness with the deployment of so many resources to assist in other areas; prioritization; ensuring proper coverage in Culver City; and

encouragement for everyone to download Everbridge on their phones to enable receipt of alerts.

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Presentations to City Council

Item P-1

CC - Presentation to City Council by the Committee on Homelessness of Potential Low-Cost Solutions for Permanent Supportive Housing

Karlo Silbiger, Culver City Committee on Homelessness Chair, provided background on the Committee and an update on work done; discussed strategies to address issues; policy suggestions for the City Council; work with Upward Bound House and Saint Josephs; planning; actionable steps and the need to take action; the large increase in the number of homeless people in the City; developments coming into the City that will further stress the housing market; things to accomplish within the next year; and he announced that the next annual Homeless Count would be conducted on January 22, 2020.

Mark Lipman, Committee on Homelessness, noted that they were moving into the implementation phase in solving the problem of homelessness; he felt that Culver City could be an example for the region; he discussed providing a new model for permanent supportive housing; finding solutions to homelessness; costs; prefabricated housing for permanent supportive housing; addressing staff concerns; potential configurations; transitioning people off the streets into shelters and then into permanent units; public land; and addressing concerns from the public.

Discussion ensued between the speakers, staff and Council Members regarding additional costs; effective utilization of space; hookups; differences in costs based on location; construction impacts; the number of people dying from homelessness; costs and length of time to build the units and prepare the space; speeding up the process; landlord incentives; the Section 8 program; potential proposals for the former AmVets site; appreciation for the work of the Committee; the Self Help and Recovery Exchange (SHARE) program; Rapid Rehousing; liability; the need for City Council action; vetting by the Committee; and City Council consensus was achieved to direct

the Housing Subcommittee to look at SHARE and the proposal from Mark Lipman.

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Joint Public Comment - Items Not on the Agenda

Mayor Sahli-Wells invited public comment.

The following members of the audience addressed the City Council:

Judith Martin-Straw, Culver City Crossroads, presented the printed edition of Culver City Crossroads for October 2019; discussed educating people on how to have a greener holiday; increased waste from Thanksgiving to Christmas; and easy concrete foundations.

Michael Lynch discussed the recently approved coyote study; actions taken by the South Bay to address the issue; preventative measures; trashcans in the park; and he questioned what was being done to address the problem.

Mayor Sahli-Wells thanked Mr. Lynch for his comments and directed him to speak with staff for additional information.

Antonieta Villamil expressed concern that not enough was being done in the City to address the use of plastic; she discussed the creation and use of recycled plastic to make bricks to address homelessness; and she discussed predatory loans.

Kevin Lachoff discussed the 4th Annual Women in Leadership Luncheon and he invited everyone to the La Ballona Elementary School Fall Festival on November 2.

Colin Diaz, Culver City Chamber of Commerce, thanked those who were able to attend the Women in Business Leadership Luncheon; discussed the recent Culver Next event; and he announced the Culver City Tribute to Heroes Field of Flags event November 8-10 noting that additional information is available at culvercitychamber.com.

Professor Trees R. History provided an historical perspective on trees in Culver City; discussed the benefits of trees; the loss of trees behind El Marino school; she asked that Caltrans be required to return trees that they took out during construction as the school and homes in the area have no

protection from the freeway; and she agreed to provide additional information via email.

Charles Herbertson, Director of Public Works, indicated that he would communicate with staff and contact Caltrans.

Laurence J. Arbito discussed his efforts to provide affordable housing; concern with obstruction of his construction project by the City; variance fees; state efforts to ease restrictions; and he asked for help to facilitate his project.

Mayor Sahli-Wells noted changes after the recent vote by the state and she encouraged Mr. Arbito to contact staff.

Council Member Fisch encouraged Mr. Arbito to contact him for assistance.

Jeremy Green, City Clerk, read comments submitted by:

Dr. Janet Hoult

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Receipt and Filing of Correspondence

Jeremy Green, City Clerk, indicated that one email each had been received for Item C-1, Item C-7, Item A-1 and three for Item A-2.

MOVED BY COUNCIL MEMBER LEE, SECONDED BY COUNCIL MEMBER SMALL AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL RECEIVE AND FILE CORRESPONDENCE.

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Order of the Agenda

Mayor Sahli-Wells indicated that Item C-3 would be moved to the end of the agenda and classified as Action Item, becoming Item A-5.

