REGULAR MEETING OF THE
CULVER CITY BICYCLE AND
PEDESTRIAN ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

September 20, 2018
6:00 P.M.

**Call To Order & Roll Call**

The regular meeting of the Culver City Bicycle and Pedestrian Advisory Committee was called to order at 6:00 P.M. in the Dan Pattachia Room at City Hall.

**Members Present:** Andrew Leist, Chair
Jack Galanty, Member
Ann Diga Jacobsen, Member
Danielle Koplinka-Loehr, Member
George Montgomery, Member
Art Nomura, Member
Robyn Tenensap, Member
Dane Twichell, Member

**Absent:** Michelle Weiner, Vice Chair

**Staff Present:** Charles Herbertson, Public Works Director
Sanjana Mada, Bicycle and Pedestrian Coordinator

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Chair Leist reported that he had received feedback from the last meeting that several people had not felt heard and he indicated that the meeting would adhere more closely to the agenda in terms of public comment; he explained procedures for public comment; and he encouraged those who want to speak to fill out public comment cards.

**Pledge of Allegiance**

Chair Leist led the Pledge of Allegiance.

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**Public Comment for Items NOT On the Agenda**

Chair Leist invited public comment.

The following member of the audience addressed the Committee:

Jim Shanman, Walk 'n Rollers, provided an update on Safe Routes to School; announced International Walk to School Day on October 10; discussed participation at school sites and additional information available; sponsorships; the recent class at the Middle School; partnerships with Culver City Bus; AB 321; the Three Block Challenge; Car Free Fridays; the bike hub opening at the transit center; and Experience Elenda.

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**Order of the Agenda**

Chair Leist asked that Item A-1 be moved before the presentation.

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**Consent Calendar**

Item C-1

**Approval of Minutes of the July 19, 2018 BPAC Meeting**

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE PASSED A MOTION APPROVING THE MINUTES FOR THE JULY 19, 2018 BPAC MEETING (ABSENT VICE CHAIR WEINER).

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The following item was considered out of sequence:

**Action Items**

Item A-1

**Administer the Oath of Office to Appointed and Reappointed Committee Members**

Sanjana Mada, Bicycle and Pedestrian Coordinator, explained procedures for taking the Oath of Office.

Ann Diga Jacobsen took the Oath of the Office for the Bicycle and Pedestrian Advisory Committee.

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**Presentations**

Item P-1

**Report from Staff**

Sanjana Mada, Bicycle and Pedestrian Coordinator, discussed the La Ballona Safe Routes to School Infrastructure project; public outreach and feedback received; the Go Human demonstration; and she noted that final designs would be presented in November.

Sanjana Mada, Bicycle and Pedestrian Coordinator, reported on Experience Elenda; discussed partnerships; the value of an actual demonstration; effective community engagement; electric scooter presentations; the online survey; and she indicated that the bike lane on Elenda would be removed on September 22.

Sanjana Mada, Bicycle and Pedestrian Coordinator, provided an update on the Bicycle and Pedestrian Action Plan; noted that a complete draft is proposed by the end of 2018; discussed opportunity corridors; the November meeting; and Vision Zero.

Sanjana Mada, Bicycle and Pedestrian Coordinator, indicated that staff was still waiting on data from the scooter share companies.

Discussion ensued between meeting participants, staff and Committee Members regarding feedback on the Experience

Elenda survey; issues cited on Elenda, Oregon and Arizona; sightlines; turning; clarifying the turn from Culver to Elenda; losing the right turn lane off Culver to Elenda; backup on Culver; re-engineering the corner; split lanes; cut through traffic; compliance by the scooter companies; accident data; enforcement; safety issues; helmets; and consideration of the overall network of bicycle lanes in the City.

