

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
CULVER CITY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

REGULAR MEETING OF THE
BICYCLE AND PEDESTRIAN
ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

September 8, 2016
6:00 P.M.

Call To Order & Roll Call

The meeting of the Culver City Bicycle and Pedestrian Advisory Committee was called to order at 6:00 P.M. in the Patio Conference Room on the Third Floor of City Hall.

Members Present: Joel Falter, Member
Jack Galanty, Member
Andrew Leist, Member
Robyn Tenensap, Member
Kristen Torres Pawling, Member
Michelle Weiner, Member

Staff Present: Charles Herbertson, Public Works Director
Susan Yun, Planning
Eric Bruins, Bicycle and Pedestrian
Coordinator

o0o

Public Comment for Items NOT On the Agenda

No cards were received and no speakers came forward.

o0o

Order of the Agenda

No changes were made.

o0o

Charles Herbertson, Public Works Director, discussed the formation of the Committee; goals; the importance of public input; creating a connection between the Expo Station and the downtown area for bicycles; studying the feasibility of bike sharing in Culver City; updating the Bicycle and Pedestrian Master Plan; creating recommendations for the City Council; and he introduced Susan Yun from the Planning Division.

Committee Members and audience members introduced themselves and provided background on themselves.

Charles Herbertson introduced Jim Shanman, the Safe Routes to School Coordinator.

Eric Bruins, Bicycle and Pedestrian Coordinator, distributed a sign in sheet for meeting attendees; discussed the email list; the agenda; meeting format; and he suggested moving the Oath of Office and Selection of Chair and Vice Chair forward on the agenda.

o0o

The following two Action Items were considered out of sequence.

Action Items

Item A-1

Administration of the Oath of Office to Committee Members

Eric Bruins, Bicycle and Pedestrian Advisory Coordinator, administered the Oath of Office to new Committee Members: Joel Falter, Jack Galanty, Andrew Leist, Robyn Tenensap, Kristen Torres Pawling, and Michelle Weiner.

o0o

Item A-2

Selection of the Chair and Vice Chair for Fiscal Year 2016-2017

Eric Bruins, Bicycle and Pedestrian Coordinator, discussed duties of the Chair and Vice Chair.

Bicycle and Pedestrian Advisory Committee
September 8, 2016

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE PASSED A MOTION TO APPOINT ANDREW LEIST TO SERVE AS CHAIR OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE FOR FISCAL YEAR 2016-2017.

Discussion ensued between staff and Committee Members regarding frequency of meetings.

THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE PASSED A MOTION TO APPOINT KRISTEN TORRES PAWLING TO SERVE AS VICE CHAIR OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE FOR FISCAL YEAR 2016-2017.

oOo

Information Items

Item I-1

Community Announcements by Committee Members

Member Weiner announced the Los Angeles County Bicycle Coalition's Firefly Ball honoring Council Member Meghan Sahli-Wells in October and she noted that Bike Culver City had applied to be part of the Centennial Parade on September 24.

Discussion ensued between staff and Committee Members regarding Open Street Events and funding recommendations by Metro.

oOo

Item I-2

Report From Staff

Charles Herbertson, Public Works Director, noted that Council Member Sahli-Wells had joined the audience.

oOo

Item I-3

Application to the Big Jump

Eric Bruins, Bicycle and Pedestrian Coordinator, discussed the application to the Big Jump; moving forward with bicycle infrastructure; protected bike lane projects considered around town; studying the results of making a concentrated investment over three years to create a network of protected bike lanes; concentrated program support; better community outreach; technical design expertise; challenges; and the need for broad support throughout the City.

Discussion ensued between staff and Committee Members regarding the application process; creation of a Leadership Team; showing commitment from the City and the community; support letters; funding; technical assistance; exposure; data collection; and communication with Committee Members before the next meeting.

o0o

Item I-4

Update on the Culver City Walk & Rollers (Safe Routes to School Program)

Jim Shanman, Safe Routes to School Coordinator, provided background on the Culver City Walk & Rollers program; discussed goals and projects; grants; programming; education; sustainability; work with the School District; the Culver City Police Department Bike Patrol; events; quantifying results; bike racks; outreach; community engagement; consistency of programming; range; enforcement; safety; and he encouraged interested parties to contact him for resources.

