

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

May 7, 2019
7:00 P.M.

Call to Order & Roll Call

Chair Zeidman called the regular meeting of the Parks,
Recreation and Community Services Commission to order at 7:02
P.M. in the Mike Balkman Chambers at City Hall.

Present: Chair Scott Zeidman
 Vice Chair Palvi Mohammed
 Commissioner Paula Amezola
 Commissioner Kay Heineman
 Commissioner William Rickards

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Pledge of Allegiance

John Cohn, Culver City Exchange Club, led the Pledge of
Allegiance.

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Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Order of the Agenda

No changes were made.

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Presentations

Item P-1

PRCSC - Announcement Regarding the 2019 Culver City Car Show

John Cohn, Culver City Exchange Club, praised the professionalism of staff; discussed registration; events; the evolution of the event over the years; and he invited Commissioners to participate in the opening ceremonies.

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Consent Calendar

Item C-1

PRCSC - Approval of Minutes for the Special Parks, Recreation and Community Services Commission Meeting on November 13, 2018

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY VICE CHAIR MOHAMMED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE SPECIAL MEETING ON NOVEMBER 13, 2018.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS
NOES: NONE
ABSTAIN: ZEIDMAN

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Item C-2

PRCSC - Approval of Minutes for the Regular Parks, Recreation and Community Services Commission Meeting on March 5, 2019

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY VICE CHAIR MOHAMMED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING ON MARCH 5, 2019.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS
NOES: NONE
ABSTAIN: ZEIDMAN

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Item C-3

**PRCSC - Approval of Minutes for the Regular Parks,
Recreation and Community Services Commission Meeting on
April 2, 2019**

MOVED BY COMMISSIONER RICKARDS, SECONDED BY VICE CHAIR
MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS,
RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE
MINUTES FOR THE REGULAR MEETING ON APRIL 2, 2019.

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Action Items

Item A-1

**PRCSC - Receive and File the Report Regarding Senior
Programming and Older Americans Month from the Senior &
Social Services and Facilities Division of the Parks,
Recreation and Community Services Department**

Corey Lakin, Parks, Recreation and Community Services
Director, introduced the item.

Amanda Rigali, Recreation Specialist, provided a
presentation on Older Americans Month in May; discussed
the theme for 2019; opportunities for older residents;
activities; classes; special events; community partners;
special interest groups; Dr. Jay Shery, Senior of the
Year; planned activities for Older Americans month; the
partnership between the City and the Senior Center; and
she expressed appreciation for the volunteers.

Discussion ensued between staff and Commissioners
regarding growth of the program over time; volunteer

instructors vs. paid instructors; health and wellness; attracting working seniors; engaging seniors that cannot come to the Senior Center; competition for space; other user groups; the growth in the aging population; social and cognitive components; support groups; providing a balanced approach; and encouragement for everyone to attend events and activities.

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING OLDER AMERICANS MONTH.

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Item A-2

PRCSC - (1) Approval of the Updated Rental Procedures and Guiding Principles for Pool Lane Allocation (the Guidelines); and, (2) Consideration of a Recommendation to the City Council to Adopt the Guidelines for Municipal Plunge User Groups

Corey Lakin, Parks, Recreation and Community Services Director, provided a summary of the material of record; discussed the altered guidelines based on feedback from the Commission and City Attorney's Office; additional clarification on definitions; and he indicated that nothing of substance had been changed.

Chair Zeidman invited public comment.

The following member of the audience addressed the Commission:

Habib Sissoko provided background on himself; questioned how many times in the past 4-5 years swimmers disrupted programming to create a showdown in front of the Commission or City Council in order to get lanes; discussed the lack of a policy; process; support for clear, straightforward procedures; recognition of non-profit organizations; and he expressed support for the guidelines as a good beginning with additional steps to be taken to tighten up the process and allow more swim time for residents.

Patricia Mooney, Senior Management Analyst, reported that correspondence had been received on the issue and distributed to Commissioners.

Discussion ensued between staff and Commissioners regarding appreciation to staff for their work on the issue; the payment process; credits and refunds; guiding principles; consistency of language; Culver City resident organizations vs. Culver City based organizations; procedures for unused lanes; reallocation; the City's Right of Rescheduling and Cancellation; efforts to minimize disruption of swimmers; the goal of providing four lanes for lap swimmers; sharing of resources; lane utilization by different groups; private lessons; keeping the pool open for people who are not part of any groups; flexibility; weather; ensuring that Lane 1 is available for beginners; clarification that open lap swimming is considered a City program; and compliments received for the well-run program and excellent staff.

