

## **Culver City Innovation and Performance Awards Schedule – rev1**

Nominate a City Employee or Committee member who has successfully contributed towards the implementation of an innovative project in Culver City, resulting in either increased efficiency, improved quality of life for Culver City residents, reduced costs and/or generated revenue, OR has demonstrated distinguished performance based on department or agency goals or outcome measures

### Timeline

Share Draft Deliverables - By November 1<sup>st</sup>, 2021

- Award Application
- Letter to Department Heads
- Awards Ceremony Speaker / Logistics
- Gift Voucher / Trophy

*Use City/County of LA docs as starting template ^*

Finalize Deliverables - November 22<sup>th</sup>, 2021

Send Letter to Department Heads - December 1<sup>st</sup>, 2021

Application Deadline – January 21<sup>th</sup>, 2022

Awards Ceremony – March 28<sup>th</sup>, 2022 City Council Meeting