



HUMAN RESOURCES DIVISION ■ 9770 CULVER BLVD. ■ CULVER CITY, CA 90232 ■ 310-253-5650

SANITATION DRIVER Job Code _____

Full-time: \$ _____ Monthly

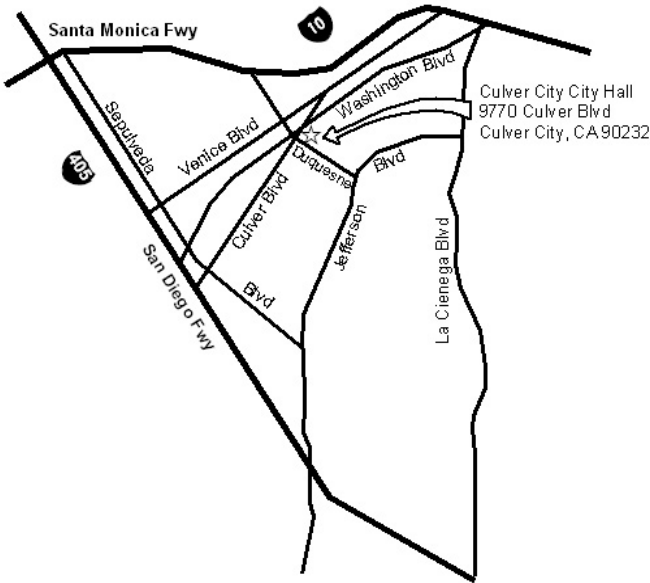
Regular Part-time (RPT): \$ _____ Monthly

THE CITY OF CULVER CITY	
Culver City is a Charter City incorporated in 1917, and is a destination filled with outdoor cafes, unique shops and galleries opening onto pedestrian-friendly boulevards. Culver City has a dedicated staff of approximately 700+ employees with an overall operating budget of over \$200 million. The City provides a full range of municipal services including Fire, Police, Community Development, Public Works, Parks, Recreation and Community Services, and Transportation.	
HOW TO APPLY	
Filing Deadline: _____	
A complete application, including copies or relevant degrees and/or certificates must be submitted for consideration. Applicants may download a <u>must complete an online</u> City application at: www.culvercityorg/jobs . or obtain an application in person from the Human Resources Department, City Hall, 9770 Culver Boulevard, Culver City, CA 90232.	
Individuals that submit incomplete application materials may not receive full consideration for the position.	
THE POSITION	
Skillfully and safely operates a variety of heavy refuse collection equipment in the collection of commercial and residential refuse. Leads and p Participates in the work of a refuse collection crew including the determination of work procedures, assigning duties, training, assisting in solving work problems, enforcing following City regulations and policies, and promoting work efficiency. Develops responsibility and teamwork among subordinate Sanitation Collectors in the accomplishments of their work tasks. Ensures work tasks are performed in a safe manner including the use of safe work methods, proper use of refuse collection vehicles, and the use of <u>personal protective garments equipment</u> . Following an assigned route, collects refuse from refuse containers located in commercial or residential alleyways, curbs, or on the property of commercial customers. Lifts and loads trash and refuse into the collection truck. Assures that containers are returned to their proper place and are covered. Performs a daily safety check and routine servicing of assigned refuse collection vehicles including filling the vehicle with fuel, water, oil as well as checking the brake and hydraulic systems. Identifies maintenance or repair needs of assigned refuse collection equipment and reports these needs to the <u>Sanitation-Solid Waste and Recycling</u> Crew Supervisor. Discusses various refuse collection services with customers or potential customers as necessary. Tags and reports sanitation ordinance violations on the assigned route. Performs other related duties.	
MINIMUM REQUIREMENTS	
Any combination equivalent to training and experience that could likely provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:	
<u>Graduation from high school or equivalent and T</u> wo (2) years of experience as a Sanitation Collector or equivalent operating large commercial vehicles with a gross weight in excess of 26,000 lbs. Recent experience within the last two (2) years driving waste collection vehicles is highly desirable. Ability to perform heavy and physically demanding work for lengthy and continuous periods of time.	
Notes: Positions in this job classification are considered safety sensitive under Federal Motor Carrier Safety Administration (FMCA) drug and alcohol regulation and are, therefore, subject to specific employment reference verifications. Prior to appointment, candidates must pass a pre-employment medical examination, which will include a drug screen for detection of the presence of controlled/uncontrolled illegal substances. A positive pre-placement drug test, or a refusal to test, may result in rejection of the candidate.	
LICENSE AND CERTIFICATES	
Possession of a valid California Class "B" driver license <u>without any airbrake restrictions</u> is required at time of examination.	
EXAMINATION PROCEDURES	
Applicants must receive a passing score on all examination components in order to be placed on the eligible list. Please note: There is a six (6) month waiting period to re-test; therefore, applicants who have participated in the examination process within the preceding six (6) months will be deferred and will need to re-apply after the six (6) month waiting period.	
COMPONENT	WEIGHT
Physical Agility: To measure ability to perform strenuous physical activity. (Tentatively scheduled for the week of _____)	Qualifying