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Consent Calendar

MOVED BY COUNCIL MEMBER SMALL, SECONDED BY COUNCIL MEMBER LEE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVE CONSENT CALENDAR ITEMS C-2, C-4 THROUGH C-9 AND C-11.

Item C-2
(Out of Sequence)

CC:HA:SA - Approval of Minutes for the Special City Council Meeting and the Regular Consolidated City Council Meeting on October 14, 2019

THAT THE CITY COUNCIL, HOUSING AUTHORITY BOARD, AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY BOARD: APPROVE MINUTES FOR THE SPECIAL CITY COUNCIL MEETING AND THE REGULAR CONSOLIDATED CITY COUNCIL MEETING ON OCTOBER 14, 2019.

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Item C-4
(Out of Sequence)

HA - Approval of a Professional Service Agreement in an Amount Not-to-Exceed \$30,000 with Saint Joseph Center for the Implementation of the Rapid Re-Housing Program for the Period of FY 2019/2020

THAT THE HOUSING AUTHORITY BOARD:

1. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH SAINT JOSEPH CENTER FOR THE IMPLEMENTATION OF THE RAPID RE-HOUSING PROGRAM IN AN AMOUNT NOT-TO-EXCEED \$30,000 FOR THE PERIOD OF FY 2019/2020; AND
2. AUTHORIZE HOUSING AUTHORITY GENERAL COUNSEL TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND
3. AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE HOUSING AUTHORITY.

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Item C-5

HA - Approval of a Professional Service Agreement in an Amount Not-to-Exceed \$24,750 with the Los Angeles County Development Authority for the Implementation of the Homeless Incentive Program

THAT THE HOUSING AUTHORITY BOARD:

1. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LOS ANGELES COUNTY DEVELOPMENT AUTHORITY IN AN AMOUNT NOT-TO-EXCEED \$24,750 FOR THE IMPLEMENTATION OF THE HOMELESS INCENTIVE PROGRAM; AND
2. AUTHORIZE HOUSING AUTHORITY GENERAL COUNSEL TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND
3. AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE HOUSING AUTHORITY.

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Item C-6

HA - Approval of an Agreement with the County of Los Angeles in the Amount of \$425,000 Under the Cities Homeless Plan Implementation Grant Priority Areas 1 and 2

THAT THE HOUSING AUTHORITY BOARD:

1. APPROVE AN AGREEMENT WITH THE COUNTY OF LOS ANGELES IN THE AMOUNT OF \$425,000 UNDER THE MEASURE H CITIES HOMELESS IMPLEMENTATION GRANT PRIORITY AREAS 1 AND 2; AND
2. AUTHORIZE HOUSING AUTHORITY GENERAL COUNSEL TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND
3. AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE HOUSING AUTHORITY.

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Item C-7

CC - Adoption of an Ordinance Amending Certain Provisions of Chapter 11.15, Tobacco Retailer Licensing, of the Culver City Municipal Code to Prohibit the Sale of Flavored Tobacco Products, Including Menthol

THAT THE CITY COUNCIL: ADOPT AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CHAPTER 11.15, TOBACCO RETAILER LICENSING, OF

THE CULVER CITY MUNICIPAL CODE TO PROHIBIT THE SALE OF FLAVORED TOBACCO PRODUCTS, INCLUDING MENTHOL.

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Item C-8

CC - (1) Award of Construction Contract in the Amount of \$193,850.00 to Corral Construction & Development Inc., as the Lowest Responsive and Responsible Bidder, for the Skate Park Office and Restroom Project, PZ-830; and, (2) Authorize the Public Works Director/City Engineer to Approve Change Orders in an Amount Not-to-Exceed \$20,000.00

THAT THE CITY COUNCIL:

1. AWARD A CONTRACT TO CORRAL CONSTRUCTION & DEVELOPMENT INC. AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, FOR THE SKATE PARK OFFICE AND RESTROOM PROJECT, PZ-830 IN THE AMOUNT OF \$193,850; AND,
2. AUTHORIZE THE PUBLIC WORKS DIRECTORY/CITY ENGINEER TO APPROVE CHANGE ORDERS IN THE AMOUNT NOT-TO-EXCEED \$20,000, IF NECESSARY; AND,
3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
4. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-9

