

OFFICIAL MINUTES OF THE
CULVER CITY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

REGULAR MEETING OF THE
CULVER CITY BICYCLE AND
PEDESTRIAN ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

June 15, 2023
6:00 P.M.

Call To Order & Roll Call

Vice Chair Morgan called the regular meeting of the Culver City Bicycle and Pedestrian Advisory Committee to order at 6:34 P.M. in the Patacchia Meeting Room at City Hall and via Webex.

Members Present: Travis Morgan, Vice Chair
Art Nomura, Member
Robyn Tenensap, Member
Dane Twichell, Member
Michelle Weiner, Member

Absent: George Montgomery, Chair
Sophia Lowey, Member
Greg Maron, Member

Staff Present: Diana Chang, Chief Transportation Officer
Alicia Ide, Management Analyst
Ryan Hund, Management Analyst

Alicia Ide, Management Analyst, discussed staff effort to plan for meetings and encouraged Members to check their calendars to ensure their availability.

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Pledge of Allegiance

Michelle Weiner led the Pledge of Allegiance.

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Items from Members

Vice Chair Morgan reported that Ciclavia was taking place in Los Angeles.

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Items from Staff

Alicia Ide, Management Analyst, reported that the hiring of additional Traffic Engineering staff would improve efficiency.

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Public Comment for Items NOT On the Agenda

Vice Chair Morgan invited public comment.

The following members of the public addressed the Committee:

David Coles requested that the Committee agenda discussion of opening or creating a gate at Ince to the Ballona Creek Path, adding a signalized pedestrian crossing at Ince and Culver between Erewhon and the Shake Shack, and discussion of adding a signalized pedestrian crossing on the eastside of Jefferson and Cota crossing Jefferson.

Discussion ensued between David Coles, staff, and Committee Members regarding clarification that there is a signal at Jefferson and Cota, but there is no crosswalk on the eastside; updates available on several items; and Committee consensus was achieved to agenda adding a pedestrian crossing on the eastside of the Jefferson and Cota intersection.

Jim Shanman, Safe Routes to School Coordinator, announced a summer camp at the YMCA as part of the Safe Routes to School program with a focus on bicycle safety, education, and bike repair lessons; discussed Metro's Active Transit program designed to hear from the community on how to improve pedestrian and bicycle safety and access from Culver City station; he reported that the next community meeting would be on July 13 at the Helms Design Center; and he noted that they were looking for as much community input as possible.

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Receipt of Correspondence

Alicia Ide, Management Analyst, indicated that no correspondence had been received.

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Order of the Agenda

Item A-2 was deferred to a future meeting and Item A-4 was considered before Item A-3.

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Action Items

Item A-1

Receive an Update and Discuss the MOVE Culver City - Downtown Tactical Mobility Lane Project

Diana Chang, Chief Transportation Officer, provided a summary of the material of record; discussed the project timeline; the Sepulveda Corridor; an AB917 pilot program for automated bus lane enforcement; collection of data; and influencing state legislation for moving violations in bus and bike lanes.

Vice Chair Morgan invited public comment.

The following members of the public addressed the Committee:

David Coles expressed appreciation for the update and disappointment that the protected bike lanes would be eliminated; discussed maintenance; the bus platforms; safety; lack of response from Public Works regarding a bike light at Watseka; and plans to dismantle the program.

Discussion ensued between staff and Committee Members regarding plans for continued maintenance of the bus platforms; signal timing; and staff agreement to follow up with Traffic Engineering.

Jack Galanty discussed the inability to press a button to cross from the bike lane by Erewhon and Trader Joe's; positioning buttons for accessibility; lengthening the amount

of time to cross; removal of the protected bike lane; and cleaning of the bus/bike lane.

Discussion ensued between staff and Committee Members regarding bus-mounted cameras; AB917; enforcement; clarification that traffic cameras provide a live feed and do not record; red-light cameras managed by the Culver City Police Department (CCPD); retention policies; data collection; the ability of CCPD to issue citations; appreciation for the update on MOVE Culver City; the initial pilot program; performance measures; City Council authorization of the second iteration of the pilot program for up to two years; Key Performance Indicators (KPIs); the labor intensive project; Transit Ridership Data; the relationship between the consultants and the City; vetting of consultants; issuance of an RFP (Request for Proposals); potential issues; public outcry about data presented; challenges with the data; baseline data; specific benchmarks; increases to transit ridership faster than in the rest of the region; positive impacts; allowing time to shift attitudes; large changes in a short period of time; the significant increase in cyclists; success of the program; valuable feedback to help improve the project; providing feedback as a body; staff agreement to provide updates when information is available; and future agenda items.

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Item A-2

Receive Update and Discuss the FY 23-24 Mobility Project Budgets

Vice Chair Morgan requested that the Item be tabled to a future meeting.

Alicia Ide, Management Analyst, provided clarification regarding jurisdiction over restaurant expansion.

