

**REGULAR MEETING OF THE  
CITY OF CULVER CITY  
FINANCE ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA**

**September 8, 2021  
7:00 p.m.**

**CALL TO ORDER & ROLL CALL**

Chair Lachman called the regular meeting of the City of Culver City Finance Advisory Committee to order at 7:01 p.m. via Virtual Webex.

Members Present:       ANDREW LACHMAN, Chair  
                                  DARREL MENTHE, Vice Chair  
                                  MARC BAUER, Member  
                                  JOHNNIE GRIFFING, Member  
                                  ANNE DIGA JACOBSEN, Member  
                                  KEVIN LACHOFF, Member  
                                  ROBERT QUINN, Member  
                                  BRYAN SUA, Member

Absent:                   KEITH JONES, Member

Staff Present:           Onyx Jones, Chief Finance Officer  
                                  Erica McAdoo, Financial Systems & Purchasing Mgr.  
                                  Michelle Villongco, Associate Analyst

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**Pledge of Allegiance**

The Finance Advisory Committee recited the Pledge of Allegiance.

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**Public Comment - Items NOT on the Agenda**

Chair Lachman invited public comment.

The following member of the public addressed the Committee:

Michelle Dennis, the Equity and Human Relations Advisory Committee (EHRAC) Liaison, announced the EHRAC Civil Discourse Workshop on December 4 to educate the public on what civil discourse is with recommendations created and

presented to guide conversations and debates on issues that people have strong views on.

Chair Lachman indicated that he would reach out to Michelle Dennis.

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### **Consent Calendar Items**

#### **Item C-1**

Approval of the Minutes for the Regular Adjourned Meeting of August 11, 2021

MOVED BY MEMBER BAUER, SECONDED BY MEMBER GRIFFING AND UNANIMOUSLY CARRIED, THAT THE FINANCE ADVISORY COMMITTEE APPROVE MINUTES FOR THE REGULAR ADJOURNED MEETING OF AUGUST 11, 2021 (ABSENT MEMBER JONES).

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### **Order of the Agenda**

No changes were made.

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### **Action Items**

#### **Item A-1**

#### **Administration of the Oath of Office to Newly Appointed Committee Member**

Robert Quinn took the Oath of Office and provided background on himself.

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#### **Item A-2**

#### **Receive an Update on the Culver City Economic Recovery Task Force**

Member Lachoff reported on a recent meeting of the Economic Recovery Task Force where vaccination mandates and the Delta and other variants were discussed with regard to effects to businesses and on the economy.

Chair Lachman congratulated Vice Chair Menthe on the listing of downtown Culver City as one of the best places for outdoor dining on the Red Tricycle website.

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**Item A-3**

**(1) Receive Reports from the Government Efficiency Ad Hoc Subcommittee;  
(2) Discuss Report Recommendations and Determine Next Steps; and (3)  
Provide Direction to Staff, If Deemed Appropriate**

Chair Lachman invited Member Quinn to become involved in the Government Efficiency Ad Hoc Subcommittee and discussed the calendar approved for the awards.

Member Griffing discussed transitioning to include Member Jacobsen into the Subcommittee; shifting the timeline; outreach to be conducted on December 1, 2021; letters sent to department heads; the purpose of the Innovation and Performance Award to nominate employees or departments that have contributed to the implementation of a project that has saved the City money, increased efficiency or improved the quality of life for residents; manufacturing of plaques; virtual events; and the application deadline.

Discussion ensued between staff and Committee Members regarding the timeline; exploration of ideas for a gift for the winning departments or individuals; presentation of the award; awards given by Los Angeles county; placing an outstanding performance citation in a personnel file; coordination with Human Resources; continuing to move forward with the proposed timeline; and bringing back the item for formal adoption.

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**Item A-4**

**Discussion of October Agenda**

Discussion ensued between staff and Committee Members regarding City Council approval of the FAC work plan; agendaizing a discussion of business license tax on the ballot for November 2022; review of the workplan after City Council approval along with review of the subcommittees and appointments thereto; previous discussion by the subcommittee; concern with moving the item forward expeditiously; work already done; the proposed timeline for moving forward; ways

for the City to raise revenue; special purpose bonds; support for the parks; maintenance for The Plunge; creation of a General Obligation Bond; Brown Act restrictions; and the process to create subcommittees.

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**Public Comment – Items NOT on the Agenda (Continued)**

Chair Lachman invited public comment.

Michelle Villongco, Associate Analyst, reported that no public comment had been received.

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**Receipt of Correspondence**

Michelle Villongco, Associate Analyst, reported that no correspondence had been received.

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**Items from Committee Members/Staff**

Committee Member Jacobsen welcomed Member Quinn to the Committee.

Onyx Jones, Chief Finance Officer, wanted to ensure that everyone had received information regarding the property transfer tax, and she welcomed feedback from Committee Members noting that a separate meeting could be held to discuss the item, or individual feedback could be submitted by Committee Members.

Discussion ensued between staff and Committee Members regarding whether to agendaize a discussion of the property transfer tax and consensus that Committee Members could submit feedback to staff individually.

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**Adjournment**

There being no further business, at 7:30 p.m., the Finance Advisory Committee adjourned in memory of the service members who perished as things were drawing down in Afghanistan to Wednesday, October 13, 2021 at 7:00 p.m.

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Michelle Villongco  
SECRETARY of the Culver City Finance Advisory Committee  
Culver City, California

APPROVED

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Andrew Lachman  
CHAIR of the Finance Advisory Committee, Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date