

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

October 5, 2016
6:30 P.M.

FINAL

Call To Order & Roll Call

The meeting of the Disability Advisory Committee was called to order at 6:40 P.M. at the Culver City Senior Center.

Members Present: DR. JAY SHERY, Chair
DR. ROBERT MONTGOMERY, Vice Chair*
DR. JANET CAMERON HOULT, Member
N. JOHN HASEGAWA, Member
SUSAN OSBORNE, Member
MARCY SOOKNE, Member
ROBYN TENENSAP, Member

*Vice Chair Montgomery arrived at 6:55 P.M.

Absent: BARBARA EFFROS-SCHWARTZ, Member
KO KO NAING, Member

Staff Present: Darren Uhl, Disability Services Specialist
Hong Wang, Engineering
Christopher Evans, Engineering
Glenn Heald, Community Development

oOo

**Community Announcements By DAC Members/Information Items
From Staff**

Chair Shery acknowledged the recent installation of new audio/visual equipment in the Senior Center which includes assistive listening loop technology.

Member Hoult discussed the Public Works Department ADA survey; distributed invitations to a poetry reading at the Senior Center on October 8; and she encouraged everyone to participate in the Centennial poetry contest in April.

Member Tenensap discussed her appointment to the Bicycle and Pedestrian Advisory Committee and their first meeting; facilitating getting people from the Washington Expo station to downtown Culver City; bicycle lanes; safety features; expansion to other areas in the City; and she indicated that she would be providing regular reports to the Committee.

Member Hasegawa reported working with the Sister City Committee to help when the Mayor of Kaizuika, Japan was in town.

Member Sookne noted that the parent support group had been meeting for 23 years.

Member Tenensap discussed the Centennial and the opportunity to promote the DAC through the Centennial Committee.

Member Hoult suggested that the 5K run in February might be a good opportunity for the DAC and she agreed to investigate and report back to the Committee.

Chair Shery reported that Member Naing had sent a note regarding her absence.

Darren Uhl, Disability Services Specialist, read an email from former Member Alexander Lee offering his assistance at any time.

oOo

Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

The following member of the audience addressed the Committee:

Lindsay Crane reported that she is the co-chair of the Special Needs Committee at Linwood Howe Elementary School and she suggested a partnership.

Discussion ensued between Members regarding collaboration; contact with the High School; the assembly scheduled for October 21; celebration of Disability Awareness month;

inclusion; parent involvement; and involvement with other schools.

o0o

Receipt of Correspondence

Darren Uhl, Disability Services Specialist, reported that we received e-mail notification that member Ko Ko Naing was not able to attend the meeting.

o0o

Consent Calendar

Item C-1

Meeting Minutes

THE DAC PASSED A MOTION APPROVING THE MINUTES FOR THE MEETING OF AUGUST 10, 2016 AS PRESENTED (ABSENT MEMBERS EFFROS-SCHWARTZ, MONTGOMERY AND NAING).

o0o

Order of the Agenda

No changes were made.

o0o

Action Items

Item A-1

Administration of the Oath of Office to Re-Appointed Board Member

This item was deferred to a future meeting.

o0o

Item A-2

Public Works Department ADA Self-Evaluation & Transition Plan

Christopher Evans, Engineering, discussed the ADA Self-Evaluation and Transition Plan noting that contractors are working on crosswalks and curb ramps, and City facilities are being surveyed; he discussed interviews to be conducted with City staff regarding policies and procedures; outreach and suggestions from Dr. Hoult; surveys to be distributed at the Carnival; and he reported that Grace Lutheran Church would include information about the project in their outreach.

Vice Chair Montgomery joined the meeting.

Discussion ensued between staff and Committee Members regarding Meals on Wheels; access to the surveys on the City website; response rate for the surveys; ADA compliance issues; the four-hour window for street cleaning; parking issues; distribution of the surveys; where to return them to; the deadline; the focus on City buildings; the School District as a separate entity; encouragement to fill out the surveys and provide those items pertaining to schools to the District; and a suggestion to make a presentation to the School Board.

o0o

Item A-3

**Appointment of Representative and Alternate to the CDBG
Advisory Committee**

THE DAC APPOINTED MEMBER HOULT TO SERVE AS REPRESENTATIVE AND MEMBER HASEGAWA TO SERVE AS ALTERNATE ON THE CDBG ADVISORY COMMITTEE.

o0o

Item A-4

Community Development Block Grant (CDBG) Proposals

Glenn Heald, Community Development, reported that recommendations were requested by October 21, 2016; he discussed the CDBG process; continuation of ongoing items; tight timeframes and limitations of the CDBG program; ADA compliance issues; barrier removal; sidewalks and curb ramps; funding limitations; the City-wide ADA compliance

program; items already covered by existing plans; and consideration of items at the meeting of November 3, 2016.