Equal Opportunity Employer

Note: Proof of U.S. citizenship, alien residency, or authorization to work in the U.S. will be required before appointment to this position. Special assistance for persons with disabilities is available to help with the application and examination process upon request. Request should be made to Human Resources Department, 9770 Culver Blvd., Culver City, CA 90232-0507, (310) 253-5640, V/TDD (310) 253-5647 (Hearing Impaired Only). Women, Minorities & Disabled Encouraged to Apply.

- **Written Test:** To determine ability to follow written and oral instructions.
(Tentatively scheduled for the week of _____) 30%
 - **Performance Test:** To measure ability to drive City truck on specified route.
(Tentatively scheduled for the week of _____) ~~40~~ 70%
 - ~~**Appraisal Interview:** To evaluate training, experience and personal qualifications
(Tentatively scheduled for the week of _____)~~ 30%



THE CITY:

The City of Culver City, with a population of 40,000, is 8 miles from the Civic Center of Los Angeles and 5 miles from the Pacific Ocean, near the intersection of the Santa Monica and San Diego Freeways. Culver City is a “charter” city, governed by a 5-member City Council and managed by a City Manager, assisted by 10 department heads.

- SELECTION PROCESS:**
- 1) Official City employment application form completed (demonstrating possession of minimum qualifications), signed, and filed by 5:00 p.m., on or before filing date (filing time may vary if noted on reverse side of this form).
 - 2) Successful completion of all parts of the examination process which may include one (1) or more of the following: written, appraisal interview, or performance, and physical agility. Applicants will be notified as to date, time, and location for each part.
 - 3) Successful completion of all parts of a background check: conviction record, fingerprint check, proof of age, medical examination and loyalty oath.
 - 4) All applicants who have successfully completed all stages of the recruitment process and received a final passing score will be placed on an eligible list, ranked according to final score.
 - 5) Top five (5) ranks from eligible list will be referred for consideration in filling vacancies. The top three (3) ranks will be used for Promotional Examinations.

VETERAN’S PREFERENCE:

Proof of honorable discharge (DD214) must be submitted by final filing date to claim veteran’s preference. Reserve duty, including active reserve training duty, does not meet eligibility requirements for entitlement to veteran’s preference. (Veteran’s preference does not apply to promotional exams).

SENIORITY PREFERENCE:

Seniority points will be computed in accordance with Civil Service Rules and Regulations.

FRINGE BENEFITS:

These are typical benefits, but may vary by negotiated agreements with employee bargaining units. Please refer to the appropriate MOU for this position by visiting: www.culvercity.org

- RETIREMENT:**

2% at 60 CalPERS retirement plan.
- DEFERRED COMPENSATION:**

Employees may voluntarily contribute to a city sponsored deferred compensation plan.
- HEALTH BENEFITS:**

Choice of health, vision and life plans are available for employees and dependents. Employee contribution may be required.
- HOLIDAYS:**

Up to 13 paid holidays per year for most classifications.
- VACATION:**

80 hours per year after one year of service. Increases in vacation accrual occur after 4, 14, and 19 years of service.
- SICK LEAVE:**

96 hours per year.
- UNIFORMS**

Those employees required to wear uniforms will be either: (a) reimbursed for uniform articles; or (b) furnished uniforms depending upon classification.
- CREDIT UNION AVAILABLE**