

REGULAR MEETING OF THE
BICYCLE AND PEDESTRIAN
ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

September 21, 2017
6:00 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Bicycle and Pedestrian Advisory Committee was called to order at 6:05 P.M. in the Dan Patacchia Room at City Hall.

Members Present: Andrew Leist, Chair
Kristen Torres Pawling, Vice Chair
Patricia Bijvoet, Member*
Joel Falter, Member
Danielle Koplinka-Loehr, Member
Robyn Tenensap, Member
Dane Twichell, Member
Michelle Weiner, Member

*Member Bijvoet arrived at 6:16 p.m.

Absent: Jack Galanty, Member

Staff Present: Eric Bruins, Bicycle and Pedestrian
Coordinator
Charles Herbertson, Public Works Director
Gabe Garcia, Traffic Engineering Manager

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Pledge of Allegiance

Member Twichell led the Pledge of Allegiance.

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Order of the Agenda

No changes were made.

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Public Comment for Items NOT On the Agenda

Chair Leist invited public comment.

A member of the audience asked about getting a crosswalk on Overland noting the difficulty of crossing the street; she recounted a recent accident; and she asked which department would be involved in making that happen and when it would be possible to implement.

Discussion ensued between staff, Committee Members and the speaker regarding purview of the Public Works Department; the Bicycle and Pedestrian Action Plan; early action projects; public support; examination of collision data; the process; a previous plan to make improvements in the area that was rejected due to community opposition; petitions and requests; meeting warrant requirements; using the library parking lot as a drop off for the school; gaps between signals; drop offs; tracking project status; and the gate at Sawtelle.

Member Bijvoet joined the meeting.

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Consent Calendar

Item C-1

Meeting Minutes - July 20, 2017

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE PASSED A MOTION TO APPROVE THE MINUTES FOR THE REGULAR MEETING OF JULY 20, 2017 AS SUBMITTED (WITH MEMBER TORRES PAWLING ABSTAINING DUE TO HER ABSENCE FROM THAT MEETING).

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Presentations

Item P-1

Report from Staff

Eric Bruins, Bicycle and Pedestrian Coordinator, provided an update on Bike Share Implementation noting that coordination with Metro and Los Angeles is ongoing and Culver City is waiting for the Los Angeles City Council to approve their expansion plan; he discussed preliminary field work done on station siting; the work of Metro consultants to put together their recommendations based on public input and field work; additional outreach planned for late 2017 and early 2018 with more detailed locations; continued negotiations on the Memorandum of Understanding (MOU) with Metro; he reported attending the field test of the Bicycle Dash bikes in Jackson, Wyoming; discussed the need for additional product development before the Dash bikes would be compatible with Metro's dock-based system; and he reported the target date of September 2018 for launch due to the need for further work on the technology and coordination with Metro/LA.

Discussion ensued between staff and Committee Members regarding coordination with Los Angeles; launching side by side with Palms and Mar Vista; the expansion package before the Los Angeles City Council; implementation of the DASH bikes and docks in other cities before the Culver City launch; and interoperability with the legacy system.

Eric Bruins, Bicycle and Pedestrian Coordinator, discussed City Council approval of the Expo-Downtown Bicycle Connector to proceed with environmental and engineering; the RFP to for a design firm to lead the process; the need for alternatives analysis to finalize the alignment and examine potential phasing; availability of the right of way; and the expected completion of the alternatives analysis and environmental in early 2018.

Eric Bruins, Bicycle and Pedestrian Coordinator, reported that Walk 'n Rollers, led by Jim Shanman, had been awarded a new contract for the Culver City Walk & Rollers program; discussed Walk to School Day on October 4; the City Council proclamation for "Walktober" at the September 25 City Council meeting; recognition of BPAC members for their contributions to making Culver City a more walkable community; AB321 (School Speed Zone Reduction); engineering

underway on the La Ballona Safe Routes to School Project field surveys of the project area; the first round of community outreach in late October and early November; and the tentatively scheduled community workshop for November 4 in conjunction with the Bicycle and Pedestrian Action Plan (BPAP).

