

## **Culver Innovation and Performance Awards**

Nominate a City Employee, Department or Committee/Advisory Commission member who has successfully contributed towards the implementation of an innovative project in Culver City, resulting in either increased efficiency, improved quality of life for Culver City residents, reduced costs and/or generated revenue, OR has demonstrated distinguished performance based on department or agency goals or outcome measures

### Timeline

Share Draft Deliverables - By December 4<sup>th</sup>, 2020

- Award Application
- Letter to Department Heads
- Award – Can we get budget to do a video?
- Award Presentation / Speakers / etc.

*Use City/County of LA docs as starting template ^*

Committee Approval – December 9<sup>th</sup>

Finalize Deliverables, Publish Application and Send Letter to Department Heads – January first week

Send reminder – February 12<sup>th</sup>, 2021

Application Deadline – March 12<sup>th</sup>, 2021

Awards Ceremony – April 12<sup>th</sup>, 2021 City Council Meeting