

REGULAR MEETING OF THE
CITY OF CULVER CITY
FINANCE ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

July 10, 2024
7:00 p.m.

CALL TO ORDER & ROLL CALL

Chair Lachman called the regular meeting of the City of Culver City Finance Advisory Committee to order at 7:08 p.m. in the Dan Patacchia Meeting Room at City Hall.

Members Present: ANDREW LACHMAN, Chair
 MARC BAUER, Vice Chair
 LEIGH AUSTIN, Member
 ANISSA DI VINCENTE, Member
 JOHNNIE GRIFFING, Member
 KEITH JONES, Member
 KEVIN LACHOFF, Member

Absent : VIKRAM THAKUR, Member

Staff Present: Elizabeth Shavelson, Financial Systems and
 Purchasing Manager
 Michael Towler, Finance Manager
 Melody Dysim, Revenue and Budget Supervisor
 John Figueroa, Senior Account Clerk

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Pledge of Allegiance

Chair Lachman led the Pledge of Allegiance.

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Public Comment for Items NOT on the Agenda

Chair Lachman invited public comment.

John Figueroa, Senior Account Clerk, indicated that no public comment had been received.

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Receipt and Filing of Correspondence

John Figueroa, Senior Account Clerk, indicated that no correspondence had been received.

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Consent Calendar Items

Item C-1

Approval of the Minutes for the Finance Advisory Committee Meeting of June 12, 2024

MOVED BY MEMBER GRIFFING AND SECONDED BY MEMBER AUSTIN THAT THE FINANCE ADVISORY COMMITTEE APPROVE THE MINUTES FOR THE FINANCE ADVISORY COMMITTEE MEETING OF JUNE 12, 2024.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AUSTIN, BAUER, DI VINCENTE, GRIFFING, JONES, LACHMAN, LACHOFF
NOES: NONE
ABSENT: THAKUR

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Administration of the Oath of Office to Reappointed Committee Members

John Figueroa, Senior Account Clerk, administered the Oath of Office to Leigh Austin, Marc Bauer, and Keith Jones.

Discussion ensued between staff and Committee Members regarding the Director of Business Services at the Culver City Unified School District (CCUSD); outreach to have their presence at the next meeting; the need to agendaize the selection; and then have the City Council consider the appointment.

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Item A-2

Selection of Annual Officers (Chair and Vice Chair) to Serve a One-Year Term, Expiring June 30, 2025

Vice Chair Bauer nominated Chair Lachman to continue to serve as Chair and Member Griffing seconded the nomination.

No other nominations were received.

MOVED BY MEMBER GRIFFING AND SECONDED BY MEMBER AUSTIN THAT THE FINANCE ADVISORY COMMITTEE: APPOINT ANDREW LACHMAN TO SERVE AS CHAIR OF THE FINANCE ADVISORY COMMITTEE FOR FISCAL YEAR 2024-2025.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AUSTIN, BAUER, DI VINCENTE, GRIFFING, JONES, LACHMAN, LACHOFF
NOES: NONE
ABSENT:THAKUR

Member Lachoff nominated Vice Chair Bauer to continue to serve as Vice Chair and Member Di Vincente seconded the nomination.

No other nominations were received.

MOVED BY MEMBER LACHOFF AND SECONDED BY MEMBER AUSTIN THAT THE FINANCE ADVISORY COMMITTEE: APPOINT MARC BAUER TO SERVE

AS VICE CHAIR OF THE FINANCE ADVISORY COMMITTEE FOR FISCAL YEAR 2024-2025.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AUSTIN, BAUER, DI VINCENTE, GRIFFING, JONES, LACHMAN, LACHOFF
NOES: NONE
ABSENT:THAKUR

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Item A-3

(1) Receive Final Report from the Government Efficiency Ad Hoc Subcommittee for Fiscal Year 2023-2024, (2) Dissolve the Government Efficiency Ad Hoc Subcommittee for Fiscal Year 2023-2024 (3) Establish New Government Efficiency Ad Hoc Subcommittee for Fiscal Year 2024-2025, if Desired; and (4) Appoint Members to the 2025 Government Efficiency Ad Hoc Subcommittee

Member Griffing discussed receipt of photographs from the photographer; posting award winners and photographs on the intranet; making photographs available for external members to view; and he asked that additional information be sent to the ad hoc subcommittee so everyone could see the pictures.

Discussion ensued between staff and Committee Members regarding the Best Innovation Award for pamphlets containing TAP cards; the need to dissolve the subcommittee and reconstitute a new one; Member willingness to serve; having Member Di Vincente step in as City facilitator for Member Griffing; and appreciation for Member Griffing for his efforts.

MOVED BY VICE CHAIR BAUER AND SECONDED BY MEMBER JONES THAT THE FINANCE ADVISORY COMMITTEE: RECEIVE A FINAL REPORT FROM THE GOVERNMENT EFFICIENCY AD HOC SUBCOMMITTEE FOR FISCAL YEAR 2023-2024.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AUSTIN, BAUER, DI VINCENTE, GRIFFING, JONES, LACHMAN, LACHOFF
NOES: NONE
ABSENT:THAKUR

MOVED BY MEMBER DI VINCENTE AND SECONDED BY MEMBER AUSTIN THAT THE FINANCE ADVISORY COMMITTEE: DISSOLVE THE GOVERNMENT EFFICIENCY AD HOC SUBCOMMITTEE FOR FISCAL YEAR 2023-2024.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AUSTIN, BAUER, DI VINCENTE, GRIFFING, JONES, LACHMAN, LACHOFF
NOES: NONE
ABSENT: THAKUR

Additional discussion ensued between staff and Members regarding willingness to serve; the ability to add an additional Member in the future; and meeting schedule and frequency.

MOVED BY VICE CHAIR BAUER AND SECONDED BY MEMBER JONES THAT THE FINANCE ADVISORY COMMITTEE:

1. FORM A NEW GOVERNMENT EFFICIENCY AD HOC SUBCOMMITTEE FOR FISCAL YEAR 2024-2025, AND,
2. APPOINT MEMBERS DI VINCENTE, LACHMAN, AND VIKRAM TO THE 2025 GOVERNMENT EFFICIENCY AD HOC SUBCOMMITTEE WITH AN ADDITIONAL MEMBER TO BE ADDED IN THE FUTURE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AUSTIN, BAUER, DI VINCENTE, GRIFFING, JONES, LACHMAN, LACHOFF
NOES: NONE
ABSENT:THAKUR

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Item A-4

(1) Discuss the Affordable Housing Speaker Series; and (2) Approve Holding a Regular or Special Meeting of the Finance Advisory Committee to Facilitate the Next Affordable Housing Speaker Series Event at a Date to be Determined

Chair Lachman reported that speakers were unavailable for the original date of July 22 for the Affordable Housing Speaker Series; discussed moving the event to September; he noted that he would be a candidate for the CCUSD School Board; and he wanted to ensure that there would not be a conflict of interest.

