

RECOMMENDED MID-YEAR ADJUSTMENTS		
FOR FISCAL YEAR 2020/2021		
Account	Amount	Comment
GENERAL FUND APPROPRIATIONS:		
ON-GOING ADJUSTMENTS - PERSONNEL		
10114200.411100	\$ 37,200.00	Sr. Accountant - Existing Position - Unfunded in FY 20/21
10114400.411100	\$ 42,330.00	Revenue & Budget Supervisor - Existing Position - Unfunded in FY 20/21
10114400.411100	\$ 36,230.00	Management Analyst - Existing Position - Unfunded in FY 20/21
10122100.411100	\$ 5,000.00	HR & Equity Manager - Update classification
10122300.411100	\$ 31,850.00	City Clerk Specialist - Existing Position - Unfunded in FY 20/21
10122300.411100	\$ 11,210.00	Admin Clerk/RPT - Existing Position - Unfunded in FY 20/21
10124300.411100	\$ 35,215.00	Public Safety IT Analyst - Existing Position - Unfunded in FY 20/21
10140200.411100	\$ 17,900.00	Community Services Officer (CSO)/RPT - Existing Position - Unfunded in FY 20/21
10150250.411100	\$ 27,465.00	Code Enforcement Officer - Existing Position - Unfunded in FY 20/21
10150550.411100	\$ 7,500.00	Rent Stabilization - Reclass to Housing and Rent Stabilization Manager - Update Classification
10150550.411100	\$ 45,200.00	Rent Stabilization - Rent Stabilization Analyst - New Classification
10150550.411100	\$ 53,800.00	Rent Stabilization - Housing and Rent Stabilization Coordinator - New Classification
10150550.411100	\$ 24,600.00	Rent Stabilization - Upgrade Administrative Clerk/RPT to Full-Time - Existing Position - Unfunded in FY 20/21
Sub-Total On-Going Personnel	\$ 375,500.00	
ON-GOING ADJUSTMENTS - OTHER		
10130300.619800	\$ 3,000.00	Annual increase to Image contract
10150550.512100	\$ 5,500.00	Rent Stabilization Office and Administrative Supplies
10150550.516600	\$ 6,700.00	Rent Stabilization Community Outreach
10150550.610400	\$ 9,650.00	Rent Stabilization Consulting Services
10150550.619800	\$ 127,000.00	Rent Stabilization Various contract and legal services
10150550.732150	\$ 7,000.00	Rent Stabilization Hardware and Software expenses
10160230.550110	\$ 2,000.00	Increase for ongoing replacement of uniforms from Unifirst
10160240.600200	\$ 10,000.00	Increase for ongoing electrical maintenance of streetlights and traffic lights
10160460.619800	\$ 80,000.00	Increase for homeless encampment cleanup (Funds remaining in the account are reserved for ongoing street sweeping Q 3-4.)
Sub-Total On-Going Other	\$ 250,850.00	
ONE-TIME ADJUSTMENTS - OTHER		
10116100.952420	\$ 44,250.00	Transfer to Fund 420 for appropriation to CIP Project PF019 for contractual obligation
10122300.517000	\$ 8,000.00	Additional funds needed for City Council minute preparation based on anticipated increase in Brown Act meetings through the end of the fiscal year
10130300.514100	\$ 6,000.00	Additional cost of needed maintenance supplies, such as paper stock, disinfectants, and other COVID-19 related supplies due to higher than anticipated demand for and use of parks and park amenities as a result of the coronavirus pandemic
10130300.514100	\$ 18,200.00	Additional cost of DG, brick dust, & top soil needed to maintain the fields due to higher than anticipated demand for and use of fields as a result of the coronavirus pandemic
10130300.619800	\$ 8,160.00	Added work for Landscape Consultant from the Transportation Department that was previously unbudgeted. (1) Culver City Park AQMD Site Survey, Conceptual Design and Cost Estimate: 100 hours X \$60 p/hours= \$6,000. This is needed because Transportation has asked to store their bus stop benches at the AQMD site in Culver City Park for 2 years. (2) Transportation Headquarters Site Survey, Landscape Design, Cost Estimate, Project Manage 36 hours x\$60 p/hours= \$2,160.
10130300.619800	\$ 18,950.00	Additional cost of hydroseeding fields due to higher than anticipated demand for and use of fields as a result of the coronavirus pandemic