Discussion ensued between staff and Committee Members regarding agreement that information could be requested rather than a presentation; the ability of the Chair or Vice Chair to reach out directly for information; staff agreement to make the request; keeping the Item on the agenda for the next meeting; information regarding the amount of money coming from the City; understanding the decision making process for funding projects; the percentage of money

allocated to bicyclists and pedestrians; repeated requests for information; frustration with providing input into the City budget; elimination of the Bicycle and Pedestrian Coordinator position; staffing requests; addressing larger issues; percentage of time that the new Senior Traffic Engineer spends on issues; having a position that dedicates a portion of their time to bicycle and pedestrian concerns and can answer questions; requesting a meeting with the City Manager; assignment of a BPAC Member to consistently attend Mobility Subcommittee meetings to ask questions about funding for the coming budget; continuing to ask questions and maintain engagement; General Fund allocation; grants; development monies; the Finance Advisory Committee; and different avenues to pursue.

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Item A-4
(Out of Sequence)

Discuss Bicycle and Pedestrian Advisory Committee Membership

Alicia Ide, Management Analyst, discussed the number of people applying; the application process; and the deadline.

Discussion ensued between staff and Committee Members regarding the Disability seat; other types of seats available; and allowing space for new ideas.

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

Jack Galanty indicated willingness to serve on disability seat or on a regular seat.

Additional discussion ensued between staff and Committee Members regarding communicating thoughts to the City Council; appreciation for previous work done by Jack Galanty when serving on the BPAC as a student representative; the City Council meeting to interview CBC (Commission, Board, and Committee) candidates on June 21 and the meeting to make appointments on June 26; Brown Act Rules; communication between CBCs; and required Ethics Training on June 29.

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Item A-3

Review and Discuss Second Draft of Bylaws for the Bicycle and Pedestrian Advisory Committee and Approve with or without Changes

Alicia Ide, Management Analyst, clarified the purpose of the agenda item.

Discussion ensued between staff and Committee Members regarding the process; timing; goal to relieve traffic congestion; the purpose to encourage environmentally friendly transportation options; the byproduct of relieving traffic congestion by allowing bikes and buses as an option; MOVE Culver City; the popular untrue belief that creating more lanes of traffic relieves congestion; concern with the word traffic; a suggestion to replace language referring to traffic with language indicating optimization of transportation options or optimization of public right of way; and Committee agreement to strike existing language under Purpose and Objectives in Section 1 regarding relieving traffic congestion and replace it with "optimize use of public right of way."

Additional discussion ensued between staff and Committee Members regarding changing the name of the Bicycle and Pedestrian Advisory Committee, and Committee agreement to add the word transit to the bullet point in Section 1 to read: "Promoting and improving environmentally friendly transportation options, especially walking, biking, and transit, to reduce greenhouse gases that contribute to climate change".

Further discussion ensued between staff and Committee Members regarding ensuring public right of way works for everyone; choosing people with other mobility experience rather than simply being a pedestrian; the feeling that most people experience the City as a pedestrian; mobility-related training; walking as a form of mobility; dedicated seats; enrollment in school defined as secondary or post-secondary in the City; prioritization for different types of members; adding language to make the difference between prioritized vs. dedicated seats clear; bylaws of other committees; other

criteria; adding language in the first sentence in Section 2d. to state: "In addition to the aforementioned criteria, the appointed members should be composed as follows..."; concern with discouraging applications; the outreach process; residency requirements; commuter representation; concern that there are only two regular spots; CCUSD (Culver City Unified School District) employees; opening the teacher administrator seat to West Los Angeles College; the difficulty of finding volunteers; and private schools.

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

David Coles discussed safety concerns of parents dropping off kids at school; school efforts to address issues; turning restrictions; parents who do not live in Culver City but understand issues due to their children attending school in the City; issues around Temple Akiba; safely allowing drop off and pick up; and broadening who is allowed to serve on the body.

Discussion ensued between staff and Committee Members regarding Parent Members; CCUSD Members; not requiring residency; challenges communicating with schools; the preference for having a good communicator on the BPAC; acknowledgement that the bylaws are a work in progress; agreement not to indicate a preference given to those recommended by CCUSD; Committee agreement to prioritize one seat for a Parent Member who is a parent of one or more students enrolled at a pre-K through 12 school in Culver City, residency not required; and Committee agreement to prioritize one seat for a School Member who is a teacher or administrator working in a pre-K through 12 school in Culver City, residency not required.

Additional discussion ensued between staff and Committee Members regarding Terms of Office; getting to know the material; people willing to put in the amount of time; rotating a third of the nine member Committee every three years; a suggestion for two year terms with four consecutive terms allowed; the application process; historic City Council preference for incumbents; having the BPAC in line with other Committees; continuity; people who step down mid-term; meeting frequency; whether to encourage turnover or continuity; concern that longer terms would discourage a younger, potentially more transient population from serving;

frustration of people who come on the Committee and think a lot is going to happen in two years; understanding what goes on in the City; demographics of the Committee; engaging younger people; working professionals with families and commitments; meeting every other month; the ability of the City Council to make exceptions; and Committee agreement to change Section 2g.i. to read: "Members shall serve two-year overlapping terms", Section 2g.ii. to read: "Members shall serve a maximum of four consecutive terms at a time and may be reappointed for additional terms after a two-year waiting period has passed, and exceptions can be made by the City Council", and Section 2g.iii. "If a Member serves a partial term in excess of one year, it shall be considered a full term".

