

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

June 13, 2018
6:30 P.M.

Call To Order & Roll Call

The meeting of the Culver City Disability Advisory Committee was called to order at 6:42 P.M. at the Culver City Senior Center.

Members Present: DR. JAY SHERY, Chair
DR. ROBERT MONTGOMERY, Vice Chair
N. JOHN HASEGAWA, Member
DR. JANET CAMERON HOULT, Member*
SUSAN OSBORNE, Member
MARCY SOOKNE, Member
ROBYN TENENSAP, Member

Absent: BARBARA EFFROS-SCHWARTZ, Member
KO KO NAING, Member

*Member Hoult arrived at 7:19 P.M.

Staff Present: John Adams, Disability Services Specialist
Corey Lakin, Parks, Recreation and Community Services Director
Armando Abrego, Senior and Social Services Manager
Laurence Ma, Culver City Administrative Clerk

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Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No cards were received and no members came forward.

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Presentation

Item P-1

Pets Unstressing Passengers (PUP) Program

Chair Shery announced that the speaker could not be present.

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Consent Calendar

Item C-1

Approval of Meeting Minutes for April 11, 2018

THE DAC PASSED A MOTION APPROVING THE MEETING MINUTES FOR APRIL 11, 2018.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Date and Name of the Carnival

THE DAC PASSED A MOTION TO CHANGE THE NAME OF THE KIDS' CARNIVAL TO THE ABILITIES CARNIVAL AND RESOURCE FAIR.

THE DAC PASSED A MOTION TO SET OCTOBER 21, 2018 AS THE DATE FOR THE ABILITIES CARNIVAL AND RESOURCE FAIR.

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Item A-2

Changes to Carnival Flyer

John Adams, Disability Services Specialist, discussed placing an emphasis on the celebration of Disability Awareness Month and highlighting the need to RSVP to the event.

Discussion ensued between staff and Committee Members regarding adding a note that the Carnival was formerly referred to as the Kids' Carnival; ensuring that people know that the Carnival is still focused on kids and is open to kids of all ages; and clarification that the Committee would have the opportunity to review the flyer before distribution.

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Item A-3

Responsibilities Breakdown of Carnival

Discussion ensued between staff and Committee Members regarding clarification on who has been responsible for different services and elements of the Carnival in the past; Resource Fair participants; Carnival layout; the location of resource tables; clarification that the person who did chocolates for the kids would not be available; logistics regarding delivery of the cotton candy and popcorn machines; Senior Center and Girl Scout volunteers; required participation by all DAC Members; the possibility of new games; availability of the marionettes and alternative forms of entertainment; and popularity of the music.

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Item A-4

Wheelchair Basketball

Discussion ensued between staff and Committee Members regarding Exchange Club sponsorship of the fees; previous funding from the Lakers and the Clippers; Cal State Long Beach; and potential dates.

Additional discussion ensued between staff and Committee Members regarding supplies for the Photo Booth and for arts and crafts; communication with the Senior Center Association regarding the Carnival name change; seniors that show up expecting to be fed; closure of the facility for the Carnival; signs posted in advance of the event; the public nature of the event; the RSVP list; wristbands; serving people with disabilities; the target audience; concerns with discrimination; ensuring adequate food supplies; a suggestion to purchase additional food so that people are not turned away; a request to close the exercise and billiard rooms; outreach to alert seniors to the closure of the facility; the City Council proclamation and commendation; award nominations; concern with those who take food to go; placing limits on the amount of food allowed to be taken; alerting City staff to issues of concern; using tickets for food; checking people in at a control point; behavioral issues; and making sure that staff are easily identifiable.

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Item A-5

Review of Conformance with Attendance Requirement as Defined in the City Council Adopted By-Laws

Discussion ensued between staff and Committee Members regarding adoption of the bylaws; the section regarding absences; Members with excessive absences; regular attendance; and members of the community interested in serving on the Committee.

Member Hoult joined the meeting.

Additional discussion ensued between staff and Committee Members regarding duties and responsibilities of Committee Members; the importance of attendance; taking the commitment seriously; excessive absenteeism; the process to remove Members who are not participating; City Council authority; making a recommendation to the City Council; notification to inactive members from the Chair; allowing a chance to appeal; excused vs. unexcused absences; discretion of the Committee; ethics; and notification to the City Council and City Clerk of intended actions.

THE DAC PASSED A MOTION TO DIRECT THE CHAIR TO DRAFT A LETTER FROM THE DISABILITY ADVISORY COMMITTEE TO NOTIFY BARBARA EFFROS-SCHWARTZ AND KO KO NAING OF THE COMMITTEE'S INTENT TO DECLARE THEM INACTIVE AND TO ALSO NOTIFY THE CITY COUNCIL AND CITY CLERK OF THE ACTION TAKEN.

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Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No cards were received and no speakers came forward.

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Receipt of Correspondence

None.

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Items from Disability Advisory Committee Members/Staff

Member Hoult reported on the book launch for the Centennial Poetry Collection at the Senior Center on June 9 with proceeds going to the Historical Society and copies provided to the Culver City Sister City Committee to distribute to sister cities, and she noted that copies purchased are viewed as donations to a 501c3.

Member Hasegawa reported attending the book launch.

Member Osborne reported the launch of a pie and coffee business employing adults with autism; she indicated that the business had worked the Car Show and was scheduled to work at the 4th of July event; she noted that they were available for other events; and she added that the business had been profiled on KCAL 9.

Vice Chair Montgomery invited everyone to participate at the 4th of July event noting that volunteers were needed.

Member Tenensap reported representing the DAC at the Commissions, Boards and Committees Meet and Greet, and that the Bicycle and Pedestrian Advisory Committee was taking

comments on how to make the City more pedestrian and bicycle friendly.

Chair Shery reported re-interviewing for his position on the DAC; indicated that he had alerted the City Council about the issue of chronic absenteeism; and he received clarification regarding the process to draft the letter.

John Adams, Disability Services Specialist, reported plans to attend training that would provide him with additional resources.

Corey Lakin, Parks, Recreation and Community Services Director, announced a community meeting on June 19 at the Stoneview Nature Center to take input on design concepts for the new playground at Blair Hills Park; he discussed attendance and Brown Act issues; and design consideration at the August 7, Parks, Recreation and Community Services meeting.

Member Hoult announced a Police Department Community Forum on June 14 to discuss the drafting of immigration policies; she felt that the health of those coming to Culver City as a Sanctuary City should be incorporated into the policies; and she noted her previous work in refugee camps.

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Adjournment


There being no further business, at 7:47 P.M., the Disability Advisory Committee adjourned its meeting to a meeting on Wednesday, August 8, 2018 at 6:30 P.M. in the Senior Center Conference Room.

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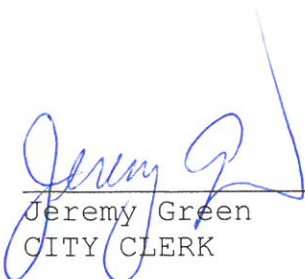
John Adams
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED



Dr. Jay Shery
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Green
CITY CLERK

18 AUG 2018
Date