

FIRE CAPTAIN**DEFINITION**

Occupants of this classification are in the classified service. This first line supervisory classification supervises and participates in all the activities of a fire company including fire suppression, prevention, company training, and related tasks as assigned or may be assigned to coordinate the paramedic program, new recruit training or telecommunications program.

SUPERVISION RECEIVED AND EXERCISED

Positions in this classification report to a Battalion Chief. Responsibilities include supervision of Firefighters and Fire Engineers.

ESSENTIAL JOB DUTIES

The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks not listed here.

1. Leads and participates in the response of a fire company to reported emergencies. Assures responses are made in a safe and timely manner and that the response scene is set up properly.
2. Supervises a fire company in the performance of the technical aspects of their work and takes charge of complex and difficult tasks, as appropriate.
3. Keeps subordinates and superiors adequately informed of significant matters which affect their work, attitudes, and morale.
4. Identifies ways to streamline operational methods and tactics and proposes changes to management staff.
5. Prepares timely and accurate reports and maintains company files, as required.
6. Maintains adequate contact with other fire companies in the City so that work is properly coordinated.
7. Maintains an adequate level of physical fitness to meet job requirements and participates willingly in the department's physical fitness program.
8. Supervises fire responses, including the prompt and correct size-up, assessment, and diagnosis of the fire response, resource request and the supervision of subordinate personnel.
9. Plans, organizes, directs, and controls a company fire prevention and inspection program. Conducts fire prevention inspections on a timely and frequent basis to eliminate fire hazards and enforce fire codes.
10. Assigns and supervises the work of maintaining fire apparatus, fire station and all related grounds, facilities, equipment, and supplies.

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11. Conducts orientation, training, and practice drills to develop and maintain the capabilities and readiness of subordinate firefighting personnel.
12. Monitors the quality and quantity of the work performed by subordinate fire suppression personnel. Identifies problems and takes prompt and effective corrective action.
13. Develops responsibility and teamwork among the members of his/her fire company in the accomplishment of work duties.
14. If assigned, may perform paramedic duties.

MINIMUM KNOWLEDGE, SKILLS AND ABILITY

Knowledge of:

- Issues, problems, principles, and practices associated with the provision of fire services, including suppression, prevention, and code enforcement.
- Relevant laws, ordinances, codes, and court decisions which affect fire protection.
- Modern supervisory practices, employee development and work simplification techniques.
- Departmental policies and regulations.
- Functions, characteristics, and proper use and maintenance of firefighting equipment and supplies.
- City geography.
- First aid and rescue methods.

Skill and Ability to:

- Supervise the technical aspects of fire suppression, prevention, emergency medical services and rescue.
- Perform the strenuous and agile physical requirements of the essential duties.
- Follow verbal and written instructions.
- Effectively apply firefighting, rescue, and emergency medical techniques.
- Establish and maintain effective working relationships.
- Think and act quickly and competently in emergencies and under stress.
- Meet the vision and medical requirements of the classification.
- Motivate, direct, evaluate, and maximize the abilities of personnel under his/her command.
- Analyze and solve fire protection and emergency control problems.
- Communicate effectively in both verbal and written form.

LICENSE AND CERTIFICATES

Possession of a valid California Class C driver's license and a Firefighter endorsement. Possession of an EMT-1 certificate and S-404 Incident Safety Officer Certificate. Paramedic certification is required for those performing paramedic duties.

TRAINING AND EXPERIENCE

Any combination of training and experience that could likely provide the required knowledge, skills, and abilities would be qualifying: A typical way to obtain the knowledge, skills, and abilities would be:

- An Associate of Arts Degree from an accredited college or California State Fire Marshal Company Officer Certificate plus 30 college semester units, fifteen of which must be in core classes required for a degree such as fire science, English, math, geography, science, sociology, psychology, philosophy, etc., or directly related elective classes such as coursework in supervision, management humanities, etc. Classes approved through the California Fire Service Training and Education System (CFSTES) will receive a credit of 2 semester units per 40 hour class toward the 30 semester unit minimum requirement; and
- Six (6) years of experience as a full-time firefighter with a minimum of three (3) years of that experience with Culver City Fire Department; and
- Any one of the following:
 1. Successful Completion of the Culver City Fire Engineer's examination,
 2. Current California Paramedic license, or
 3. Current California State Fire Marshal Fire Inspector 2 Certificate plus two years fire prevention experience, including one year with Culver City; (Option 2 and 3 requires the completion of Apparatus and Equipment or State Fire Marshal Training Apparatus Driver/Operator Pump 1A and Fire Hydraulics or State Fire Marshal Training Apparatus Driver/Operator Pump 1B); and
- 1. Successful completion of CICCIS and Area 'A' requirements for Engine Boss (Single Resource).

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

- Require the use of continuous and short bursts of muscle force to jump, sprint, and climb ladders.
- Require the ability to pull victims out of hazardous areas.
- Require the ability to run up and down stairs carrying one hundred pounds or more of equipment.
- Require the ability to lift, push, pull, or carry objects using his/her hands, arms, back, abdominal muscles, shoulders, or legs.
- Require the ability to exert him/herself physically over a long period of time without giving out.
- Require the ability to work effectively during unavoidable exposure to an unpleasant environment with exposure to potentially heavy and somewhat unpredictable hazards.
- Require the ability to safely wear a self-contained breathing apparatus without medical or physical restriction.
- Require the ability to move his/her body quickly while keeping his/her balance on surfaces offering narrow footing such as roof beams.
- Require the ability to clearly see objects with vision at 20/30 or better with or without correction.