

REGULAR MEETING OF THE  
CIVIL SERVICE COMMISSION  
CULVER CITY, CALIFORNIA

May 1, 2019  
7:00 P.M.

**Call to Order & Roll Call**

Chair Daly Redholtz called the regular meeting of the Civil Service Commission to order at 7:00 P.M. in Mike Balkman Council Chambers at Culver City Hall.

Present: Chair Vicki Daly Redholtz  
Vice Chair Albert Vera  
Commissioner Darryl Cherness  
Commissioner Michelle Ford  
Commissioner John Kuechle

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**Pledge of Allegiance**

The Pledge of Allegiance was led by Michelle Ford.

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**Public Comment - Items Not On the Agenda**

Chair Daly Redholtz invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

None.

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**Consent Calendar**

Item C-1

**Meeting Minutes**

MOVED BY VICE CHAIR VERA AND SECONDED BY COMMISSIONER FORD THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF APRIL 3, 2019.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, FORD, KUECHLE, VERA

NOES: NONE

ABSTAIN: DALY REDHOLTZ

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**Discussion and Appointment of a New Ad Hoc Subcommittee Member to Review Certain Civil Service Rules**

Serena Wright-Black, Assistant City Manager, provided a summary of the material of record; discussed rules that staff anticipated reviewing; additional research that needed to be done; Rule 11; the June 30 deadline; and Commission input on the approach to the remainder of the project.

Chair Daly Redholtz clarified that she had not asked to step down, but rather had suggested that stepping down might be the best option if there are meetings before July 1; she discussed the new Committee; whether any action is necessary; Brown Act concerns; and she noted that there was no need to make a change if there are no meetings held before July 1.

Discussion ensued between staff and Commissioners regarding scheduling; holding a meeting to advise subcommittee members on research and go over proposed language; efficiency; appointing a new person who would continue after July 1; a suggestion that Vice Chair Vera serve; and the process.

MOVED BY CHAIR DALY REDHOLTZ, SECONDED BY COMMISSIONER KUECHLE AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPOINT VICE CHAIR VERA TO REPLACE CHAIR DALY REDHOLTZ ON THE CIVIL SERVICE RULES REVIEW AD HOC SUBCOMMITTEE.

Additional discussion ensued between staff and Commissioners regarding review of the extension of eligible lists; including a set of criteria for which the Commission would say no; the ability of the department to negate the decision of the Commission to extend the list; consistency; and agreement to discuss the issue as part of the subcommittee.

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Item A-2

**Receive a Report from the Ad Hoc Subcommittee's Meeting with the City Council Equity Subcommittee Related to Creating a Human Relations Committee, and Provide Feedback to Staff If Desired**

Chair Daly Redholtz indicated that she had asked that the item be placed on the agenda so that the Commission would be able to ask questions and provide feedback on the report.

Vice Chair Vera provided a report on the ad hoc subcommittee's meeting with the City Council Equity Subcommittee related to creating a Human Relations Committee; he discussed whether the body would be a Commission or Committee; scope of duties; overlapping responsibilities; indirect and direct conflict; transparency; opening up dialogue; providing a venue for people to air their differences; and concerns with adding to the staff workload.

Discussion ensued between staff and Commissioners regarding potential conflict or overlap; the Human Relations Workgroup proposal; employee privacy; community interest; support for providing a safe place for community members to share concerns; confidentiality; clarification that the proposal of the Workgroup does not affect how the new committee would work; communication with the Workgroup regarding constraints; length

of the process; clarification on the end goal of the group; whether a need exists to start a new body for this purpose; a suggestion that issues be considered as part of the Parks, Recreation and Community Services (PRCS) Commission rather than the Civil Service Commission; keeping issues separate; the proposal of the workgroup provided to the Commission and City Council; promotion of diversity and inclusion; community dialogues; alternative reporting options for complaints; expanding duties of the PRCS to include diversity; and staff noted that there were no additional meetings planned but agreed to relay comments to the subcommittee.

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**Public Comment - Items NOT on the Agenda (continued)**

Chair Daly Redholtz invited public comment.

No speakers came forward and no cards were received.

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**Items from Staff**

None.

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**Items from Commissioners**

Commissioner Cherness asked that the meeting be adjourned in memory of Herb Rosenberg.

MOVED BY COMMISSIONER CHERNESS, SECONDED BY VICE CHAIR VERA AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION ADJOURN IN MEMORY OF HERB ROSENBERG.

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**Adjournment**

There being no further business, at 7:35 P.M., the Civil Service Commission adjourned in memory of Herb Rosenberg to a regular meeting to be held at 7:00 P.M. on Wednesday, June 5, 2019 in the Mike Balkman Council Chambers at City Hall.

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Serena Wright-Black  
ASSISTANT CITY MANAGER of Culver City, California  
SECRETARY TO THE CIVIL SERVICE COMMISSION  
Culver City, California

APPROVED \_\_\_\_\_

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VICKI DALY REDHOLTZ  
CHAIR of the Civil Service Commission  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date