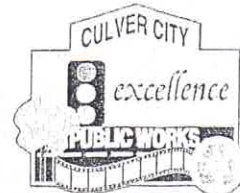




Culver

PUBLIC WORKS DEPARTMENT

9770 Culver Boulevard, Culver City, California 90232



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Charles D. Herbertson, PE, LS
Public Works Director and
City Engineer

Date: 2-25-2020

Subject: Approved Tree Removal(s) in Your Area

This letter hereby serves as notice that the property owner/resident at the address referenced below submitted an application for parkway tree removal to the City. Upon submittal of the request and subsequent assessment by the City's Urban Forester, it was determined the request met the criteria as set forth in Culver City Municipal Code Section 9.08.210.C (see reverse side of this letter). Based on this determination, the removal of the requested tree(s) in front of the subject property was granted by the Public Works Director & City Engineer.

Subject Address: 10729 Northgate st

Location or Specific Tree at Subject Address: side street on GALVIN ST

Estimated Removal Date: After 3-9-2020

The Culver City Municipal Code requires that any interested party (i.e. owner, occupant, or agent of real property) within 100 feet of the subject address shall be notified of such removal prior to the actual removal. Interested parties shall have the opportunity to appeal such decision of the Public Works Director & City Engineer. Appeals shall be submitted in writing and filed with the City Clerk within 10 calendar days of receipt of this letter. Appeals will be heard by the City Council at the earliest possible scheduled City Council meeting.

Charles D. Herbertson
Public Works Director/City Engineer

§ 9.08.210 REMOVAL OF TREES IN PARKWAYS; APPLICATION
PROCEDURE; NOTICE AND APPEALS.

- A. The Public Works Director shall have sole authority to cut, trim, prune, replace or remove any tree in or on any Parkway in the City. No other person shall cut, trim, prune, replace, remove, deface, or in any manner injure any tree in or on any Parkway in the City, except as authorized by the Public Works Director in the case of a private improvement project in accordance with Section 9.08.215.
- B. Any Interested Person may request discretionary removal of a Parkway tree by submitting a written application to the Public Works Director, on a form approved by the City. The written application shall state the name and address of the Applicant, the location of the tree, the reason for the request, and any other information required by the Public Works Director. The written application shall be accompanied by a filing fee, established by resolution of the City Council. A filing fee is not required to request removal of a tree that is suspected to be in a hazardous or unsafe condition.
- C. The Public Works Director shall review the application and supporting documentation to determine whether to approve the removal of the requested tree. In determining whether any tree in or on the Parkway shall be removed or replaced, the Public Works Director shall determine whether the removal or replacement is in the best interest of the City and the public health, safety and welfare. Such determination shall be based on the criteria set forth in either Subsection C.1 or Subsection C.2 as follows:
 1. If any one of the following criterion is met:
 - a. The tree is dead, dying, or weakened by disease, age, storm, fire or other injuries so as to pose an existing or potential danger to persons, properties, improvements or other trees; or
 - b. The removal is necessary for construction of a Street improvement project or other public improvement/repair work; or
 - c. The removal is necessary for a private improvement or development project. Where the application for removal is related to a private improvement or development project, see section 9.08.215.
 2. If two or more other criteria are met:
 - a. The tree is a known problem species or is otherwise found to be an undesirable species for its location based on tree size relative to available area for tree growth.
 - b. The tree roots are creating extensive and repeated damage to public and/or private infrastructure, including sidewalks, sewer lines, or other utility lines. A history of sewer line blockages from tree roots does not alone provide sufficient reason for tree removal, but rather suggests the need for sewer repair to stop leaks and the accompanying root intrusion that results.
 - c. The tree is creating a public or private nuisance.
- D. If a Parkway tree is approved for removal, following review of the criteria listed in Subsection 9.08.210.C, such removal shall be accommodated subject to availability of City resources and funds. In the event that the Applicant desires the approved removal occur prior to when it can be accommodated by the Public Works Director, the Applicant shall be given the option of paying for the removal, in which case the tree will be removed at the first opportunity upon receipt of payment.
- E. The decision of the Public Works Director is final, unless appealed by the Applicant, a member of the City Council or an Interested Person. Appeals shall be submitted in writing and filed with the City Clerk within 10 days after the decision date identified in the notice of decision. The notice of decision shall be prepared by the Public Works Director and sent to the Applicants and all Interested Persons with a copy provided to the City Council. The number of days shall be construed as City Hall business days. Time limits will extend to the following City Hall business day, where the last of the specified number of days falls on a weekend, holiday, or other day when City Hall is officially closed. An appeal shall include a general statement, specifying the basis for the appeal, shall be based on an error in fact or dispute of the findings of the decision, and must be accompanied by supporting evidence substantiating the basis for the appeal. Appeals shall be accompanied by a filing fee established by resolution of the City Council.
- F. Appeals shall be heard by the City Council, which shall affirm the decision of the Public Works Director, unless the appellant demonstrates, by substantial evidence, that the decision is based on an error in fact or disputing findings. The decision of the City Council on an appeal shall be final.