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CULVER CITY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

SPECIAL MEETING OF THE  
CULVER CITY BICYCLE AND  
PEDESTRIAN ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

February 18, 2021  
6:00 P.M.

**Call To Order & Roll Call**

Chair Weiner called the special meeting of the Culver City Bicycle and Pedestrian Advisory Committee to order at 6:04 P.M. via WebEx Events.

**Members Present:** Michelle Weiner, Chair  
Art Nomura, Vice Chair  
Ann Diga Jacobsen, Member\*  
George Montgomery, Member\*\*  
Travis Morgan, Member  
Robyn Tenensap, Member  
Dane Twichell, Member

\*Member Diga Jacobsen joined the meeting at  
6:09 P.M.

\*Member Montgomery joined the meeting at  
7:55 P.M.

**Absent:** Philip Hernandez, Member

**Staff Present:** Charles Herbertson, PW Director/City Engineer  
Heba El-Guindy, Mobility and Traffic  
Engineering Manager  
Alicia Ide, Management Analyst  
Valerie Perez, IT

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## **Pledge of Allegiance**

Member Twichell led the Pledge of Allegiance.

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## **Public Comment for Items NOT On the Agenda**

Chair Weiner invited public comment.

The following members of the public addressed the Committee:

David Coles asked that the intersection of Lucerne and Ince be considered for redesign to enhance pedestrian safety and he proposed solutions for City's consideration.

Heba El-Guindy, Mobility and Traffic Engineering Manager, discussed proposed solutions; and she agreed that the item should be brought back with temporary solutions until the intersection could be reconfigured.

Member Diga Jacobsen joined the meeting.

David Metzler discussed the urban stormwater project along Culver Boulevard; Departments and Committees providing input; and the connection to the Elenda Street two-way cycle track.

Discussion ensued between staff and Committee Members regarding the educational feature of the stormwater project; development of concepts; adding a discussion item on the agenda for a future meeting with Kim Braun to present to the Committee; the contractor hired to educate the public on the project; bike information included; the ability of the BPAC to provide input; school field trips; the mobility component; all covered components as part of the public education campaign; the La Ballona Safe Routes to School project; connectivity to the area's land use and to the cycle track; pavement markings; signage; and project schedule.

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**Consent Calendar Items**

Item C-1

**Approval of Minutes for the December 3, 2020 Special Bicycle and Pedestrian Advisory Committee Meeting**

MOVED BY MEMBER TWICHELL AND SECONDED BY MEMBER MORGAN THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE THE BPAC MEETING MINUTES FOR DECEMBER 3, 2020.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: DIGA JACOBSEN, MORGAN, NOMURA, TENENSAP, TWICHELL,  
WEINER  
NOES: NONE  
ABSENT: HERNANDEZ, MONTGOMERY,

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**Order of the Agenda**

No changes were made.

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**Presentations**

Item P-1

**Presentation and Discussion of a New Educational Traffic Safety Brochure**

Chair Weiner invited public comment.

The following members of the public addressed the Committee:

Mary Daval expressed appreciation for the brochure; she wanted it to be made clear in the brochure who belongs on the sidewalk; asked that California Vehicle Codes 21202 and 21760 be cited; discussed the Dutch Reach; no parking in bike lanes; providing an explanation of symbols; and placing an emphasis on the fact that cars do not belong in Bus Only lanes.

Heba El-Guindy, Mobility and Traffic Engineering Manager, provided a presentation on the new educational traffic safety brochure; acknowledged comments from Ms. Daval and from email

input received; discussed focus of the Safe Routes to School program; the OTS grant awarded to expand the program; fatal and severe injury collisions involving seniors in Culver City; outreach and education; coordination with the Culver City Police Department (CCPD); and bus information.

Discussion ensued between staff and Committee Members regarding Member input; access to resources for those who do not go online; distribution to the Senior Center, libraries schools, and businesses; face-to-face interaction; translation of the brochure into other languages; concern with the overpolite language being used; cautioning people not to text and drive; support for information being provided in bullet points; using a Dos and Don'ts formats; and ensuring that the information is easy to scan.

David Metzler thanked staff for applying for the grant; discussed the need for improved safety; focusing on the most dangerous behaviors; concern with separating out each use; support for comments made by Mary Daval; use of symbols; adding graphics to illustrate; clarifying rights and obligations; providing a graphic for traffic deaths related to different speeds; school drop-off behavior; and the need to promote better driving behaviors.

Additional discussion ensued between staff and Committee Members regarding whether to focus on motorists and how they interact with bicycles and pedestrians; use of more positive language rather than telling people what not to do; a suggestion to highlight a key word in red for each bullet; consistency of color usage; increasing visibility; traffic stops; the grant application; collision statistics; images provided for increased engagement; and the need to target all road use.

