

## **EHRAC Website and Webpage Requests – Staff Responses as of 8/18/2021**

1. Change the title on navigation button from "Boards and Commissions" to "Boards, Commissions and Committees."  
**Staff Response:** Due to consistency with the way the City refers to its CBCs, this will read "Commissions, Boards and Committees".
2. **Requests:** Add to our committee webpage:
  - **Request:** A welcome video in English and another in Spanish (see MLK Celebration Committee webpage)  
**Staff Response:** No, due to consistency other CBC bodies. The MLK committee is not an official CBC and their website will be relocated and not referred to on the CBC page.
  - **Request:** A contact link to email the entire committee plus staff.  
**Staff Response:** Yes, staff can create an email distribution to include all committee members & staff; however, all emails received must be responded by staff only. Individual committee members should not respond directly to emails from the public that are sent to this account.
  - **Request:** A member roster (see Committee on Homelessness webpage). Can our names be hyperlinked to our email address?  
**Staff Response:** Yes, staff can link the entire committee distribution email that includes committee members and staff; however, we cannot link individual email address.
  - **Request:** 2 paragraphs, one in English and one in Spanish, describing the main purpose of the committee (see Committee on Homelessness webpage)  
**Staff Response:** The EHRAC webpage currently describes the purpose, intent, and roles of the committee. Staff can re-arrange the EHRAC webpage to allow for the description to come first.
3. **Request:** Don't count on the public to find the Race and Equity page by doing a search or finding it by going to "Get involved." Instead place the title of this page as a navigation button under "City Hall."  
**Staff Response:** Staff will research options.
4. **Request:** Revise the title of the "Race and Equity" webpage so that it becomes "Equity, Human Relations and Race." (Race is an important subset equity and human relations).  
**Staff Response:** The webpage must remain as is (Race and Equity) as this page also incorporates GARE being the first equity initiative in Culver City and information acknowledging the City's Racial Equity Action Plan and the actionable steps the City is working to use the City's Racial Equity Action Plan. This page must stay consistent.
5. **Request:** Place much of what our ad hoc subcommittee originally requested on this page.  
**Staff Response:** EHRAC's website can include more specifics and details about the committee, if desired.
6. **Request:** Include a Google Translate button on this webpage (and, ideally, all others). This will enable anyone who speaks another language, not Spanish alone, to understand.

**Staff Response:** IT uses Google Translate for the City's website; however, google translate cannot be used to translate CBC webpages. In addition, there are no staff resources to translate as this will affect all CBC's.

7. **Request:** Revise the Overview on this page (Race & Equity) so that rather than describing on GARE alone, it provides an overview of all committee and subcommittee functions related to equity, human relations, and race.

**Staff Response:** Each CBC has its own webpage to include specific information pertaining to that CBC and its functions. Staff can add a direct link on the Race & Equity Page under the section "I want to learn more," to please visit the EHRAC webpage to learn more. We can also include the committee group distribution email address here.

8. **Request:** Make sure it is clear whether the origin of an action or event is the Council's Equity Subcommittee, or the City's Equity and Human Relations Advisory Committee.

**Staff Response:** Yes, any announcements reflect whether the event is an EHRAC event or a City Council Equity Ad Hoc Subcommittee event.

9. **Request:** Add a link to a page specifically about our committee

**Staff Response:** This already exists on EHRAC's webpage under "description."

10. **Request:** Add a group photo of our committee with a caption, and another photo of the Council Equity Subcommittee with a caption.

**Staff Response:** No, to stay consistent with other CBC's.

11. **Request:** Add EVENTS and RECENT NEWS hyperlinked to existing articles about events. See Santa Monica's page: <https://www.santamonica.gov/equity> -

**Staff Response:** Staff needs additional information on the specifics with this request. Upcoming events are posted on the Race & Equity page both in English & Spanish under "Events" and the events are also posted on the Community calendar (translated via google translate). What is the committee looking to include here? Staff will need to review.

12. **Request:** Later we can consider adding a PDF link to a "Spanish City Guide".

**Staff Response:** Please define Spanish City Guide. Is the committee asking for a guide to be created, one they have, or translation of other English guides?