Discussion ensued between staff and Committee Members regarding crossing guards; community partners; sustainability of the program; enforcement; and the time necessary to gain traction with any program.

o0o

Action Items

Item A-3

Bike Share Feasibility Study

Eric Bruins, Bicycle and Pedestrian Coordinator, discussed the actions of other cities; the West Side Cities Council of Governments; establishing a program for the west side; surrounding bike share systems; the contract with Sam Schwartz Engineering; next steps in the process; Committee involvement; draft recommendations; feedback to the consultant; setting objectives for the bike share system; and setting a mode shift goal.

Discussion ensued between staff and Committee Members regarding coordination with other City departments; clarification on public outreach; the Committee acting as representatives of the public; priorities; financial analysis; and station siting and service areas.

Council Member Sahli-Wells pointed out that Committee meetings are public and she discussed outreach to friends and interested parties.

Additional discussion ensued between staff and Committee Members regarding the Committee as a forum for public discussion; feedback on programs; spreading the word; Committee Members as liaisons to the community.

Committee Members and the public provided input to staff on ideas for potential goals, objectives, and priorities for a bike share system in Culver City:

- o Connect to Expo, other transit services, & other destinations
- o Reduce greenhouse gas (GHG) emissions
- o Provide access for people with disabilities (are tricycles an option?)
- o Increase connectivity within and outside Culver City for local trips
- o Improve safety
- o Affordability, including discounts for seniors, students, & people with disabilities
- o Connect to regional destinations, including the beach, Westfield, studios, cultural destinations

Bicycle and Pedestrian Advisory Committee
September 8, 2016

- o Serve all Culver City residents, including west Culver City
- o Make it easier not to own a car
- o Mitigate development impacts and reduce parking requirements
- o Seamless TAP integration
- o Provide access for people without credit cards
- o Have bike infrastructure in place for bike share users to ride on
- o Provide education to system users on bike safety
- o Partner with adjacent communities to serve beyond the city boundary (Culver City is "joined at the hip" with Palms)
- o Integrated membership with other systems in LA County
- o Should not be able to tell when you cross a city border, seamless system
- o Support new bike infrastructure
- o Accommodate children and/or other types of riders?
- o Availability of bikes and system reliability
- o Ability to expand the system over time
- o Access to secure studio campuses
- o Have employer accounts/membership
- o Prioritize stations in diverse communities
- o Connect bike network to infrastructure in adjacent communities
- o How can each system evolve to meet needs? (i.e. what capabilities will each system have in future years, not just right now?)
- o Ease of use (customer interface), friendliness to walk-up customers
- o Durability, resistance to vandalism, low maintenance expense
- o Culver City should look at our neighbors all around us, not just west of us
- o Improve health, reduce obesity, etc.
- o Promote tourism and economic development
- o System should include funding for outreach, promotion, and education

o0o

Item A-4

EXPO to Downtown Bicycle Connector

Eric Bruins, Bicycle and Pedestrian Coordinator, introduced Ryan Snyder and Melody Wu with Transpo Group, consultants to the City hired to examine a high quality bicycle connection between the Expo station and downtown Culver City.

Ryan Snyder, Transpo Group, summarized recommendations; discussed the planning process undertaken to produce the recommendations; considerations; sharrows; challenges; producing a high quality connection to attract new users; buffered bike lanes; raised bike lanes; one-way protected bike lanes; the recommendation for a two-way protected bike lane; the Robertson/Washington intersection; location of bus stops; ADA requirements; connecting the bike path to the station; and flexibility with feet allocation.

