

***These Meeting Minutes are not official until approved by the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

May 4, 2021  
7:00 P.M.

**Call to Order & Roll Call**

Chair Heineman called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:02 P.M. via Webex.

Present: Kay Heineman, Chair  
William Rickards, Vice Chair  
Khary Cuffe, Commissioner\*  
Palvi Mohammed, Commissioner  
Scott Zeidman, Commissioner

\*Commission Cuffe arrived at 7:07 P.M.

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**Pledge of Allegiance**

Commissioner Zeidman led the Pledge of Allegiance.

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**Public Comment - Items Not on the Agenda**

Chair Heineman invited public comment.

The following member of the public addressed the Commission:

Samia Bano indicated that she was the Equity and Human Relations Advisory Committee (EHRAC) liaison to the Parks, Recreation and Community Services (PRCS) Commission, and she that she had sent an email to Commissioners inviting everyone to a presentation on the Rise of Hate Crime by Pasadena Community College Professor Dr. Marshall Wong on May 14, noting that additional information is available at [culvercity.org](http://culvercity.org).

Commissioner Cuffe joined the meeting at 7:07 P.M.

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## **Consent Calendar**

Item C-1

### **PRCSC - Approval of the Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of April 6, 2021**

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF APRIL 6, 2021.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, HEINEMAN, MOHAMMED, RICKARDS  
NOES: NONE  
ABSTAIN: ZEIDMAN

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## **Order of the Agenda**

No changes were made.

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## **Action Items**

Item A-1

### **PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department's Celebration of May as National Water Safety Month**

Jeannine Houchen, Recreation and Community Services Supervisor, provided a report on events and activities planned for National Water Safety Month in May.

Commissioner Cuffe received clarification that there was no age limit.

MOVED BY VICE CHAIR RICKARDS, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT'S CELEBRATION OF MAY AS NATIONAL WATER SAFETY MONTH.

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Item A-2

**PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department's Celebration of May as Older Americans Month**

Jill Thomsen, Recreation and Community Services Supervisor, provided a report on events and activities planned for Older Americans Month in May.

Discussion ensued between staff and Commissioners regarding the design of the event to be drive-thru; dangers associated with mixing driving and walking; seniors with mobility issues; in-person events coming back in June; reservations; limited attendance due to the number of catered lunches available; information available in the Senior Association newsletter; call-in reservations; the sign-up process; and ensuring an equitable process.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT'S CELEBRATION OF MAY AS OLDER AMERICANS MONTH.

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Item A-3

**PRCSC - [Standing Item; Any or All of the Following Actions, if Desired] (1) Receipt and Filing of Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s)**

Commissioner Mohammed received clarification that no update was available regarding the City Attorney's review of changes to the municipal code.

Vice Chair Rickards indicated nothing to report from the California Association of Parks and Recreation other than the fact that colleagues across the state were facing similar challenges and opportunities.

Chair Heineman reported that the Senior Center Board was continuing to work with staff on the reopening of the pool room and fitness room.

Commissioner Zeidman reported that there had been no meeting of the Disability Advisory Committee.

Laurence Ma, Administrative Clerk, reported that the DAC meetings take place every other month.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY VICE CHAIR RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-4

**PRCSC - [Standing Item] (1) Review the Parks, Recreation and Community Services (PRCS) Commission Fiscal Year 2021/2022 Meeting Calendar and the Upcoming Agenda Items List and Make Adjustments, if Necessary; (2) Discuss Topics for Inclusion in the Next PRCS Commission Report to the City Council; and, (3) Receive and File the Report**

Patricia Mooney, Senior Management Analyst, discussed public outreach; meetings for the rehabilitation of Lindberg Park Stone House and Park area and the El Marino Age 2-5 Playground; outdoor meetings; meeting in Council Chambers; and meeting protocols.

Discussion ensued between staff and Commissioners regarding scheduling; distribution of information; regular meetings vs. standalone meetings; community meetings for Lindberg and El Marino; combined meetings; Commissioner willingness to change the date for the July meeting; election of the Chair and Vice Chair at the July meeting; the open position on the Commission; and the need for Commissioner Mohammed to re-apply by May 17.

MOVED BY COMMISSIONER CUFFE, SECONDED BY VICE CHAIR RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT INCLUDING THE MEETING CALENDAR AND UPCOMING ITEMS LIST.

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#### **Public Comment - Items Not on the Agenda**

Chair Heineman invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

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#### **Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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Chair Heineman received Commission consensus that the meeting be adjourned in memory of Mario Tenensap.

#### **Items from Staff**

Darren Uhl, Parks Recreation and Community Services Manager, shared remembrances of Mario Tenensap.

Vice Chair Rickards echoed kind words about Mario Tenensap noting that they had been neighbors for five years.

Commissioner Zeidman indicated being a friend of Mario Tenensap for over 30 years.

Patricia Mooney, Senior Management Analyst, announced that applications for Commissions, Boards and Committees were being accepted until May 17, 2021 at 5:00 P.M.

Darren Uhl, Parks Recreation and Community Services Manager, discussed the upcoming Mother's Day Tea; summer pocket camps in City parks; multiple camp options; available spots for kids to participate; county protocols; and the many tasks handled by Jeannine Houchen.

Discussion ensued between staff and Commissioners regarding hiring of recreation leaders; recruitment for lifeguards and swim instructors; and appreciation for the very creative things the department has done and is doing for the community.

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#### **Items from Commissioners**

Commissioner Zeidman welcomed Commissioner Cuffe and expressed regret at missing the last meeting.

Commissioner Mohammed discussed community meetings; pushing for priorities; making progress; and he was looking forward to being able to do more as things open up.

Commissioners expressed interest in attending a traditional Parks Tour, and discussed vaccinations and scheduling.

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**Adjournment**

There being no further business, at 8:04 P.M., the Parks, Recreation and Community Services Commission adjourned in memory of Mario Tenensap to a regular meeting to be held on Tuesday, June 1, 2021.

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Patricia A. Mooney  
SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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Kay Heineman  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date