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Item P-2

**Presentation and Discussion of Draft 2021-22 Work Plan of the Mobility and Traffic Engineering Division of the Public Works Department**

Heba El-Guindy, Mobility and Traffic Engineering Manager, provided a presentation on the Draft Work Plan of the Mobility and Traffic Engineering Division for Fiscal Year 2021-2022.

Chair Weiner invited public comment.

The following members of the public addressed the Committee:

David Coles received clarification regarding funding for permanent bikeway infrastructure.

Heba El-Guindy, Mobility and Traffic Engineering Manager, discussed grant applications; funding; financing; shortfalls; coordination with Metro; projects that can be done when funding become available; the MAT Cycle 1 grant requirement to provide a Class IV protected Bike Facility and Pedestrian Improvements; clarification that bus stop improvements are not considered to be pedestrian improvements under the MAT; potential improvements to the Robertson segment; the ideal situation to have bike lanes on both sides of the road; previous consideration of the cycle track as it takes less right-of-way; bus/bike lanes; and providing separation between buses and bicycles where possible.

Discussion ensued between staff and Committee Members regarding use of grant monies to improve the E-Line station entrance on Washington; project scope; the station improvements project vs. the pilot mobility lanes; making improvements in the pedestrian right-of-way; appreciation to staff for the diligent, persistent work to obtain grants; auto parking spaces and meters vs. protected bike lanes; street width; cut-through traffic; people working at home as a result of the pandemic; increased bike ownership and active transportation; use of old statistics; concern with going back to pre-pandemic traffic conditions; the importance of striking a balance to accommodate all modes of transportation; and ensuring the safety of all road users.

George Montgomery joined the meeting.

Additional discussion ensued between staff and Committee Members regarding public notification and outreach; scope of the Fox Hills Master Plan and associated grant application; addressing concerns in a wholistic manner; concern with the grant timeline; the expected date to receive a decision regarding the grant application; planned community meeting; additional outreach in the Fox Hills area; review of the Local Road and Safety Plan; Bike Boulevards discussed at the joint meeting between the BPAC and the City Council; implementation of items that have not received grant funding; collisions data necessary for consideration under certain grant

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programs; implementation of the Rancho Higuera Neighborhood Traffic Management Program (NTMP); the interface between the Move Culver City consultant and City departments; feasibility of metered parking; recommendations of the Bicycle and Pedestrian Action Plan; struggling businesses in the Downtown area; invitation for BPAC Members to the February Slow Streets community meeting; interfacing with large companies for mapping and GPS; public safety issues; concern that the streetlights between Landmark and Robertson on Washington are not on; construction in the Washington-Landmark area; the Measure M Subregional Fund being used for design of the Overland-Playa corridor improvements; clarification that the connection to Downtown Culver City connects to Culver Boulevard; communication; and interactive maps.

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**Public Comment for Items NOT On the Agenda (Continued)**

Alicia Ide, Management Analyst, indicated that no additional public comment had been received.

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**Receipt of Correspondence**

Alicia Ide, Management Analyst, indicated that comment about the brochure had been distributed.

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**Items from Bicycle and Pedestrian Advisory Committee Members/Staff**

Member Nomura discussed encouraging people to ride; providing covered and secured bicycle parking; and he asked about addressing opening the Jackson Gate.

Discussion ensued between staff and Committee Members regarding bike lockers; space limitations; additional consideration of Jackson Gate by the new City Council; and the previous recommendation by the BPAC.

Member Morgan received clarification regarding the BPAC meeting schedule; meeting frequency; and procedures for requesting agenda items.

Chair Weiner invited everyone to email her with ideas and suggestions for agenda items to consider.

Member Diga Jacobsen received staff agreement to inform Committee Members, especially to new Members, when the Jackson Gate goes before the City Council.

Charles Herbertson, Public Works Director, discussed personal sacrifice made by Mobility and Traffic Engineering Manager Heba El-Guindy in applying for grants on behalf of the City.

Heba El-Guindy, Mobility and Traffic Engineering Manager, discussed factors, such as the lack of disadvantaged communities and collisions rates, that require the City to go above and beyond to procure grants.

Discussion ensued between staff and Committee Members regarding appreciation to staff for their diligent work pursuing grants; need for additional bicycle parking; developments review process; TDM incentives; date for the next BPAC meeting; and upcoming meetings related to the Transportation Department.

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**Adjournment**

There being no further business, at 8:50 P.M., the Bicycle and Pedestrian Advisory Committee adjourned.

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Alicia Ide  
SECRETARY of the Culver City Bicycle and Pedestrian  
Advisory Committee  
Culver City, California

APPROVED

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Michelle Weiner  
CHAIR of the Culver City Bicycle and Pedestrian Advisory  
Committee  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date