Discussion ensued between staff and Committee Members regarding the survey conducted by DAC members; streets listed by Public Works; status of those projects; the current schedule of projects planned by Public Works; short and long-term plans; CDBG funded projects; limitations of the budget; the transition plan; rating issues; addressing safety issues first; the 2016-2017 budget; sidewalk barrier removal; the timeline for the transition plan; evaluation of lighting around Lindberg Park; eligibility; City projects vs. CDBG projects; the process to ask the City to address lighting issues; communication between residents and City staff; City Council direction required to enlist funds from Public Works; Culver City Connect; other areas without street lights in the City; ways to contact the City; clarification that street lights could only happen in the CDBG area; prioritization of projects; impacts of unsafe sidewalks; the 2010 census; median income thresholds; sidewalk barrier removal and ADA compliance; limitations to funding for lighting improvements to CDBG approved areas; the City survey by a third party; addressing DAC concerns; wheelchair accessibility in playground areas; ADA compliant materials; using CDBG funding for other issues since funding is already available for curb and sidewalk repair; completion of the City survey; plastic sidewalks; constraints of using the funds; using funds most effectively; using City funds to address tree issues; the Section 108 loan; the backlog of repairs to be done; auditory traffic signals; the Loop; and approving funding for the Social Services position.

THE DAC RECOMMENDED APPROVAL OF THE MAXIMUM ALLOWABLE ALLOCATION OF 2017/2018 CDBG FUNDS FOR THE DISABILITY SERVICE SPECIALIST POSITION (ABSENT MEMBERS EFFROS-SCHWARTZ AND NAING).

Additional discussion ensued between staff and Committee Members regarding emailing additional concerns; Brown Act issues; the schedule of upcoming meetings; ADA compliance; projects done by other cities; housing rehabilitation and affordable housing; whether the City has ample projects; the comprehensive ADA survey; improving street lighting in CDBG eligible areas; playgrounds; affordable housing;

pedestrian access; countdown lighting in intersections; lighting in crosswalks; accessible pedestrian push buttons; sensors; wheelchair ramps and accessible entrances to private residences; programs in area cities; previous use of the monies for public improvements; the minimum amount of money per project; bundling projects; the scheduled meeting for November; the Disability Carnival; holding a special meeting; clarification that any individual or resident can submit recommendations regarding CDBG funding and that CDBG funding has been on the agenda all year long; the importance and significance of the sidewalk survey; the backlog of projects; the joint meeting open to the public scheduled for March; outreach; school improvements; actions of other cities; and clarification that the School District is a separate entity.

oOo

Item A-5

Disability Awareness Month Event Planning

Darren Uhl, Disability Services Specialist, reported that the City Council would be giving a proclamation for Disability Awareness month and commendations to an individual and organization for outstanding service for disabled persons in the community on October 10; he discussed new procedures for commendations and proclamations; he announced the monthly Dance for Developmentally Disabled Adults on October 14; he reported on the number of RSVPs for the Annual Kids Carnival on October 23; and he announced the Wheelchair Basketball Assembly on October 28 at Culver City High School and the monthly Socialites Dinner for Adults with Disabilities on October 29.

Discussion ensued between staff and Committee Members regarding outreach; mailed invitations; people without computers; phone calls; volunteer training for the Girl Scouts on October 18; handouts; Carnival assignments; the Hawaiian theme; arrival time; volunteers to run the drink area; carnival prizes; the photo booth; arts and crafts; the Therapy Dog area; community resource tables; the marionette show; the Zumba demonstrations; the wheelchair dance group; the balloon-making clown; the day-of-event handout; the availability of Didi Hirsch representatives; CERT; the petting zoo; food from the Exchange Club; pizza;

volunteers; and Members agreed to bring various supplies and equipment.

o0o

Public Comment for Items NOT On the Agenda (Continued)

None.

o0o

Items from Disability Advisory Committee Members

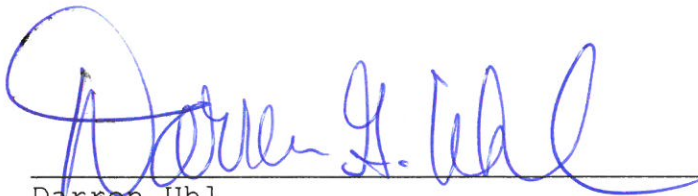
None.

o0o

Adjournment

There being no further business, at 8:26 P.M., the Disability Advisory Committee adjourned its meeting to a meeting on Wednesday, December 14, 2016 at 6:30 P.M. in the Senior Center Conference Room.

o0o



Darren Uhl

SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

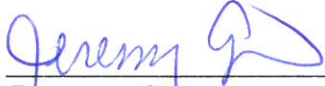
APPROVED



Dr. Jay Sherry

CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Green
DEPUTY CITY CLERK

20 Dec 2016

Date