

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

August 1, 2018
7:00 P.M.

Call to Order & Roll Call

Chair Daly Redholtz called the regular meeting of the Civil Service Commission to order at 7:00 P.M. in Mike Balkman Council Chambers at Culver City Hall.

Present: Chair Vicki Daly Redholtz
Vice Chair Albert Vera
Commissioner Darryl Cherness
Commissioner Michelle Ford
Commissioner John Kuechle

o0o

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Cherness.

o0o

Public Comment - Items Not On the Agenda

Chair Daly Redholtz invited public comment.

No cards were received and no speakers came forward.

o0o

Receipt and Filing of Correspondence

None.

o0o

Presentations

Item P-1

Outstanding Job Performance Recognition: Jesse MacGregor, Maintenance Worker I, and Kevin McClain, Maintenance Worker I, Public Works Maintenance Operations Division

Eric Mirzaian, Maintenance Operations Manager, explained the shared recognition; discussed their accomplishments; and introduced Kevin McClain and Jesse MacGregor.

Kevin McClain expressed appreciation for the award.

Jesse MacGregor thanked the Commission for the award; noted the importance of teamwork; and provided background on himself.

Commissioners thanked Mr. MacGregor and Mr. McClain for their efforts.

o0o

Consent Calendar

Item C-1

Meeting Minutes

MOVED BY COMMISSIONER KUECHLE, SECONDED BY VICE CHAIR VERA AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE SPECIAL MEETING OF JULY 2, 2018.

o0o

Order of the Agenda

No changes were made to the order of the agenda.

o0o

Action Items

Item A-1

Consideration and Approval of 1) A New Classification Specification and Recruitment Bulletin for Assistant Environmental Programs and Operations Manager; and 2) A Revised Classification Specification for Senior Solid Waste and Recycling Crew Supervisor

Serena Wright-Black, Administrative Services Director, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding significant concerns about language used regarding required degrees; a suggestion to have a meeting to work out language; concern with inconsistencies and inadvertently discouraging good candidates from applying; minimum requirements; a suggestion to remove references to particular degrees on the invitations for application and not adding language regarding particular degrees until after consideration; agreement to delete references in both documents to specific types of degrees; the importance of experience; the process for developing classification specifications; language under Knowledge and Experience; whether a language change is necessary; allowing for discretion; a suggestion to revisit the issue to ensure that the language in the bulletin aligns with language in the specification; concern with delaying the approval; clarification that the following language be deleted: "...in business or public administration, environmental management or a related field..." with everything else remaining the same; and agreement to approve the bulletin and the specifications recognizing that the Commission will return with an ideal solution for future class specifications and recruitment bulletins.

MOVED BY COMMISSIONER KUECHLE, SECONDED BY VICE CHAIR VERA AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION:

1. APPROVE THE NEW CLASSIFICATION SPECIFICATION AND RECRUITMENT BULLETIN FOR ASSISTANT ENVIRONMENTAL PROGRAMS AND OPERATIONS MANAGER WITH AGREED UPON CHANGES; AND

2. APPROVE THE REVISED CLASSIFICATION SPECIFICATION FOR SENIOR SOLID WASTE AND RECYCLING CREW SUPERVISOR WITH AGREED UPON CHANGES.

o0o

Item A-2

Consideration and Approval of a Revised Classification Specification for Fleet Services Manager

This item was pulled from the agenda for consideration at a future date.

o0o

Public Comment - Items NOT on the Agenda (continued)

Chair Daly Redholtz invited public comment.

No speakers came forward and no cards were received.

o0o

Items from Staff

Serena Wright-Black, Administrative Services Director, indicated that staff had nothing to report.

o0o

Items from Commissioners

Vice Chair Vera thanked Stephanie Condran for her service to the City.

Chair Daly Redholtz remarked on the retirement of Carlos Lugo.

Commissioner Ford recused herself from the upcoming Closed Session and exited the meeting.

At 7:30 p.m. to Civil Service Commission recessed to Closed Session.

o0o

Closed Session

CS-1 Pursuant to Government Code 54597(b): Public Employee Dismissal/Release the Civil Service Commission of the City of Culver City will Convene to Hear the Appeal of the Disciplinary Decision Relating to One Police Employee.

o0o

Reconvene

Chair Daly Redholtz reconvened the meeting at 10:03 P.M. with four Commissioners present (absent Commissioner Ford).

o0o

Closed Session Report

Chair Daly Redholtz indicated that the Closed Session would be continued to a special meeting of the Civil Service Commission on August 6, 2018.

o0o

Adjournment

There being no further business, at 10:04 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, September 5, 2018 in the Mike Balkman Council Chambers at City Hall.

o0o



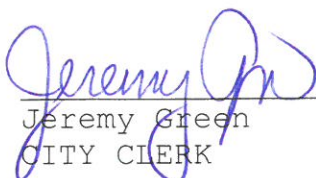
Serena Wright-Black
ADMINISTRATIVE SERVICES DIRECTOR of Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED September 5, 2018



VICKI DALY REDHOLTZ
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Green
CITY CLERK

7 SEP 2018
Date