

CITY OF CULVER CITY
ADMINISTRATIVE POLICY STATEMENT

Policy Number: I-05

Effective Date: Rev. 8/99

Subject: **Flags on City Flag Poles**

Source/Authority: CAO; City Council

Background:

The purpose of City flag poles is displaying the American, California and Culver City flags. On occasion, the City Council or Chief Administrative Officer may permit the appearance of some other flag. As that can be interpreted as a political or patriotic statement, the decision to allow display of other flags must be weighed carefully and approval must be based upon fair and consistent standards.

Statement of Policy:

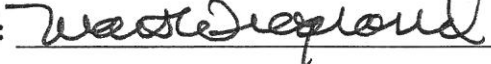
Flag protocol, respecting the U.S. Flag and the display standards established by the U.S. Congress, shall be observed.

As a matter of custom and practice, the CAO shall order the lowering of flags over City buildings and facilities in respect for:

- a. City employees who die while in City service (up to five days)
- b. Observance of Veterans' and Memorial Day holidays (on the day)
- c. Observance of National days of mourning (as specified by Presidential or Congressional declaration)

The CAO or City Council, in their discretion, may authorize a lowering of the U.S. Flag for other special event recognition, such as the observance of an anniversary of a specific battle in which U.S. forces were engaged. The duration of such observances shall be at the discretion of the CAO and City Council.

Display of other flags for the purpose of participation in a period of state or national observance shall be determined by the Chief Administrative Officer, and the display will be limited to that specific period.

Approved:  Chief Administrative Officer