REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

February 6, 2018
7:00 P.M.

Call to Order & Roll Call

Chair Rickards called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:08 P.M. in the Mike Balkman Council Chambers at City Hall.

Present:	Chair William Rickards Commissioner Paula Amezola Commissioner Palvi Mohammed
Absent:	Vice Chair Scott Zeidman Commissioner Kay Heineman

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Pledge of Allegiance

The Parks, Recreation and Community Services Commission recited the Pledge of Allegiance.

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Public Comment - Items Not on the Agenda

Chair Rickards invited public comment.

The following member of the audience addressed the Commission:

Katy Krantz, artist, asked to create a mural at a Culver City park; presented slides of her work; spoke of community involvement in her projects; detailed benefits of murals; listed three potential sites; she stated that she would be seeking a PEP grant; requested Commission feedback on her proposal; and she urged anyone who was interested to visit her website, KatyKrantz.com.

Commissioner Amezola indicated that she had encouraged Ms. Krantz to come present her idea and she expressed hope that a discussion of working with PEP grants could be agendized in the future.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

PRCSC - Receive and File an Informational Item Regarding the Second Annual Screenland 5K

Chair Rickards invited public comment.

The following member of the audience addressed the Commission:

Gavin McKiernan, Screenland 5K, provided a history of the 5K; announced that the event would be held on March 4; discussed benefits of the 5K; participation by Culver City residents; details of the event schedule and course; reported that vendor spots were still open; discussed traffic impacts; indicated that proceeds would go to the Culver City Education Foundation; and noted discounts for groups of five or more.

Discussion ensued between staff and Commissioners regarding staff support for the event; coordination with the City; and clarification that Public Works staff, and Police and Fire department staff are involved in the event.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY COMMISSIONER AMEZOLA THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, MOHAMMED, RICKARDS
NOES: NONE
ABSENT: HEINEMAN, ZEIDMAN

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Item A-2

PRCSC - Receive and File an Informational Item Regarding the Spring Egg Hunt from the Parks Division of the Parks, Recreation and Community Services Department

Chair Rickards introduced the item.

Mike Wood, Recreation Coordinator, provided a summary of the material of record, including a history of the egg hunt, and details of the planned events.

Chair Rickards invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Commissioners regarding success of the event; number of participants; whether mobility challenged children are able to participate; and encouragement for everyone to participate in the event or to volunteer.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY COMMISSIONER AMEZOLA THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, MOHAMMED, RICKARDS
NOES: NONE
ABSENT: HEINEMAN, ZEIDMAN

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Item A-3

PRCSC - Receive and File an Informational Item Regarding the Fields and Grounds Maintenance of Culver City Parks from the Parks Division of the Parks, Recreation and Community Services Department

Patrick Reynolds, Parks Manager, provided a summary of the material of record; discussed the seasonal maintenance matrix; the fields maintenance overview; construction; Parcel B; facility maintenance; vandalism; graffiti; pruning; the regular workload; special circumstances requiring immediate attention; drinking fountain maintenance; restoration of murals in the parks; and sprinkler system maintenance and monitoring.

Corey Lakin, Parks, Recreation and Community Services Director, highlighted the scope of the job Patrick and his team face; discussed year-round play and the difficulty of turf maintenance; use of synthetic turf fields; and the normal lifespan of a natural turf field.

Discussion ensued between staff and Commissioners regarding appreciation for the work of Patrick Reynolds and his team; prompt attention to graffiti in the parks; the scope of the annual contract; contractor responsibilities; history of graffiti in Culver West park; graffiti abatement efforts; issues with fields on moving landfill slopes; re-leveling efforts and slope stability; regular water line breaks due to landfill movement; the Public Works study indicating no toxic waste from the landfill detected on fields; dog park maintenance; staffing issues during vacation times; scheduling details; employee longevity within the department; impacts of adult sports league usage on fields; damage done by soccer vs. football; ensuring proper maintenance of the fields to enable kids to play soccer; identification of adult soccer as the most damaging activity to the fields leading to a moratorium in City parks; citation of the municipal code in the ban of soccer in parks; determining factors in field maintenance; damage from repetitive actions; monitoring and enforcement; revisiting the adult soccer ban; concern that Latino players are affected the most by the current ban; the need for soccer playing fields for all ages; lack of free places for youth; sports as a

