

SPECIAL MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

September 13, 2023  
6:30 P.M.

**Call To Order & Roll Call**

The special meeting of the Culver City Disability Advisory Committee was called to order at 6:31 P.M. at the Senior Center.

**Members Present:** Jorge Alvarez, Chair  
Janice Goldhaber, Vice Chair  
Shellena Leftridge, Member  
Marcy Sookne, Member  
Robyn Tenensap, Member

**Absent:** Dr. Janet Cameron Hault, Member  
Robert Lucero, Member  
Lisette Palley, Member  
Ketsha Thompson, Member

**Staff Present:** Stephanie DaVall, Recreation and Community Services Coordinator  
Mike Odunze, Social and Disability Services Coordinator  
Melanie Morales, Recreation and Community Services Coordinator  
Adam Ferguson, Senior Management Analyst

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**Pledge of Allegiance**

Member Tenensap led the Pledge of Allegiance.

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**Public Comment for Items NOT On the Agenda**

Chair Alvarez invited public comment.

Melanie Morales, Recreation and Community Services Coordinator, indicated that no Public Comment for Items NOT On the Agenda had been received.

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**Receive and File Correspondence**

Melanie Morales, Recreation and Community Services Coordinator, indicated that no correspondence had been received.

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**DAC - Receive and File Disability Awareness Month Events Plan for October 2023 with Amendments, If Any**

Chair Alvarez introduced the item.

Discussion ensued between staff and Committee Members regarding volunteers; coordination with the Exchange Club; and the Girl Scouts.

Mike Odunze, Social and Disability Services Coordinator, discussed plans to hold the Abilities Carnival indoors on October 8; the flyer created for the event; distribution; RSVPs; food; arts and crafts; participation by the Artist Laureate; tabling by local organizations; games in the patio area; attendance; entertainment; the balloon artist; priorities; and encouragement for Committee Members to share the flyers.

Discussion ensued between staff and Committee Members regarding people who may not attend due to increased cases of COVID; the new vaccination; those who will not wear masks; making an alternate plan for holding the event outside;

assignment of volunteers; crafts; games; start time for volunteers; the parking lot; clarification that the Carnival is open to anyone but the Senior Center would be closed that day; allowing people into the building starting at noon; and funding.

Member Sookne agreed to procure face paint.

Additional discussion ensued between staff and Committee Members regarding clarification that the Exchange Club would furnish food for 200 people and provide volunteers to serve it; the cotton candy machine; mailers; outreach; ways to RSVP; concern with requiring people to complete everything online; people who do not have home computers; outreach to the CCUSD (Culver City Unified School District) Special Education Program; communication with other organizations; due diligence; responsibility for different portions of the event; staff liaisons; the experience of previous members; coordination with staff; the library display; the photo booth; participation by the Fire and Police Departments; extending invitations to the City Council; the City Council commendation and proclamation; wheelchair basketball; the newsletter; distribution of flyers; Dances for the Developmentally Disabled (DDD); outreach to newspapers; Leaps and Bounds; and staff agreed to ask about a performance by Jazz Hands for Autism.

MOVED BY MEMBER TENENSAP AND SECONDED BY VICE CHAIR GOLDHABER THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE THE DISABILITY AWARENESS EVENTS MONTH PLAN WITH AMENDMENTS AS DISCUSSED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALVAREZ, GOLDHABER, LEFTRIDGE, SOOKNE, TENENSAP  
NOES: NONE  
ABSENT: HOULT, LUCERO, PALLEY, THOMPSON

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**Public Comment for Items NOT On the Agenda**

Melanie Morales, Recreation and Community Services Coordinator, indicated that no public comment had been received.

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**Items from Disability Advisory Committee Members/Staff**

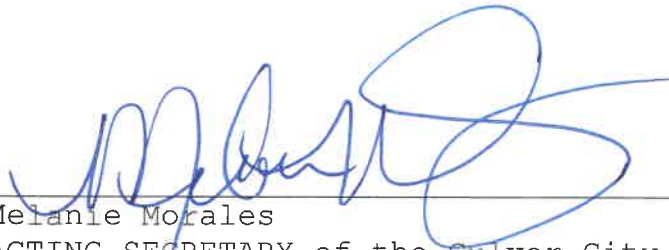
Discussion ensued between staff and Committee Members regarding Member Hoult; distribution of flyers; hard copy vs. email flyers; the Regional Center; and encouragement for people to wear masks in crowded places.

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**Adjournment**

There being no further business, at 7:16 P.M., the Disability Advisory Committee adjourned to a regular meeting to be held on Wednesday, October 11, 2023 at 6:30 P.M.

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Melanie Morales  
ACTING SECRETARY of the Culver City Disability Advisory  
Committee  
Culver City, California

APPROVED  
10/11/23



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Jorge Alvarez  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



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Jeremy Bocchino  
CITY CLERK

26 DEC 2023  
Date