CC - (1) Approval of the Final Plans and Specifications and Authorization to Publish a Notice Inviting Bids for the Tellefson Park Playground Project, PP006; and, (2) Approval of a Budget Amendment to Allocate \$100,000 in Park Facilities (419) Funds to Add Shade Structures Over the Play Equipment (Four-Fifths Vote Requirement)

THAT THE CITY COUNCIL:

1. APPROVE THE FINAL PLANS AND SPECIFICATIONS AND AUTHORIZE THE PUBLICATION OF A NOTICE INVITING BIDS FOR THE TELLEFSON PARK PLAYGROUND IMPROVEMENT PROJECT, PP006; AND,

2. APPROVE A BUDGET AMENDMENT OF \$100,000 FOR THE TELLEFSON PARK PLAYGROUND IMPROVEMENT PROJECT (PP006) FROM PARK FACILITIES (419) FUND BALANCE. APPROVAL OF A BUDGET AMENDMENT REQUIRES A 4/5THS VOTE.

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Item C-11
(Out of Sequence)

CC - Ratification of the Submission of an Application for the FY 2020-2021 Caltrans Sustainable Transportation Planning Sustainable Communities Grant for the Development of the Culver City Complete Streets Design Guidelines, including Approval of Future Allocation of Approximately \$17,000 in Staff Time and \$55,000 of Funding for the Required Grant Match if the Application is Successful

THAT THE CITY COUNCIL: RATIFY OF AN APPLICATION TO THE FY 2020-2021 CALTRANS SUSTAINABLE TRANSPORTATION PLANNING SUSTAINABLE COMMUNITIES GRANT FOR THE DEVELOPMENT OF THE CULVER CITY COMPLETE STREETS DESIGN GUIDELINES, INCLUDING APPROVAL OF APPROXIMATELY \$17,000 IN STAFF TIME AND \$55,000 OF FUNDING FOR THE REQUIRED GRANT MATCH IF THE APPLICATION IS SUCCESSFUL.

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Item C-1
(Out of Sequence)

CC:HA:SA - Approval of Cash Disbursements for October 5, 2019, 2019 to October 18, 2019

Les Greenberg indicated being an advocate for effective, clean government; felt that the auditors needed to be audited; expressed concern with a vague engagement letter, double billing

October 28, 2019

and possible overbilling; vague explanations of charges; he asked for accountability; and he asked the City to hold off on paying the bill until additional information is provided by Moss Adams.

THAT THE CITY COUNCIL, HOUSING AUTHORITY BOARD, AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY BOARD: APPROVE CASH DISBURSEMENTS FOR OCTOBER 5, 2019 TO OCTOBER 18, 2019.

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Item C-10
(Out of Sequence)

CC - (1) FOUR-FIFTHS VOTE REQUIREMENT: Approval of a Budget Amendment Related to Reallocation of Personnel in Various Departments; and (2) Adoption of a Resolution Adopting the Classification and Salary Plan for City Employees Effective October 28, 2019

Vice Mayor Eriksson thanked staff for their efforts to save money for the City.

THAT THE CITY COUNCIL:

1. APPROVE A BUDGET AMENDMENT RELATED TO PERSONNEL REALLOCATION (A BUDGET AMENDMENT REQUIRES A FOUR-FIFTHS VOTE); AND
2. ADOPT A RESOLUTION ADOPTING THE CLASSIFICATION AND SALARY PLAN FOR CITY EMPLOYEES, EFFECTIVE OCTOBER 28, 2019.

MOVED BY COUNCIL MEMBER SMALL, SECONDED BY VICE MAYOR ERIKSSON AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL APPROVE ITEMS C-1 AND ITEM C-10.

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Action Items

Item A-1

CC - Appointment to Fill a Vacancy for Seat No. 4 on the Disability Advisory Committee for an Unexpired Term Ending June 30, 2020

Mayor Sahli-Wells invited public comment.

No cards were received and no speakers came forward.

Jeremy Green, City Clerk, indicated that staff had contacted the applicants and that Mr. Taravella had sent an email.

Discussion ensued between staff and Council Members regarding quality of the applicants and willingness to serve.

MOVED BY COUNCIL MEMBER SMALL, SECONDED BY COUNCIL MEMBER LEE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL: APPOINT MICHELLE CHRISTIE TO SEAT NO. 4 ON THE DISABILITY ADVISORY COMMITTEE FOR A PARTIAL TERM ENDING JUNE 30, 2020.