Further discussion ensued between staff and Committee Members regarding filling student positions; agreement to maintain existing language regarding the Student Member; putting people currently sitting on the BPAC into existing categories; City Council appointments on June 26, 2023 before the document is finalized; City Attorney and City Clerk approval; the need for the Absence and Removal of Members section to mirror other bodies; concern with automatically removing someone; extending a term for someone who has been ill; exceptions; making a recommendation to the City Council to give a Member more time; removal of Section 2h.ii. because it does not match up with the other CBCs; and a suggestion to add language to Section 2h.i. to indicate that: "Any Member who within a six-month period has three consecutive or five unexcused absences will be automatically removed unless the majority votes otherwise".

David Coles pointed out that Chair Montgomery attended, though did not participate, the previous meeting online.

Additional discussion ensued between staff and Commissioners regarding changing officers mid-term; providing flexibility with the word "may"; providing a mechanism for making a recommendation; vacancies; compensation; duties; the workplan; mobility-related items; term-length of officers; meeting frequency; work for staff to set up a meeting; cancelling a meeting vs. setting up a special meeting; allowing time to prepare and plan; the need to call a special meeting at a regular meeting; support for shorter, more frequent meetings with less items on the agenda; whether monthly meetings would be a deterrent to potential applicants; a Public Works-led body; the ability to achieve

a quorum; alignment of agendas; summer availability; the role of the Chair in cancelling meetings; subcommittee meetings; special meetings called; consensus to keep meetings every other month; agreement on remaining meeting dates; and allowing new Members to start in July and meet bi-monthly to the end of the year.

David Coles noted that Thursday meetings were in competition with the Summer Concert series.

Further discussion ensued between staff and Committee Members regarding securing meeting space; changes to language regarding setting special meetings as required by the City Clerk; majority vs. consensus; staff support; Transportation related items; majority of appointed Members vs. majority of Member seats; majority of Members vs. majority of Members present at a meeting; and appreciation to staff.

MOVED BY MEMBER WEINER AND SECONDED BY MEMBER TWICHELL THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE CHANGES TO THE BYLAWS AS DISCUSSED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: MORGAN, NOMURA, TENENSAP, TWICHELL, WEINER
NOSE: NONE
ABSNET: LOWEY, MARON, MONTGOMERY

Alicia Ide, Management Analyst, indicated that the draft incorporating changes discussed at the meeting would be sent to the City Attorney and City Clerk for approval and would return to the BPAC for a final vote.

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Public Comment for Items NOT On the Agenda (Continued)

Vice Chair Morgan invited public comment.

Alicia Ide, Management Analyst, indicated no further requests to speak had been received.

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New Agenda Items

Discussion ensued between staff and Committee Members regarding length of time to accomplish the Bicycle and Pedestrian Master Plan; funding; Metro BikeShare; and unanimous consensus was achieved to agendaize the following items:

1. Consideration of the feasibility of opening a gate at Ince and Culver; and,
2. Consideration of adding an eastside pedestrian crossing at the corner of Jefferson and at Ince and Culver between Erewhon and the Shake Shack; and,
3. Receive information on costs of the downtown paver project; and,
4. Receive an update on sidewalk repair; and,
5. Receive information on developer mobility funds; and,
6. Receive a presentation on safety impacts of left and right turns to pedestrian safety in crosswalks in high traffic areas with data including information on leading pedestrian signals; and,
7. Receive an update on bus electrification; and,
8. Receive an update on micro-mobility, including shuttle services; and,
9. Receive an update on future phases of MOVE Culver City; and,
10. Consideration of adding a signalized pedestrian crossing on the eastside of Jefferson and Cota crossing Jefferson; and,
11. Receive an update on the Bicycle and Pedestrian Action Plan.

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**Items from Bicycle and Pedestrian Advisory Committee
Members/Staff (Continued)**

Discussion ensued between staff and Committee Members regarding City Council appointments and required Ethics Training.

Member Nomura announced screenings of episodes of *Car Free* on August 16 at the Julian Dixon Library.

Members discussed mobility experiences in Culver City and other parts of the world.

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Adjournment

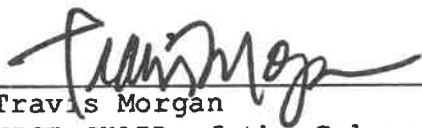
There being no further business, at 9:19 P.M., the Bicycle and Pedestrian Advisory Committee adjourned.

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Alicia Ide
SECRETARY of the Culver City Bicycle and Pedestrian
Advisory Committee
Culver City, California

APPROVED



Travis Morgan
VICE-CHAIR of the Culver City Bicycle and Pedestrian
Advisory Committee
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Jeremy Bocchino
CITY CLERK

21 Sept. 2023

Date