

REGULAR MEETING OF THE  
CIVIL SERVICE COMMISSION  
CULVER CITY, CALIFORNIA

June 3, 2020  
7:00 P.M.

**Call to Order & Roll Call**

Chair Vera called the regular meeting of the Civil Service Commission to order at 7:28 P.M. in Mike Balkman Council Chambers at Culver City Hall via teleconference.

Present: Chair Albert Vera  
Vice Chair Darryl Cherness\*  
Commissioner Michelle Ford  
Commissioner John Kuechle

\*Vice Chair Cherness joined the meeting at 7:36 P.M.

Absent: Commissioner Danielle Sheppard

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**Pledge of Allegiance**

Chair Vera led the Pledge of Allegiance.

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**Public Comment - Items Not On the Agenda**

Chair Vera invited public comment.

Amy Webber, Human Resources Analyst, explained meeting procedures; procedures for making public comment; voting procedures; and she indicated that no public comment had been received for Items Not On the Agenda.

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### **Receipt and Filing of Correspondence**

Amy Webber, Human Resources Analyst, indicated that no correspondence had been received.

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### **Consent Calendar**

MOVED BY COMMISSIONER KUECHLE AND SECONDED BY COMMISSIONER FORD THAT THE CIVIL SERVICE COMMISSION APPROVE ITEMS C-1 AND C-2.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: FORD, KUECHLE, VERA

NOES: NONE

ABSENT: CHERNESS, SHEPPARD

Item C-1

### **Meeting Minutes**

THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF MARCH 4, 2020 AS SUBMITTED.

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Item C-2

**Extension of Eligible Lists: Associate Planner, Building Official, Fire Captain (Promotional), Heavy Equipment Operator, HVAC Technician, Police Captain (Promotional), Recreation & Community Services Coordinator, Sanitation Dispatcher, and Scout Vehicle Operator**

THAT THE CIVIL SERVICE COMMISSION:

1. EXTEND THE ELIGIBLE LIST FOR ASSOCIATE PLANNER; AND,
2. EXTEND THE ELIGIBLE LIST FOR BUILDING OFFICIAL; AND,
3. EXTEND THE ELIGIBLE LIST FOR FIRE CAPTAIN (PROMOTIONAL); AND,
4. EXTEND THE ELIGIBLE LIST FOR HEAVY EQUIPMENT OPERATOR; AND,

5. EXTEND THE ELIGIBLE LIST FOR HVAC TECHNICIAN; AND,
6. EXTEND THE ELIGIBLE LIST FOR POLICE CAPTAIN (PROMOTIONAL);  
AND,
7. EXTEND THE ELIGIBLE LIST FOR RECREATION & COMMUNITY  
SERVICES COORDINATOR;
8. EXTEND THE ELIGIBLE LIST FOR SANITATION DISPATCHER; AND,
9. EXTEND THE ELIGIBLE LIST FOR SCOUT VEHICLE OPERATOR.

Commissioner Cherness joined the meeting.

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#### **Order of the Agenda**

No changes were made.

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#### **Action Items**

Item A-1

#### **Approval of Recruitment Bulletin: Assistant Police Chief**

Ofelia Garcia, Human Resources Analyst, provided a summary of the material of record.

Chair Vera expressed appreciation to Assistant Police Chief Ron Iizuka for his service to the City.

Assistant Police Chief Iizuka thanked Commissioners for their service to the City.

MOVED BY COMMISSIONER KUECHLE AND SECONDED BY CHAIR VERA THAT THE CIVIL SERVICE COMMISSION APPROVE THE RECRUITMENT BULLETIN FOR ASSISTANT POLICE CHIEF.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, FORD, KUECHLE, VERA  
NOES: NONE  
ABSENT: SHEPPARD

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**Public Comment - Items NOT on the Agenda (continued)**

Chair Vera invited public comment.

No public comment was received.

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**Items from Staff**

None.

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**Items from Commissioners**

Commissioner Kuechle received an update on the schedule for the hearings and options for meeting in the future.

Discussion ensued between staff and Commissioners regarding hearing dates; secured locations if allowed to meet in person; and addressing technical difficulties in advance of the hearings.

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**Adjournment**

There being no further business, at 7:49 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, July 1, 2020.

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Mily C. Huntley, Esq.  
HUMAN RESOURCES & EQUITY MANAGER of Culver City, California  
SECRETARY TO THE CIVIL SERVICE COMMISSION  
Culver City, California

APPROVED \_\_\_\_\_

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ALBERT VERA  
CHAIR of the Civil Service Commission  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date