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Item A-2

CC - Discussion and Consideration to (1) Form an Equity and Human Relations Commission; (2) Introduce an Ordinance Amending Culver City Municipal Code Section 3.02.010 "City Manager" of Chapter 3.02, and Amending Chapter 3.03 Pertaining to City Commissions, to Create an Equity and Human Relations Commission and Discontinue the Civil Service Commission; (3) Direct the City Manager to Conclude the Civil Service Commission Activities By June 30, 2020; and (4) Provide Other Direction to Staff, as Appropriate

Mayor Sahli-Wells read a statement indicating that the City Manager had recommended that discussion of the Civil Service Commission be deferred to a future agenda to give the public and bargaining units additional time to review and discuss the matter, therefore, Item A-2 would only include consideration related to establishing a Human Relations Subcommittee and the other equity related recommendations to be considered in the ordinance.

Discussion ensued between staff and Council Members regarding concern with considering the related issues separately; changes made to the ordinance in the staff report that were provided to Council Members and made available to the public; the recommendation by the Council Equity Subcommittee that consideration of the proposed Equity and Human Relations Commission include whether the body should be formed as a Committee rather than a Commission; differences between Commissions and Committees; and clarification on the process.

Serena Wright-Black, Assistant City Manager, provided a summary of the material of record.

Further discussion ensued between staff and Council Members regarding additional opportunity for discussion; timing of the discussion regarding the Civil Service Commission; concern that what is being discussed is different than what is stated in the agenda; the subcommittee recommendation; the staff recommendation; the original proposal from the Human Relations Work Group; different criteria and definitions used in different cities; determining the number of people to serve; ensuring flexibility; financial implications; scope; outreach; duties; stipends; and separate consideration of the issues.

Mayor Sahli-Wells invited public input.

The following members of the audience addressed the City Council:

Rebecca Rona Tuttle, Culver City Human Relations Workgroup, felt that the creation of a Human Relations Committee and the Civil Service Commission should be considered separately; noted the ambitious array proposed by Mayor Sahli-Wells and Council Member Lee; and the vision for the proposed Equity and Human Relations Committee.

Michelle Denis thanked staff for adjusting the wording to include gender identity.

Vicky Daly Redholtz expressed opposition to some of the proposed changes to the Commission appointment system and to the elimination of the Civil Service Commission; felt that duties for the new body could be added to the current Civil Service Commission and to the Parks, Recreation and Community Services Commission; expressed support for ideas being brought forward and for taking input from Commissioners; expressed concern with the process and lack of public notice; she expressed opposition to the appointment of non-registered voters and concern with requiring a four-year commitment from a 16 year old; discussed the number of members; transparency; and concern that the proposal for the Commission would change the appointment criteria for all Commissions.

Kevin Lachoff expressed support for forming a Human Rights Committee in conjunction with the Civil Service Commission rather than a separate Commission; concern that the item seeks to make changes to requirements of all Commissions, Committees

and Boards; felt the agenda item was specific to the formation of a new advisory body and should not include changes to qualifications to serve; and he expressed concern with noticing.

Rick Tuttle reiterated comments made by Rebecca Rona Tuttle and he read correspondence from Rabbi Zach Shapiro from Temple Akiba.

Dr. Khin Khin Gyi expressed support for the idea of an Equity and Human Relations Commission; discussed the need for separate consideration of the Civil Service Commission; and unintended consequences.

Carlene Brown read a quote from "Pursuing Justice" by Ken Wytsma and expressed support for the proposed ordinance to create an Equity and Human Relations Committee.

Albert Vera thanked the fire fighters for their work; provided background on the Civil Service Commission and expressed opposition to the recommendation that it be eliminated; discussed the Civil Service System; process; requirements; and jurisdictions.

Ron Bassilian discussed the end goal to replace the Civil Service Commission with the Equity and Human Relations Commission; the need for citizen oversight of bureaucracy; petitions being circulated; and he questioned what would be needed to make changes.

Jeff Cooper felt that creation of the body was a waste of time; discussed his appointment to the Parks, Recreation and Human Services Commission and changes to the Commission over time; he felt that the proposed Commission was looking for issues that do not exist; and he felt that the City Council could handle any issues that arise.

