

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

July 7, 2020
7:00 P.M.

Call to Order & Roll Call

Chair Mohammed called the regular meeting of the Parks,
Recreation and Community Services Commission to order at 7:00
P.M. via teleconference.

Present: Palvi Mohammed, Chair
Paula Amezola, Vice Chair
Kay Heineman, Commissioner
William Rickards, Commissioner
Scott Zeidman, Commissioner

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Pledge of Allegiance

William Richards led the Pledge of Allegiance.

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Public Comment - Items Not on the Agenda

Chair Mohammed invited public comment.

Patricia Mooney, Senior Management Analyst, reported that no
public comment had been received.

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Consent Calendar

Item C-1

PRCSC - Approval of the Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of June 2, 2020

Commissioner Rickards expressed concern that comments on page 5 of the minutes seemed to suggest that a major portion of work done by the Parks, Recreation and Community Services Commission addressing equity was going to be offloaded by the formation of the Equity and Human Relations Advisory Committee.

Patricia Mooney, Senior Management Analyst, clarified that the code had been changed and the duties pertaining specifically to Human Relations were removed from the purview of the PRCS Commission.

Discussion ensued between staff and Commissioners regarding arbitration of equity issues; Community Services activities; clarification that Human Relations and Community Services are two separate topics; and using the reference in the minutes to discuss and highlight the change.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF JUNE 2, 2020 AS SUBMITTED.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

PRCSC - (1) Administration of the Oath of Office to the Reappointed Parks, Recreation and Community Services (PRCS) Commission Member; and, (2) Selection of Chair and Vice Chair of the PRCS Commission

Patricia Mooney, Senior Management Analyst, administered the Oath of Office to William Rickards.

MOVED BY COMMISSIONER RICKARDS, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT PAULA AMEZOLA AS CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR FISCAL YEAR 2020-2021.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT KAY HEINEMAN AS VICE CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR FISCAL YEAR 2020-2021.

Commissioner Mohammed expressed gratitude for being able to serve as Chair.

Chair Amezola thanked former Chair Mohammed for his leadership as was looking forward to serving as Chair.

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Item A-2

PRCSC - Adoption of Motions to (1) Appoint/Reappoint Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) Appoint/Reappoint Members to Serve on PRCS Commission Ad Hoc Subcommittees; [If Desired] (3) Form or Dissolve PRCS Commission Ad Hoc Subcommittees; and, (4) Appoint Members to Serve on Newly Formed PRCS Commission Ad Hoc Subcommittees

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

Corey Lakin, Parks, Recreation and Community Services Director, introduced the item.

Discussion ensued between staff and Commissioners regarding changes to relationships with state agencies due to the pandemic; communication regarding Community Development Block Grant (CDBG) meetings; cancellation of recent Disability Advisory Committee meetings; and Commissioners indicated preferences for serving.

Vice Chair Heineman noted a correction to who is serving as president of the Culver City Senior Citizen's Association.

MOVED BY VICE CHAIR HEINEMAN, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION:

1. REAPPOINT COMMISSIONER RICKARDS AS DELEGATE AND COMMISSIONER ZEIDMAN AS ALTERNATE TO THE CALIFORNIA ASSOCIATION OF PARKS & RECREATION COMMISSIONERS & BOARD MEMBERS (CAPRCBM); AND,
2. REAPPOINT VICE CHAIR HEINEMAN AS DELEGATE AND COMMISSIONER MOHAMMED AS ALTERNATE TO THE CULVER CITY SENIOR CITIZENS ASSOCIATION BOARD OF DIRECTORS (CCSCA); AND,
3. REAPPOINT COMMISSIONER MOHAMMED AS DELEGATE AND CHAIR AMEZOLA AS ALTERNATE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE; AND
4. REAPPOINT CHAIR AMEZOLA AS DELEGATE AND COMMISSIONER ZEIDMAN AS ALTERNATE TO THE DISABILITY ADVISORY COMMITTEE (DAC).

Additional discussion ensued between staff and Commissioners regarding feedback from the Committee on Homelessness on the analysis of the Community Conversation; length of time since the event; and the ability to make adjustments and bring the item back on an agenda if feedback is received.

MOVED BY CHAIR AMEZOLA, SECONDED BY VICE CHAIR HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: DISSOLVE THE COMMUNITY CONVERSATION - TOPIC #10 AD HOC SUBCOMMITTEE: "THE PAST, PRESENT AND FUTURE OF HOUSING IN CULVER CITY".

