

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

June 2, 2021
7:00 P.M.

Call to Order & Roll Call

Vice Chair Kuechle called the regular meeting of the Civil Service Commission to order at 7:02 P.M. in Mike Balkman Council Chambers at Culver City Hall via Webex.

Present: Vice Chair John Kuechle
Commissioner Chi Ming Gong
Commissioner Robert Greenspan

Absent: Commissioner Danielle Sheppard

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Vice Chair Kuechle reported that Chair Ford had resigned.

Pledge of Allegiance

Vice Chair Kuechle led the Pledge of Allegiance.

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Public Comment - Items Not On the Agenda

Vice Chair Kuechle invited public comment.

Amy Webber, Human Resources Analyst, introduced Human Resources and Equity Manager, Walter Castillo.

Discussion ensued between staff and Commissioners regarding welcome to Mr. Castillo; the fact that new Commissioners had not attended a meeting in person and therefore not met staff, each other, or Vice Chair Kuechle; a request that staff members be visible in the meeting; uncertainty of the timeline for resuming in-person meetings; attendance of hearings; social distancing requirements; and Commission consensus to direct

staff to make a request for in-person meetings on behalf of the Commission.

The following member of the public addressed the Commission:

Anissa Di Vincente, Labor Representative on the Equity and Human Relations Advisory Committee, indicated serving as the liaison for the Civil Service Commission, and she invited everyone to the Community Conversation for Juneteenth on June 19.

Commissioner Greenspan received clarification regarding Brown Act issues.

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Receipt and Filing of Correspondence

This item was considered after the Action Item.

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Consent Calendar

Item C-1

Meeting Minutes

MOVED BY COMMISSIONER GREENSPAN AND SECONDED BY COMMISSIONER GONG THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF APRIL 7, 2021.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, GREENSPAN, KUECHLE
NOES: NONE
ABSENT: SHEPPARD

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Order of the Agenda

Receipt and Filing of Correspondence was considered after Item A-1.

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Action Item

Item A-1

Discussion and Consideration of Amending Certain Civil Service Rules; and, (2) (if desired) Appoint an Ad Hoc Subcommittee to Review the Rules and Make Recommendations on Amendments

Discussion ensued between staff and Commissioners regarding whether to wait until there is a full Commission to form an ad hoc subcommittee; agreement to move forward with Commissioners Gong and Greenspan on the ad hoc subcommittee; concern with giving a false impression that the Commission actually has discretion over certain items; pro forma decisions; making changes to the rules to accurately reflect items that the Commission can make decisions about; concern with being a rubber-stamp body; and being provided with background and facts in order to make decisions.

MOVED BY VICE CHAIR KUECHLE AND SECONDED BY COMMISSIONER GREENSPAN THAT THE CIVIL SERVICE COMMISSION APPOINT COMMISSIONERS GONG AND GREENSPAN TO SERVE ON THE AD HOC CIVIL SERVICE RULES SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, GREENSPAN, KUECHLE

NOES: NONE

ABSENT: SHEPPARD

Discussion ensued between staff and Commissioners regarding the timeline and process for moving forward; the start of the new fiscal year; and the staff liaison.

The following item was considered out of sequence.

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Receipt and Filing of Correspondence

Amy Webber, Human Resources Analyst, indicated that no correspondence had been received.

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Public Comment - Items NOT on the Agenda (continued)

Vice Chair Kuechle invited public comment.

Amy Webber, Human Resources Analyst, indicated that no public comment had been received for Items Not on the Agenda.

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Items from Staff

Amy Webber, Human Resources Analyst, reported that the Public Works Department had requested that staff share a thank you from a member of the public for the work of Otis Belisle who had been recognized as Employee of the Year at the March Civil Service Commission meeting; she reported that applications for the vacant Commission position would be considered by the City Council on June 7, with appointments made on June 14; and she indicated that she would contact Commissioners Gong and Greenspan with information on the staff liaison and a timeframe to meet with the Civil Service Rules Ad Hoc Subcommittee.

Discussion ensued between staff and Commissioners regarding staff involved in the process and scheduling.

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Items from Commissioners

None.

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Adjournment

There being no further business, at 7:35 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, July 7, 2021.

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Walter Castillo
Human Resources & Equity Manager, of Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED _____

John Kuechle
VICE CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date