Discussion ensued between staff, the consultants and Committee Members regarding clarification that the Committee is seeing the recommendations before many of the other stakeholders involved in the process; concerns with reduced parking and access; providing access to the downtown area and Expo; opening up access to a larger group of people to ride; the aggressive plan to create high quality connections; conflict areas; narrowing the streets to slow traffic; signal phasing; markings; sidewalk treatments; lane width; ensuring adequate lane width for buses; turning lanes; buses; right turn right of way; using extra width; widening bus islands; Parcel B; Town Plaza; sharrows, buffered bike lanes, protected bike lanes, and raised bike lanes; one-way protected bike lanes; removal of on-street parking; the recommendation; the terminus into downtown; making a better connection to the bike path; weighing options; ADA requirements for the bus stop; signal modification; potential gains of right of way; accommodating different types of riders; surveys of other cities; and the importance of a continuous high quality bike way to attract users.

Charles Herbertson, Public Works Director, clarified that the Committee is the first body to see the proposal and the meeting is the first discussion of the matter; there are some stakeholders involved that stand to lose parking or access in the process; and he noted that they were early in the process and the proposal is not a done deal but this is the initial recommendation in order to achieve the goal of opening up bike riding to a larger group of people especially as an access to the Expo and downtown area.

Ryan Snyder, Transpo Group, clarified that it is rare that he recommends such an aggressive plan but it would achieve the goal of high quality connections.

Additional discussion ensued between the consultants, staff and Committee Members regarding concept areas; bike boxes; expanding and integrating sidewalks; narrowing lane width to slow down traffic; moving drainage; widening the buffer or turning lane; requirements for the transportation department for the number two lane; the proposed terminus of the system; the driveway of the Parcel B development; access to Culver Studios; benefits to travelling on the north side; the Ince intersection; continuity; traffic analysis; observation; peaks; concern that the two-way bike lanes could create challenges for the studio; concern with congestion at Robertson and Ince; avoiding the downtown corridor; effects on stakeholder access; access to the bike path; separation of bikes and pedestrians; potential changes to lane use; the amount of bike and pedestrian traffic to justify a scramble crossing; Parcel B; ownership changes; potential development proposals by the new owner; the possibility of acquiring right of way; branding; recognizability and potential branding of the bikeway; durability; maintenance; a feeling that the plan fits the intent; the current gap in the bike path; connecting the part of the bike path going to Duquesne; first mile, last mile; bike share; benefits to downtown businesses; employees commuting to work; next steps in the process; stakeholder involvement; opportunities for public input; the proposed path on Robertson; Expo access; studio concerns with colored concrete on the roadway; delineating accommodations; driveways and intersections; physical buffers; stakeholder interviews; physical barriers; maintenance; street sweeping; and drainage.

o0o

Public Comment for Items NOT On the Agenda (Continued)

None.

o0o

Items from Bicycle and Pedestrian Advisory Committee Members

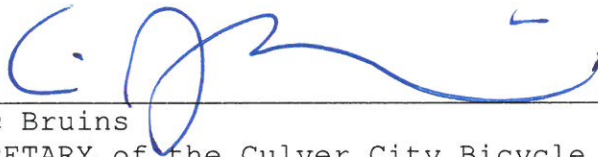
None.

o0o

Adjournment

There being no further business, at 8:15 P.M., the Bicycle and Pedestrian Advisory Committee adjourned its meeting to a future date and location yet to be determined.

o0o

A handwritten signature in blue ink, appearing to read 'C. Bruins', written over a horizontal line.

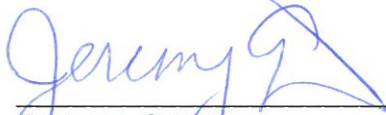
Eric Bruins
SECRETARY of the Culver City Bicycle and Pedestrian
Advisory Committee
Culver City, California

APPROVED

A handwritten signature in black ink, appearing to read 'A. Leist', written over a horizontal line.

Andrew Leist
CHAIR of the Bicycle and Pedestrian Advisory Committee,
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Green
DEPUTY CITY CLERK

10 JAN 2017.

Date