Discussion ensued between staff and Commissioners regarding whether an ad hoc subcommittee is required in order to make reports to the City Council; changes made requiring quarterly written reports from Commissions to the City Council; the importance of making in-person reports to the City Council in addition to providing written reports; including a continuing monthly agenda item for discussion of the quarterly reports that can include additional updates to the City Council as well; having one or two Commissioners writing a report vs. participation by the full Commission; concern with creating unnecessary levels of work with a rotating ad hoc subcommittee; assigning a representative to write a summary; Commission discussion; and the ability to create an ad hoc subcommittee at any time.

MOVED BY COMMISSIONER MOHAMMED, SECONDED BY VICE CHAIR HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: DISSOLVE THE CITY COUNCIL REPORTS AD HOC SUBCOMMITTEE.

Discussion ensued between staff and Commissioners regarding the relationship with the Equity and Human Relations Advisory Committee and the original purpose of the ad hoc subcommittee.

MOVED BY COMMISSIONER RICKARDS, SECONDED BY CHAIR AMEZOLA AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: DISSOLVE THE HUMAN RELATIONS WORKGROUP AD HOC SUBCOMMITTEE.

MOVED BY CHAIR AMEZOLA, SECONDED BY VICE CHAIR HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: REAPPOINT COMMISSIONER MOHAMMED AND COMMISSIONER RICKARDS THE PARKS AND FACILITIES SECTIONS OF THE CULVER CITY MUNICIPAL CODE REVIEW AD HOC SUBCOMMITTEE.

Item A-3

PRCSC - [Standing Item] Review the Fiscal Year 2020-2021 Parks, Recreation and Community Services Commission Meeting Calendar and the Upcoming Agenda Items, and Make Adjustments, if Necessary; and, (2) Receive and File the Report

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

Discussion ensued between staff and Commissioners regarding a potential conflict on election day; scheduling; use of Council Chambers to stream the meeting; clarification that the item is a standing item so meetings can be re-scheduled any time; the report on summer camps; a suggestion for a report from the Equity and Human Relations Advisory Committee to facilitate dialogue between the two bodies; Department of Public Health recommendations; duplicate information; providing an update from staff vs. having a full Commission discussion with an action item; availability of information on the City website; the importance of a regular review of Commission duties; and Commission consensus to add a standing item for review of items to be discussed for the quarterly report to City Council and a discussion of understanding the role of the Commission.

MOVED BY VICE CHAIR HEINEMAN, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE FISCAL YEAR 2020-2021 PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING CALENDAR AND UPCOMING AGENDA ITEMS WITH ADJUSTMENTS AS STATED.

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Public Comment - Items Not on the Agenda

Chair Amezola invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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Items from Commissioners

Vice Chair Heineman discussed work being done by the Senior Center; meals being served; and she expressed appreciation for improved communication.

Commissioner Zeidman reported that Casino Night had been cancelled but would be brought back next year.

Chair Amezola discussed an upcoming Protect Culver City Renters virtual community meeting about tenant protections on Facebook Live.

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Items from Staff

Corey Lakin, Parks, Recreation and Community Services Director, reported that the City Council would proclaim July as "Parks Make Life Better" month at the July 13 City Council meeting; he invited Chair Amezola to attend the meeting to accept the proclamation on behalf of the Commission or to provide a statement; he discussed outreach; illumination of Vets Tower; day camps; pocket camps; capacity; the recent spike in Coronavirus cases; Los Angeles County Public Health Department regulations; the value of having children interact with other children and provide a break for parents; the PRCS Instagram account; upcoming sports camps; use of Vets Tower to communicate messages over the last few months; completion and re-opening of the Skate Park, hut and restrooms; compliance; posting of regulations; Skate Camp; reopening of The Plunge on July 13, 2020; hours; staffing; The Senior Center; meal delivery; check-in phone calls for seniors; the Senior Center Drive-Through on July 21, 2020 and the planned August Drive-Through visit to those seniors who could not make the July

Drive Through; virtual camps; gaging demand; Park Ambassadors; continued maintenance; and changing COVID numbers.

Discussion ensued between staff and Commissioners regarding the system for use of the Skate Park; in person camps vs. virtual camps; the survey conducted several months ago indicating large demand for in-person camps vs. actual numbers; limiting exposure; mask requirements; training and certifications; and clarification that demand is being met and there is space for more.

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Adjournment

There being no further business, at 8:47 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, August 4, 2020.

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Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Paula Amezola
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date