Discussion ensued between staff and Committee Members regarding areas that qualify for the school zone speed limit; the next area for the Safe Routes to School project; concern that holding the workshop in conjunction with the La Ballona Fall Festival could make it difficult for parents to participate fully with so much activity happening nearby; and holding an additional public workshop on November 16 immediately prior to the next regular BPAC meeting.

Eric Bruins, Bicycle and Pedestrian Coordinator, discussed the Bicycle and Pedestrian Action Plan, and he encouraged Committee Members to attend the presentation to the City Council on October 9 regarding the Public Participation Plan, along with the introduction of Vision Zero for consideration of adoption in Culver City.

Discussion ensued between staff and Committee Members regarding the General Plan; the Complete Streets Policy; the circulation element; the mandate from Metro; compliance; grant eligibility; Committee input on policy language; Vision Zero data; and the review of preliminary recommendations of Transition Oriented Development Visioning.

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Item P-2

ADA Transition Plan

Christopher Evans, Project Manager, provided a presentation on the soon-to-be-completed Americans with Disabilities Act (ADA) Transition Plan; discussed the anticipated release for public comment in November; the survey on the City

website; outreach; departmental policies; compliance; evaluation and documentation of City sidewalks, curb rails and crosswalks; compliance rankings; funding; release of the draft for public comment; the presentation to the Disability Advisory Committee before adoption by the City Council; and encouragement to BPAC Members to review the plan during the public comment period and provide individual feedback at that time.

Discussion ensued between staff and Committee Members regarding the data transfer between the ADA Transition Plan consultant and the Bicycle and Pedestrian Action Plan consultant; sidewalk data; identifying and prioritizing safety data; mobility implications; the timeline for completion; searchable maps; updates; grant funding; use of Block Grant funding; City discretion; maintenance items; access to private property; public right of way and public buildings; potential safety issues; Capital Improvement Projects; clarification regarding responsibility for repair; creating safe transitions onto the public right of way; the tree removal request policy; the area without a sidewalk on the south side of Farragut between Keystone and Motor; right of way; prioritization; CIP budget requests; wheelchair access; chipping away at issues; prioritization; safety issues; maintenance operations; tree roots; uplift; rubber sidewalk panels; cost differentials; two-way ramps; grading; ramp requirements; the timeline for implementation and compliance; evolving regulations; and due diligence.

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Public Comment for Items NOT On the Agenda

Chair Leist invited public comment.

No cards were received and no speakers came forward.

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Receipt of Correspondence

Eric Bruins, Bicycle and Pedestrian Coordinator, reported that no correspondence had been received.

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**Items from Bicycle and Pedestrian Advisory Committee
Members/Staff**

Discussion ensued between staff and Committee Members regarding Safe Routes to School; the public participation plan; the November agenda; Fox Hills; Buckingham/Green Valley Circle; installation of a bike lane on Buckingham; issues with the homeless on the bike path; the Go Request phone app for Culver City; the Del Rey Neighborhood Council; a group forming to identify the needs of women cyclists; the California Bike Summit; jurisdictions along Ballona Creek; the one year anniversary of the BPAC; term limits; and aligning officer elections with the fiscal year.

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Adjournment

There being no further business, at 7:40 P.M., the Bicycle and Pedestrian Advisory Committee adjourned its meeting to a regular meeting on Thursday, November 16, 2017 at 6:00 P.M.

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A handwritten signature in dark ink, appearing to read "Eric Bruins", followed by the word "for" in a cursive script.

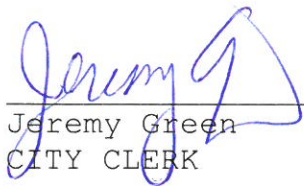
Eric Bruins
SECRETARY of the Culver City Bicycle and Pedestrian
Advisory Committee
Culver City, California

APPROVED



Andrew Leist
CHAIR of the Culver City Bicycle and Pedestrian Advisory
Committee
Culver City, California

I declare under penalty of perjury under the laws of the
State of California that, on the date below written, these
minutes were filed in the Office of the City Clerk, Culver
City, California and constitute the Official Minutes of
said meeting.



Jeremy Green
CITY CLERK

29 JAN 2018

Date