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Note to the PRCS Commission: Underlined information and the table were added to the letter by staff on 01/30/2020.

TO: CULVER CITY COUNCIL MEMBERS
FROM: PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
RE: PRCS BUDGET FOR FISCAL YEAR 2020-2021 – COMMISSION
RECOMMENDATIONS
DATE: XX APRIL 2020

Dear City Council Members:

Thank you for inviting our Commission to again send recommendations to the Council on funding for new programs and capital improvement projects for the Parks, Recreation, and Community Services Department (PRCS). Based on considerable deliberations and the recommendations of the turf consultant, our recommendations this fiscal year are focused primarily on two areas, Staffing and Field Rehabilitation.

Our request for staffing support is focused on two areas:

- Funding for 1 Full-Time Project Manager – \$118,280 (Ongoing Cost) – There are a number of funded PRCS projects that are lagging due to limited staff support. A Full-Time Project Manager would enable quicker initiation and completion of these projects for the community to enjoy. This position could be a staff position or contracted to a vendor.

Based on the findings in the [PRZ Sports Turf Consulting Report on Turf Fields in Culver City](#) presented at the 5 Nov 2019 commission meeting, our current staffing levels are inadequate to maintain the turf and irrigation systems. The current team only has the capacity to fix issues as they arise. The Commission believes that an increase in staffing will result in improved field maintenance, a reduction in water usage, and manage to sustain our fields at the current usage levels. For these reasons, we are requesting the addition of the four full-time positions listed below:

- Funding for 2 New Full-Time Field Maintenance Worker II positions – \$141,510 (Ongoing Cost)
- Funding for 2 New Full-Time Senior Irrigation Maintenance Technicians – \$204,900 (Ongoing Cost)

The report of the turf consultant highlighted the ongoing decline of our current sports fields due to a disconnect between the maintenance and usage levels. The Commission believes that funding for the following item is necessary to begin the rehabilitation of our sports fields to meet the anticipated needs of organized sports in Culver City:

DRAFT

- Irrigation Study – \$100K (One-time Cost) – Our current irrigation systems are 40+ years old and are in need of modernization. Funding an irrigation study will better inform PRCS on the most cost and water effective way to upgrade/replace our irrigation systems to meet the demands of our field usage.
- Syd Kronenthal Park Field Rehabilitation – \$381,150 (One-time Cost) – As the first step in a multi-year improvement project on our sports fields, the Commission recommends funding for a complete rehabilitation and restoration of the Syd Kronenthal Park Field Rehabilitation.
- Additional turf maintenance equipment – \$90K (One-time Cost) – To improve maintenance levels and efficiency, the Turf Report has recommended the procurement of the following equipment, all of which will work with our current tractors and support the recommended maintenance upgrades. Please note that costs are approximate.

Equipment	Unit Cost	No. Units	Total Cost
Trimax Mower 9'-8" Wide	\$15,000	1	\$15,000
Trimax Mower 20'-0" Wide	\$45,000	1	\$45,000
Aerway Knife Aerator 45" Wide	\$10,000	1	\$10,000
Trailer 60" Wide	\$10,000	2	\$20,000
TOTALS	\$80,000	5	\$90,000

Finally, we wanted to seek additional funding to continue offering new community-wide park programming:

- Holiday Tree Lighting & Easter Egg Hunt – \$30K (Ongoing Cost) – The community has appreciated the enhancements to these annual events over the last two years. Continued funding will allow these successful and highly attended events to continue to attract and delight the entire community.
- Low Income Funding Grants for PRCS classes – \$10K (One-time Cost) – Funding this program will allow the less fortunate members of our community to have an opportunity to engage in some of the enrichment programming offered within the PRCS portfolio.
- Ongoing Community Events – \$15K (Ongoing Cost) – This initiative would bring community-wide engagement activities across multiple neighborhood parks in Culver City.

Parks and recreation amenities are the cornerstones to improving a community's quality of life and a major factor in enticing employers and workers to an area. It is imperative that PRCS is properly funded to continue the multiyear improvement plan for the entire PRCS portfolio which meets the needs of our evolving Culver City community.

Respectfully submitted,

PARKS, RECREATION & COMMUNITY SERVICES COMMISSION