healthy activity; temporarily closing fields yearly for rehabilitation; protecting the parks while being culturally sensitive; Ultimate Frisbee; the need for more discussion and clarification that the soccer ban is planned for a future agenda item; water filtration; the new leaf blower ordinance; the cost analysis; work time for sweeping vs. leaf blowers; maintenance of the Culver Boulevard median bike path and trash from the homeless community; code enforcement; Housing Authority jurisdiction over homeless issues; clarification that the supervisor for the contractor and City employees report to the Parks Manager; the widespread, chronic nature of the homeless issue; and homeless outreach at City parks.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY COMMISSIONER AMEZOLA THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, MOHAMMED, RICKARDS
NOES: NONE
ABSENT: HEINEMAN, ZEIDMAN

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Item A-4

PRCSC - Discussion Regarding the Parks, Recreation and Community Services Commission's Initial Recommendations to the City Council for the Fiscal Year 2018/2019 PRCS Department Budget

Corey Lakin, Parks, Recreation and Community Services Director, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the change from the Administrative Assistant position to the Media and Marketing Coordinator position; changing the web presence in the City; City website updates; staff efforts towards marketing needs; coordinating marketing needs for the City; updating the Culver City Living Brochure and bringing it back to print; Active Net registration software; expanding the capability of the current modules; associated costs and staff time with expansion; the importance of tech upgrades to the

City; confirmation that online registration is currently in place for activities, not for facility reservations; support for digitizing the system to include facility rental; software currently used on the back end of facility rental/permit approval; training is the biggest hurdle with expanding Active Net modules; concern with populations that are not comfortable with the online process; providing for a training budget and making follow up training available; elimination of the Administrative Assistant position; youth apprenticeship opportunities; staffing; internship programs through the City Manager's office; budgeting for an intern; the need for further research before moving forward with internships; tracking pool usage; pool remodeling or refurbishment; clarification that there is no budget for additional staff to monitor the lobby; adding an entry point/turnstile to efficiently track users; concern with putting money into something that will be torn down in the near future; communication with the School District regarding their pool plans; using furniture to create an access control entry point; benefits to rehabilitating the lobby and locker areas; addressing transgender needs; choosing between larger budget items to fund; the importance of neighborhood benefit; and a review of past practices with the City Council.

Further discussion ensued between staff and Commissioners regarding budget priorities amongst residents polled by Commissioner Mohammed; lighting for the walkway at Fox Hills; upgrading and adding water stations with a bottle-filling ability; complaints with the taste of water from the water fountains at Bill Botts; playground rehabilitation and support for shade installation; use of a turf consultant; planning for vs. reacting to issues; clarification that rehabilitation of a snack bar at Bill Botts Field would be the responsibility of the users; sprinkler repair and lighting for Lindberg Park; a suggestion to have community meetings at the parks; determining which parks can have lights; community input; future discussion for the next budget; concerns with opening up a budget discussion at community meetings without a master plan to adhere to; the Tellefson Park rehabilitation project vs. the Lindberg project; an offer by the Chair to work on turf vitality discussion topics and solutions for the next meeting; a suggestion to work on ideas for bringing back soccer play at the parks; clear

support for playground shade installation; turf and lighting; master plan vs. needs assessment; upcoming retirements over the next 3-5 years that will leave a void in Department continuity; and concern was expressed with the lack of senior representation due to the absence of Commissioner Heineman.

Patricia Mooney, Senior Management Analyst, read an email from Commissioner Heineman regarding the budget.