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE UPDATED RENTAL PROCEDURES AND GUIDELINES FOR POOL LANE ALLOCATION WITH THE FOLLOWING AMENDMENTS: SECTION B, LINE TWO, DELETE "BASED ON THE DEFINITION STANDARD ABOVE" AND REPLACE THE WORD "RESIDENT" WITH "BASED" AND ADD IN, ON LINE 3, "BASED" BETWEEN "CULVER CITY" AND "ORGANIZATIONS", SECTION D, IDENTIFY THAT FEES WILL BE FORFEITED, AND SECTION J CLARIFY THE FEE STATUS OR THE CIRCUMSTANCES.

MOVED BY VICE CHAIR MOHAMMED, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS RECREATION AND COMMUNITY SERVICES COMMISSION MAKE A RECOMMENDATION TO THE CITY COUNCIL TO ADOPT THE GUIDELINES FOR MUNICIPAL PLUNGE USER GROUPS, INCORPORATING THOSE MODIFICATIONS OUTLINED ABOVE.

Vice Chair Mohammed indicated that the final document would be available for review on the City website.

Item A-3

**PRCSC - [Any or All of the Following Actions, if Desired]
(1) Receive and File Updates from the Members of the
Parks, Recreation and Community Services Commission Ad Hoc
Subcommittees and Representative Appointees to Outside
Associations and City Committees; (2) Formation of New
and/or Dissolution of Existing Ad Hoc Subcommittee(s);
and, (3) Appointment of Two Commissioners to Newly-Formed
Ad Hoc Subcommittee(s)**

Vice Chair Mohammed discussed surveys and verbal feedback received for the Community Conversation regarding the Past, Present and Future of Housing in Culver City.

Discussion ensued between staff and Commissioners regarding the number of attendees; the importance of the topic; email feedback received; the importance of a discussion rather than a speech; rent control; the request from the City Council for a report on the event; encouragement to attend the joint meeting between the City Council and the Planning Commission on May 8; civil discourse; using processes to allow for greater engagement and participation; the General Plan Update process; outreach; partnerships with other organizations and residents; and leveraging other events.

Additional discussion ensued between staff and Commissioners regarding the Human Relations Work Group; reorganization; agendizing a discussion of the potential role of the PRCSC Commission in the Work Group; input from Commissions and Committees; overlap of duties and responsibilities; the vision statement; powers and duties; the need for additional information; appreciation to Patricia Mooney for going above and beyond for the Community Conversation; the importance of Community Conversations; building relationships; having the Human Relations Committee take over the Community Conversations with more regular events; and staff workload.

Commissioner Amezola reported attending a recent Disability Advisory Committee meeting; discussed universal design recommendations; event planning; budget items; prioritizing inclusion for those with sensory issues in addition to disabilities; Americans with Disabilities Act

(ADA) compliant signage; publicizing accessibility for City events; and remediating the inaccessibility of Fiesta La Ballona.

Discussion ensued between staff and Commissioners regarding the ADA Transition Plan; meeting interpreter requests; collaboration with the ADA Compliance Officer; verbiage on the agenda regarding reasonable accommodation; assisted listening devices; and ensuring that information is available on the City website.

MOVED BY VICE CHAIR MOHAMMED, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

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Item A-4

**PRCSC - [Standing Item] Receive and File the Parks,
Recreation and Community Services Commission Upcoming
Agenda Items List**

Discussion ensued between staff and Commissioners regarding the holiday and scheduling for the July PRCS Commission meeting; alternate dates; meeting location; the Parks Tour; the upcoming ribbon cutting ceremony for the Blair Hills Park Playground; scheduling a parks visit after the Turf Consultant report comes out; new Commissioners; holding rotating community meetings at community centers throughout the City; restructuring the way the Commission meets; annual consideration of the meeting calendar; a request for a staff report outlining the feasibility and challenges with regard to holding meetings at different locations; and the Human Relations Work Group discussion.

MOVED BY VICE CHAIR MOHAMMED, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST.

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Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

MOVED BY COMMISSIONER RICKARDS, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE CORRESPONDENCE.

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Items from Staff

Patrick Reynolds, Parks Manager, discussed the recently completed Blair Hills Park Playground Improvement Project; the upcoming ribbon cutting ceremony; and the status of the uninstalled playground equipment.

Corey Lakin, Parks, Recreation and Community Services Director, discussed upcoming budget presentations; summer programming; and the hiring process for the Recreation & Community Services Coordinator position.

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Items from Commissioners

Vice Chair Mohammed questioned whether any feedback had been received regarding the budget and asked to be notified regarding the time for the PRCS budget presentation.

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Adjournment

There being no further business, at 8:33 P.M., the Parks, Recreation and Community Services Commission adjourned to a meeting to be held on Tuesday, June 4, 2019.

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Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Scott Zeidman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date