Jim Clarke discussed openness and transparency; concern with inadequate public input; last minute revisions to the proposed ordinance; and rushing through the measure without adequate study and discussion.

Laura Stuart expressed concern with major policy changes being proposed; noted the need for community vetting of the proposal; discussed proposed collaboration; she felt that the Parks, Recreation and Community Services Commission could handle any issues related the Human Relations; expressed concern with creating a duplicate body and allowing unelected officials to

determine how City institutions should function; and she noted the need to follow laws.

Paul Ehrlich suggested that the City Council did not have the right to do away with a Commission; discussed purview; the Charter; notification; use of a mediator; the structure of the request; and scope.

Steven Gourley expressed concern with lack of notice and process; discussed membership requirements; and creation of a Police Review Board.

Michelle Weiner expressed support for the formation of the Committee; concern with divisiveness and tension in the community; indicated that she was not part of the Working Group; discussed coming at issues from different angles; the work of the Parks, Recreation and Community Services Commission; support for establishing an Equity and Human Relations Committee; the number of members; and she reported positive experiences serving with 16 year old committee members.

Jeremy Green, City Clerk, read comments submitted by:

Teri Silberman
Yasmine-Imani McMorris
Leah Pressman

Discussion ensued between staff and Council Members regarding deferral of action on the Civil Service Commission; clarification that civil service rights for employees would not be removed; civil service system protections; City Council authority; the decision of the electorate; the proposal by the Work Group; concern with incorrect information; the timeline for consideration of issues; consideration in a public forum; length of the process; consultations with other Commissions to consider overlap; Brown Act issues; the need for an Equity and Human Relations Committee; work with the Police Chief to address issues within the purview of the Committee; meetings in Fox Hills conducted by the National Institute for Civil Discourse; addressing misunderstandings; community benefit; support for deferring items that warrant more discussion; forming a Committee rather than a Commission; the General Plan process; the importance of including equity from the start; lack of perspective; the need for more information from employee organizations before considering the Civil Service Commission; hearing officers; changes to the appointment process; childcare; outreach; issues in the proposal that would benefit from

additional community input; the fundamental question of who can serve on Commissions, Committees and Boards; policies of other cities; age requirements; the need for real community discussion and additional vetting; justification for the need to establish the Committee; issues with appointing a 16 year old to serve; the governmental program run by the Y; power of the Commissions; requiring parental approval before joining a body or taking action; the voting requirement; the process; the need to reevaluate requirements; relevance; the Equity Subcommittee; barriers to service; evaluation of committee structure; youth leadership; the youth representative on the Bicycle and Pedestrian Committee; adding a youth representative on the Parks, Recreation and Community Services Commission; changes made in response to feedback; clarification that the suggestion is to allow City Council discretion to appoint 16 and 17 year olds, but is not a requirement to appoint youth representatives; efficiency with subcommittee time; responsiveness to concerns voiced by the bargaining units and residents; holding a separate Civil Service discussion; rights that cannot and will not be taken away; appreciation to the Human Relations Work Group and for the thoughtful discussions with the Disability Advisory Committee, Parks Recreation and Community Services Subcommittee and the Civil Service Commission Subcommittee; the importance of the input; ensuring that the Committee structure serves the community; participation in community regardless of citizenship or voter status; precedent to allow non-citizen representation; other communities with Human Relations Commissions and Committees; data points to indicate where the community can improve; the purpose of the Committee to be proactive; representing those who are intimidated; taking charge of issues in the community; the hyper partisan nature of the country at present; and consideration of those who were formerly incarcerated.

Vice Mayor Eriksson moved to direct staff to investigate how child care service could be structured and for which meetings it would be offered.

Additional discussion ensued between staff and Council Members regarding existing policies for child care for the General Plan process; preliminary discussions with Parks, Recreation and Community Services; the process; efficiency; bundling issues; different interpretations of what was happening; and opportunities for additional consideration and public input.

Responding to inquiry, Lisa Vidra, Deputy City Attorney, summarized proposed additions that would come back as an

amendment to the municipal code including the policy statement that each Commission should provide equal access to all persons; consistency with recent state law allowing non-citizens to serve on Commissions, Committees and Boards; minor eligibility; additions and deletions to address portions of the Parks, Recreation and Community Services, and Cultural Affairs Commissions that overlap; and additions to the equity issues.

