

Attachment 1 - SJC Contract Expansion

Table 1.

PROPOSED SJC CURRENT OUTREACH PROGRAM <i>Monday-Thursday 8AM – 4PM</i>		
Outreach Team Staff:	Staff Time (FTE)	Description of Duties
<i>Quality Assurance</i>	.10	Not supported through current contract; St. Joseph Center provided this position as in-kind service.
<i>Data Specialist</i>	.10	Not supported through current contract; St. Joseph Center provided this position as in-kind service.
<i>Peer Advocate</i>	.20	Not supported through current contract; St. Joseph Center provided this position as in-kind service.
<i>Director of Outreach</i>	.15	Not supported through current contract; St. Joseph Center provided this position as in-kind service.
Program Manager	1.0	Provides day-to-day supervision and direction to street-based engagement operations and provides leadership to all street-based engagement staff. The Program Manager will help in case conferencing with the street-based engagement staff to discuss solution-oriented outcomes to any barriers that may arise. Ensures program goals and outcomes are tracked and reported to Culver City and Director of Outreach on a regular basis. Develops and maintains strong ties to the community, law enforcement, and other homeless service providers.
Mental Health Specialist	1.0	Provides case management services to clients, including street-based mental health assessments, linkages and supports by building trust and rapport. Creates and implements service plan goals, emphasizing coordinated strategies for addressing mental health/substance abuse issues, medication management, and other factors that can impede a successful transition to longer term services. Accompanies clients to appointments (when necessary), assists with gathering of pertinent documentation, provides referrals and warm-handoffs to appropriate services.
Case Manager	1.0	Provides case management services to client including street-based assessments, linkages and supports. Accompanies clients to appointments (when necessary), assists with gathering of pertinent documentation, provides referrals and warm-handoffs to appropriate services.

Note: Sections depicted in yellow reflect new positions or positions provided in-kind.