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Item A-2

**(1) Discussion of Options Regarding Bike-Share Services; and (2) Recommendation to City Council as Deemed Appropriate**

Sanjana Mada, Bicycle and Pedestrian Coordinator, provided background on the item; discussed types of Bike-Share available in Los Angeles County; actions of other area cities; operation and maintenance costs; the Bike-Share Feasibility Report; the Metro SmartBike option chosen by Culver City; costs; changes to CycleHop; considerations for assessing a Bike-Share system; factors that enable people to change their habits and use bicycles; accessibility; level of service; maintenance and re-balancing; predictability; equipment quality; the importance of data; investing in bicycle parking before systems are put in; ensuring adequate parking; connectivity; equity; responsibilities of the City; and options to present to the City Council.

Discussion ensued between Committee Members and staff regarding fiscal stability of the vendor; operation and maintenance costs for Bike-Share; consideration of the different options; farebox recovery; sponsorships; advertising; the split; electric scooters vs. bicycles; the task of the Committee to provide recommendations to the City Council; available options; accountability; capital investment; quality of the bicycles; bicycle parking infrastructure; fees to offset costs; investing in private companies and in Metro; determining demand; the goal of getting people out of cars and on bicycles; benefits to public/private partnerships; differences in the quality of the bicycles with public vs. private companies; concern with increased costs; the advisability of putting all resources into one place;

whether the plan can be self-funding; costs to the City; concern that Pasadena pulled out of their agreement; development of effective evaluation methods for financial stability if a private operator is chosen; advertising; and sponsorship to cover operation and maintenance expenses.

Chair Leist invited public input.

The following members of the audience addressed the Committee:

Sophie Nenner, Metro Bike-Share, clarified costs; discussed increased ridership; offsets; the effect of the introduction of electric scooters in Venice on Bike-Share; encouraging everyone to use alternative transportation; and sponsorships.

Sanjana Mada, Bicycle and Pedestrian Coordinator, provided clarification on figures.

Jim Shanman, Walk 'n Rollers, expressed concern with taxation by multiple entities and observed that users would end up paying three times to use the system.

David Metzler expressed concern with the length of the contract.

Discussion ensued between Mr. Metzler, staff and Committee Members regarding contract options; the fast-changing transportation landscape; costs to terminate the contract; capital investment; infrastructure to enable all different modes of transportation; concern with double taxation; providing infrastructure that accommodates all different types of alternate transportation; and reusing infrastructure.

Additional discussion ensued between staff and Committee Members regarding concern with increases to the quote; estimates vs. actual costs; bicycle parking; controlling where dockless bikes are parked; bike corrals; providing a resource for the entire community; incentivizing people to leave bikes at the docks; increasing the equitability of the system; and kiosks.

Sophie Nenner, Metro, clarified that TAP cards can be used at the kiosks; noted that credit cards could be

used; discussed reduced fare TAP cards; access; and she added that the kiosks do not take cash but the Metro station can accept cash.

Further discussion ensued between staff and Committee Members regarding charging electric scooters; balancing; providing options; Metro dockless vs. private dockless; creating designated spots throughout the City; primary and secondary costs; benefits to using public companies vs. private companies; establishing bike routes; longevity of companies; the need for diverse modes of mobility; competition; negotiating power; the effects of scooters on ridership; overhead; changes in the marketplace since the feasibility study; control over the public right of way; people who have their own bikes; who would make use of the bikes; concern with putting a lot of money into Metro; support for using a private option for the short term; using more than one company; CycleHop; inviting companies to make presentations; and reasons for delays.

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE PASSED A MOTION TO RECOMMEND THAT THE CITY COUNCIL CONSIDER PRIVATE BIKESHARE OVER METRO (ABSENT VICE CHAIR WEINER).

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Item A-3

**Culver City Zoning Code: Bicycle Parking Requirements for Off Street Bicycle Parking**

Sanjana Mada, Bicycle and Pedestrian Coordinator, discussed off street bicycle parking; the existing zoning code; bicycle parking requirements; land use; providing safe bicycle parking; efforts to increase ridership; location standards; short term parking; parking equipment; storage; amenities; whether to provide staff discretion to allow certain developments not to comply; the amount of parking required for each land use zone; elevator accommodations for bicycles; whether additional requirements should be added to the code; and what other cities are doing.

Chair Leist invited public participation.

