

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

February 12, 2020
6:30 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:40 P.M. at the Culver City Senior Center.

Members Present: Dr. Jay Shery, Chair
Dr. Robert Montgomery, Vice Chair
Dr. Janet Cameron Houlton, Member
Janice Goldhaber, Member
Robyn Tenensap, Member
Michelle Christie, Member

Absent: N. John Hasegawa, Member
Carmen Ibarra, Member
Lisette Palley, Member

Staff Present: Darren Uhl, Recreation and Community Services Manager
Jill Thomsen, Acting Recreation and Community Services Supervisor
Laurence Ma, Culver City Administrative Clerk

o0o

Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No cards were received and no speakers came forward.

o0o

Consent Calendar Items

Item C-1

DAC - Approval of the Minutes of the Disability Advisory Committee Special Meeting of October 2, 2019

MOVED BY VICE CHAIR MONTGOMERY, SECONDED BY MEMBER GOLDHABER AND UNANIMOUSLY CARRIED (ABSENT MEMBERS HASEGAWA, IBARRA, AND PALLEY), THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE SPECIAL MEETING OF OCTOBER 2, 2019.

o0o

Order of the Agenda

No changes were made.

o0o

Action Items

Item A-1

DAC - Administration of the Oath of Office to Newly Appointed Disability Advisory Committee Member

Laurence Ma, Administrative Clerk, explained procedures.

Michelle Christie recited the Oath of Office.

Member Christie provided background on herself and expressed appreciation for being appointed to the Committee.

o0o

Item A-2

DAC - Receive and File Calendar Regarding Upcoming 2020 DAC Meetings and Disability and Social Services Programs

Discussion ensued between staff and Committee Members regarding dates for upcoming meetings and agreement that the April 8 meeting be cancelled due to the Passover

holiday, with a special meeting to be held on April 15, 2020 instead.

MOVED BY MEMBER TENENSAP, SECONDED BY MEMBER CHRISTIE AND UNANIMOUSLY CARRIED (ABSENT MEMBERS HASEGAWA, IBARRA, AND PALLEY), THAT THE DISABILITY ADVISORY COMMITTEE CANCEL THE APRIL 8, 2020 DAC MEETING AND SCHEDULE A SPECIAL DAC MEETING ON APRIL 15, 2020.

Discussion ensued between staff and Committee Members regarding the date of the Abilities Carnival; whether to move the date to improve attendance numbers; clarification that costumes are encouraged, but not required at the event; research to ensure that there are no other local events on the same day that could result in reduced attendance; agreement to discuss the date for the Carnival at the next meeting; wheelchair basketball; staff changes; meeting dates for the remainder of 2020; ensuring that the October DAC meeting is held before the Carnival; coordination with Wheelchair Basketball; fees; the Fourth of July Fireworks show; funding sources; the games; seasonal events at school; the Culver Arts Foundation; providing an assembly for the High School students; participation by the High School basketball team; other costs; grants; sponsorships; donations from individuals; and Members Christie and Hoult agreed to investigate alternative sources of funding.

oOo

Item A-3

DAC - Receive and File Update on Community Development Block Grant Advisory Committee (CDBGAC) Meeting November 21, 2019 Regarding Community Development Block Grant (CDBG) Funding FY 2020/2021

Vice Chair Montgomery discussed the reduced amount of money available; restrictions on what the money can be spent on; the amount allowable for staff salaries; the proposal from the DAC for curb-cuts and sidewalk corrections; and identified intersections.

Discussion ensued between staff and Committee Members regarding the survey conducted by Member Hoult and Council Member Fisch; completed projects; and those still to be done.

o0o

Item A-4

**DAC - Discussion Regarding the Disability Advisory
Committee's Recommendations to City Council for the Fiscal
Year 2020/2021 Parks, Recreation and Community Services
(PRCS) Department Budget**

Jill Thomsen, Acting Recreation and Community Services Supervisor, introduced the item; provided a summary of the material of record; and suggested requesting any funding that may not be provided by The Exchange Club.

Discussion ensued between staff and Committee Members regarding support for additional funding for the event; room for creativity and enhancements with additional funding; the request from last year; program supplies approved last year; funding for the part time hours; allocation of money for Disability and Program Services supplies; clarification that the Committee has no budget; purchasing of supplies in advance; monies allocated to the open position; branded giveaway materials; leftovers from the last Carnival; money available in the current fiscal year; other uses for the money; Senior Center Association Board support for Socialite events; replacement of the barbecue; fundraising goals;

A suggestion to ask Big Sunday to donate a barbecue; a suggestion to formulate a list of items that the Exchange Club usually covers to see if they can be covered elsewhere; the large cost of food and paper goods for the Carnival; use of gift cards; clarification that the event is not a fundraiser; a suggestion to charge for the information tables; a suggestion to request another \$2,500 for the next fiscal year; the budget cycle; concern with asking for more money than the previous year; a suggestion to ask for the same amount of money as last year with a separate request to pay for Wheelchair Basketball; the ability of the City to absorb staff costs; asking for funding to support programs; and agreement to request \$3,000 in General Funds to support Disability and Social Services program activities and supplies.

