

REGULAR MEETING OF THE  
CIVIL SERVICE COMMISSION,  
CULVER CITY, CALIFORNIA

July 6, 2016  
7:00 P.M.

**Call to Order & Roll Call**

Chair Ochoa called the meeting of the Civil Service Commission to order at 7:00 P.M.

Present: Chair Richard Ochoa  
Vice Chair Darryl Cherness  
Commissioner Vicki Daly Redholtz  
Commissioner John Kuechle  
Commissioner Vince Motyl

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**Public Comment - Items Not On the Agenda**

Chair Ochoa invited public comment.

No speakers came forward and no cards were received.

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**Receipt and Filing of Correspondence**

None.

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**Consent Calendar**

MOVED BY COMMISSIONER KUECHLE, SECONDED BY COMMISSIONER DALY REDHOLTZ AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE CONSENT CALENDAR ITEMS C-1 AND C-2.

Item C-1

**Meeting Minutes**

THAT THE CIVIL SERVICE COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF JUNE 1, 2016.

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Item C-2

**Extension of Eligible Lists: Solid Waste and Recycling  
Operations Supervisor**

THAT THE CIVIL SERVICE COMMISSION: APPROVE THE EXTENSION OF  
ELIGIBLE LISTS: SOLID WASTE AND RECYCLING OPERATIONS SUPERVISOR.

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**Presentation**

Item P-2  
(Out of Sequence)

**Outstanding Job Performance Recognition: David Ambriz,  
Facilities Maintenance Worker, Public Works Maintenance  
Operations Division**

Serena Wright, Administrative Services Director, provided a  
summary of the material of record.

Eric Mirzaian, Maintenance Operations Manager, discussed the  
many skills and accomplishments of David Ambriz.

David Ambriz, Facilities Maintenance Worker, thanked everyone  
involved in his acknowledgement.

Commissioners congratulated Mr. Ambriz on the recognition and  
thanked him for his efforts on behalf of the City.

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Item P-1

**Commendation for Former Commissioner Richard Ochoa**

Serena Wright, Administrative Services Director, thanked Chair  
Ochoa for his leadership and service during his term.

Commissioners and staff thanked Chair Ochoa for his service and  
contributions to the Civil Service Commission.

Chair Ochoa remembered his two terms fondly and voiced  
appreciation for the Commissioners and staff.

Serena Wright, Administrative Services Director, presented the commendation to Chair Ochoa.

Chair Ochoa left the dais.

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**Action Items**

Item A-1

**(1) Administration of Oath of Office to Appointed Commission Member; and (2) Selection of the Chair and Vice Chair**

Yohana Coronel, City Clerk employee, administered the Oath of Office to appointed Commissioner Albert Vera.

MOVED BY COMMISSIONER DALY REDHOLTZ, SECONDED BY COMMISSIONER MOTYL AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPOINT DARRYL CHERNESS TO SERVE AS CHAIR AND JOHN KUECHLE AS VICE CHAIR OF THE CIVIL SERVICE COMMISSION FOR FISCAL YEAR 2016-2017.

Commissioner Daly Redholtz congratulated Chair Cherness and Vice Chair Kuechle, and welcomed Commissioner Vera.

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Item A-2

**Revised Classification Specification: Senior Enterprise Business Analyst**

Staff provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the heavy lifting requirement, and the origin of the title.

MOVED BY VICE CHAIR KUECHLE, SECONDED BY COMMISSIONER DALY REDHOLTZ AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE THE REVISIONS TO THE CLASSIFICATION SPECIFICATION FOR SENIOR ENTERPRISE BUSINESS ANALYST.

Serena Wright, Administrative Services Director, clarified that staff would make revisions consistent with other sedentary class

specifications as it relates to the physical requirements of the position.

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**Public Comment - Items NOT on the Agenda (continued)**

Chair Cherness invited public comment.

No speakers came forward and no cards were received.

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**Items From Staff**

None.

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**Items From Commissioners**

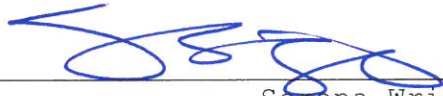
None.

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**Adjournment**

There being no further business, at 7:26 P.M., the Civil Service Commission adjourned to a meeting to be held at 7:00 P.M. on Wednesday, August 3, 2016 in the Mike Balkman Council Chambers at City Hall.

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Serena Wright

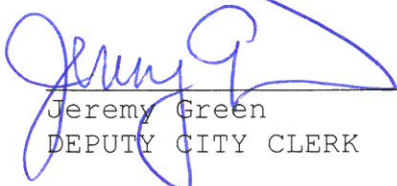
ADMINISTRATIVE SERVICES DIRECTOR OF CULVER CITY, CALIFORNIA  
SECRETARY TO THE CIVIL SERVICE COMMISSION  
Culver City, California

APPROVED 8/3/2016



DARRYL CHERNESS  
CHAIR of the Civil Service Commission  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Green  
DEPUTY CITY CLERK

8/10/16

Date