City Council consensus was received to direct staff to return with a new ordinance including creation of the Equity and Human Relations Committee; direction that all Commissions, Committees and Boards go through training as stated in the staff report; child care be made available for Council, Commission, Committee and Board meetings upon 24 hour notice for potty-trained children; amendments to Chapter 3.03 pertaining to Commissions and City agencies; changes that include deletions and additions in the code for the Cultural Affairs Commission and Parks, Recreation and Community Services Commission; the general equity statement for all Commissions, Committees and Boards; deletion of voter requirements; allowing minors 16 and over to serve on Commissions, Committees and Boards with parental consent and at the discretion of the City Council; and the Equity and Human Relations Committee to return as a resolution.

Further discussion ensued between Council Members regarding the desire to consider items separately rather than grouping them all together; the process; and opportunity for additional consideration and public participation.

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Item A-3

CC - Receive a Facility Condition Assessment Presentation from Faithful + Gould Regarding 19 of the City's Largest Facilities

Pat Hagan, Faithful + Gould provided a presentation on the facility condition assessment on 19 of the City's largest facilities.

Joe Patilla summarized findings and expenditures, and reviewed funding scenarios.

Discussion ensued between staff and Council Members regarding costs for maintenance and repair of Veterans Memorial Auditorium in its current condition; assessment standards; anticipated

costs; differences between the presentation and the report included with the agenda; appreciation for the detailed analysis of each building that can be used for planning maintenance over the next ten years; prioritization; immediate needs; soft story inventory; the need for additional assessment; the Capital Improvement Plan (CIP) budget; funding; finite resources; annual budgeting; increased costs over time; borrowing; certificates of participation; bonds; enterprise funds; vital community facilities; demand; maintenance of existing use rather than expansion; money spent on systems that should be replaced; fiscal health of the City; the long term vision; the General Plan; prioritization of safety; budget discussions; and staff agreement to provide a seismic review of City buildings in the work plan for next year, and to hold a dedicated session for the CIP.

Mayor Sahli-Wells invited public input.

No card were received and no speakers came forward.

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Item A-4

CC - (1) Adoption of the Following Five Resolutions: (A) (Unanimous Vote Requirement) Declaring a Fiscal Emergency Pursuant to Article XIII C of the Constitution of the State of California; (B) Calling and Giving Notice of the Holding of a Special Municipal Election to be Consolidated with the Presidential Primary Election to be Held on Tuesday, March 3, 2020 for the Purpose of Submitting to the Voters a Measure Relating to the Continuation of a Local Transactions and Use Tax (Sales Tax); (C) Requesting the Board of Supervisors of the County of Los Angeles Render Specified Services Related to the Conduct of said Election; (D) Authorizing the City Council and/or Certain Council Members to Submit Ballot Arguments Regarding the Measures; (E) Providing for the Filing of Rebuttal Arguments for City Measures Submitted at the Municipal Election; (2) If Desired, Creation of an Ad-Hoc Subcommittee to Draft and/or Submit Such Ballot Argument(s) and Appointment of Two City Council Members Thereto; and (3) Direction to the City Attorney to Prepare the Impartial Analysis for the City Measure

John Nachbar, City Manager, discussed the State Auditor's report on the fiscal health of cities; pension-related categories; revenue trends; property tax; sales tax; the inevitability of a

recession in the next 1-2 years; and the need to address the problem and to take action sequentially.

Discussion ensued between staff and Council Members regarding the actual amount of property tax received by the City and the wind-down of Redevelopment.

Onyx Jones, Chief Financial Officer, provided a brief overview of the first resolution; provided background on the fiscal emergency; discussed fiscal challenges faced by the City; the sunset of Measure Y; insufficient revenue to meet expenditures; depletion of the General Fund; increasing retirement and pension costs; existing financial obligations; unfunded liability; additional needs not put in the forecasts; costs that have not been accounted for; the need to determine whether there is support to continue Measure Y; and, responding to inquiry, she clarified that this would not be a new tax, but merely the continuation of a tax established in 2012.

Mayor Sahli-Wells invited public input.

The following members of the audience addressed the City Council:

Crystal Alexander, Finance Advisory Committee (FAC), provided background on herself; discussed duties and purview of the FAC; transparency; she pointed out that the Committee had not been notified regarding the agenda item; noted repeated requests from the Business Tax Review Subcommittee for a work calendar; and she asserted that the item should have been vetted by the FAC.