MOVED BY MEMBER TENENSAP, SECONDED BY VICE CHAIR MONTGOMERY
AND UNANIMOUSLY CARRIED (ABSENT MEMBERS HASEGAWA, IBARRA,

AND PALLEY), THAT THE DISABILITY ADVISORY COMMITTEE REQUEST CITY COUNCIL CONSIDERATION OF ALLOCATING UP TO \$3,000 OF GENERAL FUND MONIES TO SUPPORT DISABILITY AND SOCIAL SERVICES PROGRAM ACTIVITIES AND SUPPLIES.

Further discussion ensued between staff and Committee Members regarding timing for the creation of the letter; use of City letterhead; other comments for the budget letter; concern that the DAC is referenced but not defined in the Age Friendly Initiative, and therefore left out of the decision-making process; the General Plan; ensuring that the disabled are recognized in as many ways as possible and included in budget planning; the partnership with American Association of Retired Persons (AARP); the low level of response to the survey; the request from the City Council to the Parks, Recreation and Community Services (PRCS) Commission for three ideas of things to do based upon the responses from the survey; a suggestion that Committee Members attend General Plan Advisory Committee meetings; ensuring that the Initiative clearly focuses on the disabled beyond having accessible restrooms; ensuring that the disabled are part of the Initiative; concern that the survey results do not reflect true needs; Committee representatives; interaction with other bodies in the City; clarification that Chair Shery and Vice Chair Montgomery were interviewed in the process of developing the General Plan; pictureculvercity.com; upcoming General Plan meetings; the process for the DAC to provide feedback on the General Plan.

The importance of being able to provide feedback to the City; Committees involved with the PRCS Commission; whether the DAC can directly address concerns with the City Council rather than going through the Commission; the state requirement that cities update their General Plan every ten years; guidelines; the City Charter; expressing goals as individuals vs. as a Committee; Member responsibilities vs. staff responsibilities; a suggestion to agendize a discussion about feedback protocols to the City for the April 15 meeting; ensuring that voices are heard when there is a problem impacting disabled citizens; the importance of guidance from staff members; the feeling that comments from individuals or Committee Members at Council meetings get more attention; the importance of speaking in specific terms; the inability of Committee Members to meet outside of a Committee meeting; agendizing a brainstorming session; and the process for agendizing items for DAC meetings.

MOVED BY MEMBER GOLDBABER, SECONDED BY MEMBER TENENSAP AND UNANIMOUSLY CARRIED (ABSENT MEMBERS HASEGAWA, IBARRA, AND PALLEY), THAT THE DISABILITY ADVISORY COMMITTEE AGENDIZE A BRAINSTORMING SESSION WHERE EVERY MEMBER OF THE COMMITTEE BRINGS FORWARD THEIR TOP TWO ISSUES FACING THE DISABLED COMMUNITY.

Additional discussion ensued between staff and Committee Members regarding Committee consensus to add a report from the ad hoc fundraising subcommittee to the next agenda.

o0o

Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No cards were received and no speakers came forward.

o0o

Receipt of Correspondence

Laurence Ma, Administrative Clerk, reported correspondence received from Lisette Palley indicating that she would be absent from the meeting due to illness.

Discussion ensued between staff and Committee Members regarding absences and excused absences.

o0o

Items from Disability Advisory Committee Members/Staff

Member Hoult reminded everyone to vote in the upcoming election.

Member Tenensap reported that the Bicycle and Pedestrian Advisory Committee had received funding to repaint crosswalks; she discussed making it easier to walk and bike in Culver City; Americans with Disabilities Act (ADA) compliance; the difficulty of navigating parking lots for the disabled; area homeowner associations; discussions with

shopping center owners; and she requested an agendaized discussion on ADA compliant parking lots.

Discussion ensued between staff and Committee Members regarding agendaizing the matter for discussion; bringing the matter before the City Council; staff time and expertise; encouragement to Member Tenensap to research ADA requirements for public parking lots; private property vs. public property; the ADA Compliance Officer; and Code Enforcement.

Chair Shery welcomed new Committee Member Christie.

Jill Thomsen, Acting Recreation and Community Services Supervisor, encouraged everyone to vote; discussed the new Vote Centers and the ability to vote 11 days before the election at Veterans Memorial Auditorium; she provided an update on staffing in the department; indicated that she would officially become the Recreation and Community Services Supervisor as of February 14, 2020; noted that a Coordinator would be in place by the April DAC meeting; and she welcomed new Committee Member Christie.

Responding to inquiry, Darren Uhl, Recreation and Community Services Manager, clarified the focus of his position noting that he was present at the meeting since Corey Lakin and Armando Abrego could not attend.

o0o

Adjournment

There being no further business, at 8:28 P.M., the Disability Advisory Committee adjourned its meeting to a regular meeting to be held on Wednesday, April 15, 2020 at 6:30 P.M. in the Senior Center Conference Room.

o0o

Laurence Ma
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED _____
(Date)

Dr. Jay Shery
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date