The following member of the audience addressed the Committee:

David Coles discussed inadequate bicycle parking downtown; the difficulty for private citizens to make requests for additional bicycle parking; support for providing additional bike parking in the City; and bike racks available for citizens to request.

Discussion ensued between staff and Committee Members regarding whether adopting the Los Angeles code would be helpful; encouraging bike riding; ensuring that there are not empty bike racks all over the City; concern with imposing a burden on developers; residential requirements; finding the right balance; allowing bike parking to replace car parking for developments near transit in Los Angeles; the importance of proximity for bicycle parking; onsite requirements vs. sidewalk parking requirements; zoning code vs. the Bicycle and Pedestrian Action Plan; long term parking for employees; allowing public usage of short term parking; and ensuring equitable use of short term parking.

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**Public Comment for Items NOT On the Agenda**

Chair Leist invited public comment.

No speakers came forward and no cards were received.

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**Receipt of Correspondence**

Sanjana Mada, Bicycle and Pedestrian Coordinator, indicated that no correspondence had been received.

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**Items from Bicycle and Pedestrian Advisory Committee Members/Staff**

Sanjana Mada, Bicycle and Pedestrian Coordinator, discussed Active Transportation Accessibility to West Los Angeles College (WLAC), and shifts in the opportunity corridor.

A member of the Bicycle and Pedestrian Advisory Committee indicated the potential need to recuse herself from the discussion due to her position as In-house Counsel for the Los Angeles Community College District.

Discussion ensued between staff and Committee Members regarding formation of a subcommittee to improve accessibility to WLAC; the need to communicate with WLAC; County jurisdiction over Freshman Drive; development of more information; the allowable number of subcommittee members; available bicycle parking; and challenges with access to WLAC.

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE PASSED A MOTION TO CREATE A SUBCOMMITTEE TO ANALYZE ACTIVE TRANSPORTATION TO WEST LOS ANGELES COLLEGE THROUGH CULVER CITY, APPOINTING MEMBERS NOMURA AND MONTGOMERY TO SERVE, WITH AN INVITATION EXTENDED TO VICE CHAIR WEINER TO PARTICIPATE (ABSENT VICE CHAIR WEINER).

Discussion ensued between staff and Committee Members regarding Brown Act issues; ad hoc subcommittees vs. standing subcommittees; communication with WLAC; and regular meetings of the West LA College/Culver City Liaison Committee.

Sanjana Mada, Bicycle and Pedestrian Coordinator, discussed creation of a Bicycle Smart Phone Application.

Discussion ensued between staff and Committee Members regarding having a staff member create an app; the recommendation to go with a private Bike-Share company; piggybacking on applications created by the private company if the item moves forward; costs to create an application involving GPS; the CycleHop application that integrates with public transportation; next steps in the process; adding a mobility icon to the Culver City Access app; third party platforms; and ensuring that all data is current.

Sanjana Mada, Bicycle and Pedestrian Coordinator, discussed items for the November Agenda including the zoning code item, Elenda, the Bicycle and Pedestrian Action Plan, revised opportunity corridors, the Complete Streets Policy, BPAC bylaws, and meeting dates for the next year.

Discussion ensued between staff and Committee Members regarding the meeting schedule for 2019; additional

meetings to address the Bicycle and Pedestrian Action Plan; introducing new ideas; using the expertise of the Committee; lightening the load on staff; creating rules of pedestrian engagement; and the process to add things to an agenda.

Chair Leist announced that this was the last meeting for Member Koplinka-Loehr.

Member Koplinka-Loehr expressed appreciation for her experience on the BPAC.

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**Adjournment**

There being no further business, at 8:48 P.M., the Bicycle and Pedestrian Advisory Committee adjourned its meeting to a regular meeting on Thursday, November 29, 2018 at 6:00 P.M.

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Sanjana Mada
SECRETARY of the Culver City Bicycle and Pedestrian Advisory Committee
Culver City, California

APPROVED

Andrew Leist
CHAIR of the Culver City Bicycle and Pedestrian Advisory Committee
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

3 DEC 2018
Date