Discussion ensued between staff and Council Members regarding timing; review of the agenda item by legal staff; the genesis of the item; precedent; public discussion; dialog with the FAC; and the need to confront the reality of the financial situation.

Kevin Lachoff discussed his previous advocacy for Measure Y with the sunset provision; he felt that the Measure should be extended again with another sunset; noted the importance of making sure that the City does not take the money for granted; discussed accountability; phase out of the pension liability; concern with the last minute addition of the item to the agenda; he asserted that there was no unforeseen fiscal event that created the urgency; and he asked for an extension of the sunset.

Colin Diaz, Chamber of Commerce, echoed previous sentiments about the removal of the sunset noting concern that would remove fiscal accountability from the City; acknowledged the fiscal

deficit; discussed the Business License Tax increase; costs; and he questioned the urgency of the matter.

Discussion ensued between staff and Council Members regarding whether the matter is a financial or fiscal emergency; community input; the fact that the body that oversees Measure Y revenue was not consulted; concern with declaring a fiscal emergency over a timing issue; support for engaging the FAC and the community to receive input; the pension obligation; support for requiring review every ten years and for putting the item on the General Election ballot in November; community support; requirements to put a revenue measure on the ballot without declaring a fiscal emergency; concern with placing the measures in jeopardy by putting them on the ballot at the same time; providing stability and the ability to plan; past accuracy of polling and assessments; concern with ruining the plan to solve the problem; putting together a tool kit to address financial issues sooner; support for moving forward; improving communication strategies with the FAC in the future; the risk that the county could put a sales tax measure in a future election; the risk that the opportunity is lost if the Measure sunsets; the observation that Measure M did better without a sunset than with a sunset; risks associated with waiting; the difficulty of planning; the weakness in the temporary sunset; the fact that even with Measure Y in place, the City is in the red according to the State Auditor; clarification that Fiscal Emergency is a legal term with a defined meaning and Culver City meets the criteria; the actions of the City of Pasadena; declaring a fiscal emergency so that two tax items do not have to be put on the same ballot; the ability of the City Council to add another 10 year sunset; the ability to hold special meetings to allow more consideration by the FAC and City Council; advice from the consultants; concerns expressed about approving the budget with a \$7 million deficit; direction to create a plan to address the deficit; moving forward in the next 10-20 years; clarification that the voters make the decision; finding what can be done to make the budget whole on a going forward basis; the need for multiple actions to be taken; clarification that a fiscal emergency would not be necessary with a November election; whether \$150,000 would need to be spent on the consultant with a November election; and agreement to support a ten year sunset if the issue can be placed on the March 2020 ballot.

Lisa Vidra, Deputy City Attorney, read the revised language for the ten year sunset.

MOVED BY COUNCIL MEMBER LEE, SECONDED BY VICE MAYOR ERIKSSON AND UNANIMOUSLY CARRIED, THAT THE CULVER CITY COUNCIL: (UNANIMOUS VOTE REQUIRED) ADOPT A RESOLUTION DECLARING A FISCAL EMERGENCY PURSUANT TO ARTICLE XIII C, SECTION 2(B) OF THE CALIFORNIA CONSTITUTION.

MOVED BY COUNCIL MEMBER FISCH, SECONDED BY COUNCILMEMBER LEE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL ADOPT THE PROPOSED RESOLUTION AS AMENDED, CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE CONSOLIDATED WITH THE PRESIDENTIAL PRIMARY ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020; SUBMITTING ONE QUESTION RELATING TO ONE TAX MEASURE (THIS TAX MEASURE REQUIRES THE DECLARATION OF A FISCAL EMERGENCY BEFORE IT CAN BE SUBMITTED TO THE VOTERS).

MOVED BY COUNCIL MEMBER FISCH, SECONDED BY COUNCILMEMBER LEE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL ADOPT THE PROPOSED RESOLUTION REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY OF CULVER CITY RELATING TO THE CONDUCT OF A SPECIAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, MARCH 3, 2020.

