

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

August 4, 2020  
7:00 P.M.

**Call to Order & Roll Call**

Chair Amezola called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:01 P.M. via teleconference.

Present: Paula Amezola, Chair  
Kay Heineman, Vice Chair  
Palvi Mohammed, Commissioner  
William Rickards, Commissioner  
Scott Zeidman, Commissioner

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Patricia Mooney, Senior Management Analyst, explained meeting procedures and procedures for making public comment.

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**Pledge of Allegiance**

Palvi Mohammed led the Pledge of Allegiance.

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**Public Comment - Items Not on the Agenda**

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, reported that no public comment had been received.

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## **Consent Calendar**

### Item C-1

#### **PRSC - Approval of the Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of July 7, 2020**

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF JULY 7, 2020 AS SUBMITTED.

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## **Order of the Agenda**

No changes were made.

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## **Action Items**

### Item A-1

#### **PRCSC - Receive and File the Report Regarding Safe Summer Fun at The Plunge and Just 4 Kids Pocket Camp**

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

Corey Lakin, Parks, Recreation and Community Services Director, provided a brief overview of Pocket Camps at Veterans Park and activities at The Plunge, and he shared several positive comments from individuals who had participated in the programs.

Discussion ensued between staff and Commissioners regarding the health screening process; clarification that there were no reported positive cases for COVID-19 among campers; positive feedback received; continuing the program once school begins; after school programs; the number of hours in a week that municipal Park and Recreation programs can offer childcare as they are not licensed child care providers; a request that staff keep the Commission informed of any developments regarding expanding Wi-Fi and programs for childcare; general confrontations in the parks; and staff training.

MOVED BY COMMISSIONER RICKARDS, SECONDED BY VICE CHAIR HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING SAFE SUMMER FUN AT THE PLUNGE AND JUST 4 KIDS POCKET CAMP.

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Item A-2

**PRCSC - Discussion of the General Provisions for City of Culver City Commissions as Set Forth in Culver City Municipal Code Sections 3.03.005 - 3.03.040 and the Powers and Duties of the Parks, Recreation and Community Services Commission as Set Forth in Culver City Municipal Code Section 3.03.300**

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

Corey Lakin, Parks, Recreation and Community Services Director, introduced the item; noted that certain powers and duties had been removed with the addition of the Equity and Human Relations Advisory Committee; and he discussed information distributed to the Commissioners.

Discussion ensued between staff and Commissioners regarding additional information available to Commissioners; ensuring that references to the Senior Center never indicate that it is a community center; and availability of information.

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Item A-3

**PRCSC - [Standing Item] Any or All of the Following Actions, if Desired] (1) Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s)**

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

No reports were available.

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Item A-4

**PRCSC - [Standing Item] (1) Review the Parks, Recreation and Community Services (PRCS) Commission Fiscal Year 2020/2021 Meeting Calendar and the Upcoming Agenda Items List and Make Adjustments, if Necessary; (2) Discuss Topics for Inclusion in the Next PRCS Commission Report to the City Council; and, (3) Receive and File the Report**

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

Discussion ensued between staff and Commissioners regarding consensus to move the meeting of November 3, 2020 to an alternate date; staff agreement return with alternate dates to be considered at the next Commission meeting; discussions on the unofficial Facebook page regarding park signage; an upcoming item on the September PRCS Commission agenda regarding Review of Revisions of Certain Sections of the Culver City Municipal Code Relating to the PRCS Department as Recommended by Those Who are on the Ad Hoc Subcommittee; other signage issues within the parks; inventory; clarification regarding

rules; new prohibitions; review and update of all signage in the parks; ensuring that the agenda item is explicit that updating municipal signage is what is to be considered; the importance of listening to constituents; the influx of activity in the parks; City Council direction as to permitting and enforcement; efforts to educate the community about what they can and cannot do in City parks; City Council direction; enforcement vs. education; permitting; park regulations; and COVID requirements.

MOVED BY COMMISSIONER RICKARDS, SECONDED BY VICE CHAIR HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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#### **Public Comment - Items Not on the Agenda**

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

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#### **Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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#### **Items from Staff**

Corey Lakin, Parks, Recreation and Community Services Director, discussed the Senior Center Safer at Home Guide; the Drive Through event at the Senior Center; coordination of an upcoming event to drive by the homes of those seniors who were not able to attend the Drive Through event; he expressed appreciation to staff for their efforts at the camps and at The Plunge, as well as to the Commission for their support; and he encouraged anyone with positive feedback to share it so he could forward it to staff in appreciation of their hard work.

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### **Items from Commissioners**

Commissioner Mohammed discussed feedback he had received from people who were surprised to be ticketed for having their dogs in Culver West Park and he suggested that enforcement be lighter in order to be effective.

Chair Amezola encouraged anyone interested to join a School Board meeting on Equity and Diversity at the conclusion of the current PRCS meeting; she indicated that the School Board would be posting a video of a meeting held by Youth of Color on August 3 about issues that students of color are enduring, including sexual harassment; discussed the goal of gaining a wider audience for the April 2018 Community Conversation with the Talk Project; and she reported that the Talk Project would be brought back as part of the curriculum at the High School or as an event.

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**Adjournment**

There being no further business, at 8:05 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, September 1, 2020.

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Patricia A. Mooney  
ATTENDING SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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Paula Amezola  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date