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10150150.619800	\$ 100,000.00	Contract Inspection Services for multi-year projects
10160150.619800	\$ 300,000.00	Plan Check and Inspection services for the citywide Ting microfiber project (revenue offset)
10160210.514600	\$ 15,000.00	Increase for replacement of broken paint walker
Sub-Total One-Time	\$ 518,560.00	
Total General Fund		
Appropriation Adjustments	\$ 1,144,910.00	
OTHER FUNDS APPROPRIATIONS:		
ON-GOING ADJUSTMENTS - PERSONNEL		
30870400.411100	\$ 62,890.00	Admin Clerk - Existing Position - Unfunded in FY 20/21
Sub-Total On-Going Personnel	\$ 62,890.00	
ONE-TIME ADJUSTMENTS		
20260400.670100	\$ 58,809.00	Adjustment to the FY 21 Cost Allocation amount for the Refuse Fund
20380000.619800.PS017	\$ 742,000.00	Construction contract - expenses for Tactical Mobility Lane project. Funded by Westside COG Measure M Grant
20460300.619800	\$ 50,000.00	Increase funding for sewer related emergencies
20460300.670100	\$ (63,123.00)	Adjustment to the FY 21 Cost Allocation amount for the Sewer Fund
20524500.619800	\$200,000.00	Additional funds are needed for Mox/Inyo Operating Support
20524500.619800	\$95,000.00	Ciena Cloud Hosted Environment - 3 Year Agreement (support transition from Mox Networks)
20580000.619800.PT003	\$150,000.00	Network Hub Enhancements to facilitate co-location services. Anticipated revenue to be finalized ~\$54,000/year
20580000.730100.PT003	\$134,000.00	Fiber Infrastructure Repairs (@ Amazon Studios). It is expected that this will be fully recovered as revenue through the claims process.
20580000.732150.PT003	\$176,000.00	Calix Equipment required for Inyo Networks to provide ISP service to the business community
30770500.732100	\$ 50,000.00	Reappropriating unspent funds from prior fiscal year for outfitting of safety vehicles
30922220.660300	\$ 220,000.00	Due to the increase in non-benefited staff members who have not been working or had their hours reduced due to the Covid-19 pandemic, the unemployment insurance claims have increased significantly. Additional funding is needed in order to cover these increased costs for the remainder of the fiscal year.
41250150.619800	\$ 79,420.00	Digitize and scan plans in Community Development. Funded through surcharge
41460903.619800	\$ 27,388.97	Excess Prop A Funds received. To be used for Sr. Center Janitorial Services (revenue offset)
42080000.730100.PF019	\$ 44,250.00	Project was defunded due to Covid-19 reductions. However, this amount is still needed for obligated contractual work.
47580000.730100.PZ949	\$ 1,200,000.00	Amount approved per CIP was \$1.3M. This is to correct a clerical error in the general ledger.
Sub-Total One-Time	\$ 3,163,744.97	
Total Other Funds		
Appropriation Adjustments	\$ 3,163,744.97	
GENERAL FUND REVENUES:		
10114400.312100	\$ 459,675.00	Increase in Electricity UUT per consultant Avenu
10114400.312110	\$ 131,290.00	Increase in Gas UUT per consultant Avenu
10114400.312130	\$ 163,131.00	Increase in Telecommunications UUT per consultant Avenu
10114400.312140	\$ 50,018.00	Increase in Cable TV UUT per consultant Avenu

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10114400.315100	\$ 1,550,000.00	Business License Tax Revenue coming stronger than anticipated
10114400.315200	\$ 1,000,000.00	Increase in Cannabis Business Tax based on actual activity
10114400.316000	\$ 740,000.00	Increase in Franchise Fee based on actual activity
10114400.317000	\$ 1,290,000.00	Increase in Property Transfer Tax based on actual activity
10114400.317000	\$ 1,050,000.00	New Measure RE receipts (estimate for three months)
10114400.318000	\$ (1,766,000.00)	Decrease in Transient Occupancy Tax based on actual activity
10116100.311100	\$ 348,225.00	Increase Property Tax revenue per HdL Estimate
10116100.311220	\$ 234,000.00	Increase Property Tax Passthrough revenue per ROPS estimates
10116100.313000	\$ 4,118,030.00	Increase in Sales Tax revenue per HdL Estimate and actual activity
10116100.313020	\$ 1,565,000.00	Increase in Measure CC Sales Tax revenue per HdL Estimate and actual activity
10116100.313030	\$ 682,000.00	Increase in Measure C Sales Tax revenue per HdL Estimate and actual activity
10116100.314000	\$ 105,000.00	Increase in PSAF tax per HdL Estimate and actual activity
10116100.319000	\$ (911,100.00)	Decrease in Commercial/Industrial Development Tax based on actual activity
10116100.328000	\$ 375,000.00	Increase in Cannabis Permits based on actual activity
10130110.365730	\$ (364,550.00)	Decrease in Meeting Room revenue due to Covid-19
10130212.365210	\$ (279,660.00)	Decrease in Day Camp Fee revenue due to Covid-19
10130233.365150	\$ (467,500.00)	Decrease in After School Program Fee revenue due to Covid-19
10130240.365310	\$ (169,850.00)	Decrease in Youth Sports Program Fee revenue due to Covid-19
10130250.365410	\$ (761,130.00)	Decrease in Contract Class Fee revenue due to Covid-19
10140200.338100	\$ (850,000.00)	Decrease in Court Fines, parking violations stopped during Covid-19
10140200.338200	\$ (1,000,000.00)	Decrease in Vehicle Code Fines during Covid-19
10145200.367210	\$ 250,000.00	Increase to Strike Team Reimbursements
10145200.367400	\$ (371,150.00)	Decrease in Ambulance Fee activity
10150150.321000	\$ (1,925,000.00)	Decrease in Building Permits based on actual activity
10150150.324000	\$ (450,000.00)	Decrease in Plumbing & Heating Permits based on actual activity
10150150.371300	\$ (1,552,400.00)	Decrease in Plan Check Fee activity
10150200.364500	\$ 94,093.00	Actual Receipt for Community Benefit Contribution
10150550.386100	\$ 294,950.00	Estimate for Rent Stabilization program receipts
10160150.371300	\$ 300,000.00	Increase in receipts from Ting for microfiber plan check services.
Sub-Total One-Time	\$ 3,932,072.00	
Total General Fund Revenue Adjustments	\$ 3,932,072.00	
OTHER FUNDS REVENUES:		
20380000.347000.PS017	\$ 742,000.00	Revenue source for Tactical Mobility Lanes project - Westside COG Measure M Grant
41460903.346335	\$ 27,388.97	Excess Prop A Funds received. To be used for Sr. Center Janitorial Services (revenue)
42016100.391101	\$ 44,250.00	Transfer-in from General Fund for CIP project PF019 for contractual obligations
Sub-Total One-Time	\$ 813,638.97	
Total Other Fund Revenue Adjustments	\$ 813,638.97	