MOVED BY COUNCIL MEMBER SMALL, SECONDED BY COUNCILMEMBER LEE AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL CREATE AN AD HOC SUBCOMMITTEE AND APPOINT VICE MAYOR ERIKSSON AND COUNCIL MEMBER FISCH THERETO FOR THE DRAFTING OF THE PRIMARY ARGUMENT AND, REQUIRE THE SUBCOMMITTEE TO COMPLETE ITS WORK IN TIME TO PRESENT THE CITY COUNCIL WITH A DRAFT PRIMARY ARGUMENT ON DECEMBER 9, 2019.

Discussion ensued between staff and Council Members regarding the process; scheduling; and authorization of the Subcommittee to write a rebuttal if needed.

MOVED BY COUNCIL MEMBER LEE, SECONDED BY COUNCILMEMBER SMALL AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL ADOPT A RESOLUTION PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR THE PROPOSED MEASURE.

MOVED BY COUNCIL MEMBER LEE, SECONDED BY COUNCILMEMBER FISCH AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO PREPARE THE IMPARTIAL ANALYSIS FOR THE CITY MEASURE.

Lisa Vidra, Deputy City Attorney, noted that the attached ordinance had indicated that the expiration date would be removed, but that will be changed to track the ballot measure

and be amended to indicate that the expiration date is changed to March 31, 2033.

Mayor Sahli-Wells indicated that she had not been aware that the FAC had not been able to consider the matter and she apologized for that; she noted that the revenue structure for the City is a challenge; discussed accurate polling information; expressed support for the FAC; discussed the difficulty of the timing and urgency of the matter; she expressed appreciation for the input; and she indicated that the entire electorate would have the opportunity to weigh in.

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Item A-5

CC - (1) Authorization and Direction to A) Pool Funding with the County and Other Cities or B) Receive and Deploy \$4,157 in State of California Funding for 2020 Census Outreach; and (2) If Desired, Create a City Council 2020 Census Ad-Hoc Subcommittee, and Appoint Two City Council Members Thereto; and (3) Additional Direction to City Manager Regarding 2020 Census Outreach Activities as Deemed Appropriate

Mayor Sahli-Wells invited public input.

No cards were received and no speakers came forward.

Discussion ensued between staff and Council Members regarding pooling funding; using the existing Equity Subcommittee; census outreach; the most undercounted demographic; use of county resources and networking; and designating the subcommittee as the Complete Count Subcommittee.

MOVED BY COUNCIL MEMBER LEE, SECONDED BY COUNCIL MEMBER FISCH AND UNANIMOUSLY CARRIED, THAT THE CULVER CITY COUNCIL:

1. SELECT OPTION 1 (POOLED FUNDS) FOR MANAGEMENT OF ITS STATE CENSUS ALLOCATION OF \$4,157.00;
2. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND
3. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY; AND

4. CREATE A 2020 CENSUS AD-HOC SUBCOMMITTEE AND APPOINT MAYOR SAHLI-WELLS AND COUNCIL MEMBER LEE THERETO.

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Public Comment - Items Not on the Agenda

Mayor Sahli-Wells invited public comment.

No cards were received and no speakers came forward.

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Items from Council Members

Vice Mayor Eriksson discussed an upcoming meeting with the Transfer Infrastructure Subcommittee of National League of Cities on November 7 and support for the proposition.

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Council Member Requests to Agendize Future Items

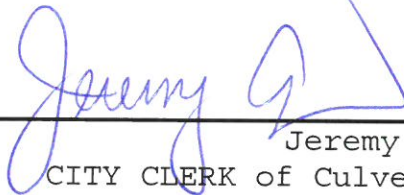
None.

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Adjournment

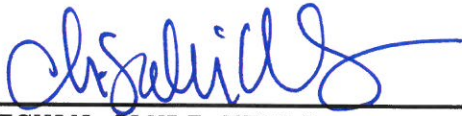
There being no further business, at 11:49 p.m., the City Council, Successor Agency to the Culver City Redevelopment Agency Board, and Culver City Housing Authority Board adjourned in memory of Beverly Zisner to November 18, 2019.

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Jeremy Green

CITY CLERK of Culver City, California
EX-OFFICIO CLERK of the City Council and SECRETARY of the
Successor Agency to the Culver City Redevelopment Agency
Board, and Culver City Housing Authority Board
Culver City, California



MEGHAN SAHLI-WELLS

MAYOR of Culver City, California and CHAIR of the Successor
Agency to the Culver City Redevelopment Agency Board, and
Culver City Housing Authority Board

Date: 18 Nov 2019