Additional discussion ensued between staff and Commissioners regarding staffing; creation of a draft budget letter to the City Council for review at the next meeting with finalization at the meeting of March 21; an assertion that the budget meeting should be held annually in January; clarification on the City Council due date of April 6; a review of letter contents was discussed including the Media and Marketing Coordinator, Active Net and funding for training, turf management, shade structures, support for items requested by the PRCS, and the desire for an updated Parks Master Plan; and Chair Rickards agreed to create the draft of the budget letter by the end of the following week.

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Item A-5

PRCSC - [Any or All of the Following Actions, if Desired] (1) Discussion and Selection of a Topic and/or a Date for "Community Conversations - Topic #8;" and/or, (2) Formation of Additional Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to the Newly-Formed Ad Hoc Subcommittee(s)

Commissioner Mohammed provided an update on the item including contact made with the Talk Project who are excited to participate; clarification that clips from The Hunting Ground that are used by the Talk Project are not graphic and are useful in conveying a message; and the appropriate age of audience participants as teen through adult.

Discussion ensued between staff and Commissioners regarding the importance of having staff or Commissioners experience a Talk Project presentation before moving

forward; concern with areas in the conversation to be avoided; providing talking points between parents and children; addressing teen consent issues; the feeling that using #metoo as part of the title covers many areas; an assertion that #metoo is now considered a political movement and concern with implied support of that; using alternative language in the title to protect the City; the feeling that #metoo is an important social movement; politically divisive topics; the sensitivity of the subject and the potential for City liability; warnings from the City Attorney and Deputy City Attorney against using #metoo; vetting the topic at the City Council level; compromise on the title from the Talk Project; rules on discussing and sharing information amongst Commissioners; and communication with the City Attorney's office to resolve the issue.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: CANCEL THE REGULAR APRIL MEETING AND CALL A SPECIAL MEETING ON APRIL 18, 2018.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, MOHAMMED, RICKARDS
NOES: NONE
ABSENT: HEINEMAN, ZEIDMAN

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Item A-6

PRCSC - [Standing Item] Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittee and Representative Appointees to Outside Associations and City Committees

No updates were available.

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Item A-7

PRCSC - [Standing Item] Receive and File the Parks, Recreation and Community Services Commission Upcoming Agenda Items List

Patricia Mooney, Senior Management Analyst, read an email from Commissioner Heineman requesting an agenda item to discuss requests from teens at the Teen Center including establishment of a safe place to practice skateboarding at Veterans Park, as well as additional drinking fountains there.

Discussion ensued between staff and Commissioners regarding items scheduled for discussion on the March agenda; clarification that the Teen Center is already on the May agenda; the designated dog path discussion scheduled for March; finalizing the budget piece in March; the Community Conversation item on the March agenda; adult sports; support for a brief conversation on the Teen Center in March; potential budget impacts related to additional water fountains and a designated skating area; discussing water fountains in the budget letter; and agreement that lights be discussed at a later date.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY COMMISSIONER AMEZOLA THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, MOHAMMED, RICKARDS
NOES: NONE
ABSENT: HEINEMAN, ZEIDMAN

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Public Comment - Items Not on the Agenda

Chair Rickards invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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Items from Commissioners

Patricia Mooney, Senior Management Analyst, read the draft letter by Chair Rickards giving thanks to the Martin Luther King Jr. Day Celebration Committee, and consensus was given by the Commission to approve sending the draft letter.

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Items from Staff

Patricia Mooney, Senior Management Analyst, provided an update on the request for a calendar of Neighborhood Watch group meetings in the City.

Corey Lakin, Parks, Recreation and Community Services Director, thanked everyone for their efforts in the very long meeting.

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Adjournment

There being no further business, at 11:05 P.M., the Parks, Recreation and Community Services Commission adjourned to a meeting to be held on Tuesday, March 21, 2018 at 7:00 P.M.

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Patricia A. Mooney

Patricia A. Mooney
ATTENDING SECRETARY of the Parks, Recreation and Community Services Commission

APPROVED March 21, 2018

(Vice Chair Scott Zeidman)

William Rickards
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

28 MAR 2018
Date