

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

March 5, 2019  
7:00 P.M.

**Call to Order & Roll Call**

Vice Chair Mohammed called the regular meeting of the Parks,  
Recreation and Community Services Commission to order at 7:01  
P.M. in the Dan Patacchia Conference Room at City Hall.

Present: Vice Chair Palvi Mohammed  
Commissioner Paula Amezola  
Commissioner Kay Heineman  
Commissioner William Rickards

Absent: Chair Scott Zeidman

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**Pledge of Allegiance**

Dawn Melton, PRCS Department Recreation Supervisor led the  
Pledge of Allegiance.

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**Public Comment - Items Not on the Agenda**

Vice Chair Mohammed invited public comment.

No cards were received and no speakers came forward.

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**Consent Calendar**

Item C-1

**PRCSC - Approval of Minutes for the Regular Parks,  
Recreation and Community Services Commission Meeting of  
February 5, 2019**

Commissioner Rickards asked that additional wording be added on page 4 after the word curiosity: "...as a factor in understanding diversity;" to clarify intent.

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY COMMISSIONER AMEZOLA THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF FEBRUARY 5, 2019 AS AMENDED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS  
NOES: NONE  
ABSENT: CHAIR ZEIDMAN

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**PRCSC - Receive and File the Report Regarding the 2019  
Spring Egg Hunt from the Recreation Division of the Parks,  
Recreation and Community Services Department**

Michael Wood, Recreation Coordinator, provided a brief overview of planned activities for the 2019 Egg Hunt on March 16; discussed food trucks; volunteers; arts and crafts; face painting; moon bounces; prizes; games; the schedule; separating the hunt by age group; safety; and booths.

Discussion ensued between staff and Commissioners regarding contingency plans in the event of rain; turnout;

room for expansion; and clarification that Veterans Park is the location of the only Egg Hunt in Culver City.

MOVED BY COMMISSIONER RICKARDS AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING THE SPRING EGG HUNT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS

NOES: NONE

ABSENT: CHAIR ZEIDMAN

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Item A-2

**PRCSC - Discuss the Parks, Recreation and Community Services (PRCS) Commission's Recommendations for the Fiscal Year 2019-2020 PRCS Department Budget and Finalize the Correspondence to the City Council**

Vice Chair Mohammed indicated that a draft of his suggestions had been distributed to Commissioners; he discussed format; a paragraph added regarding the Turf Consultant; and he read the draft aloud.

Discussion ensued between staff and Commissioners regarding the part time landscape architect; order of requests; ongoing items vs. one-time requests; separating items into different categories; multi-year projects; the due date for recommendations; taking a multi-year phased in approach; future requests; out of cycle requests; the process for making a budget recommendation to the City Council; highlighting specific items; specific wording for the letter; listing specific dollar amounts; estimates; multi-year enhancements; one-time enhancements; priorities in the General Plan; the Recreation and Open Space elements of the General Plan; consultant review of facilities; the Master Plan; achieving general consensus; consistency of requests; planning for the future; planning for green space improvements in the General Plan; money set aside for different components; concern that if goals are not clearly articulated, the consultants can make decisions with due process; alignment with the General Plan; replacement of rental equipment and furniture at

Veterans Memorial Building; adding specific amounts of money to the request; updating furniture in the lobby of the Senior Center; replacement of broken facility amenities; computers; number of parks to take on at a time; changing out equipment at each park vs. changing out one item at all the parks; costs for the Master Plan update; the playground consultant for Lindberg Park; water fountains at Veterans Park; replacing vs. adding; upgrading water fountains to hydration stations; using broad language for flexibility; priorities; hiring a landscape architect consultant; procedures for moving forward; and the final draft.

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY COMMISSIONER RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: ACCEPT THE DRAFT RECOMMENDATIONS FOR THE FISCAL YEAR 2019-2020 PRCS DEPARTMENT BUDGET WITH SUBMISSION TO THE CITY COUNCIL ONCE REVISIONS AND CORRECTIONS ARE COMPLETE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS  
NOES: NONE  
ABSENT: CHAIR ZEIDMAN

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Item A-3

**PRCSC - [Any or All of the Following Actions, if Desired]**  
**(1) Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s)**

Commissioner Heineman invited everyone to celebrate St. Patrick's Day at the Senior Center on March 15 and she announced a retirement celebration on March 13 for Debbie Cahill.

Commissioner Amezola announced that the next Community Conversation would be held on April 23 in the Rotunda Room

at Veterans Memorial building and she discussed a request for resource tables in the lobby.

Discussion ensued between staff and Commissioners regarding the finalized topic for discussion; panelists; meeting format; assistance from the Housing Department; City Council involvement in the panel; submission of information on current processes; communication; support of the concept by the Mayor; the Committee on Homelessness; composition of the panel; publicity; consideration of the event title: The Past, Present and Future of Housing in Culver City; Commission consensus; and upcoming meeting dates.

Vice Chair Mohammed discussed the work of the Subcommittee for Updating the PRCS Municipal Code; he reported distributing copies of specific subsections highlighted for language updates; discussed animals in the park; service animals; federal law; games and sports in the park; prohibitions; policies of similar cities; use of expansive language; designated areas; permits; discretion of the Director; regulating different modes of transportation; model vehicles; smoking; the designated dog path; signage; and the renovated nature trail.

Additional discussion ensued between staff and Commissioners regarding the Pooch Path; ADA requirements; vendors in the parks; state and federal law; City Attorney review; the timeline for moving the item forward; adult sports; guidelines rather than prohibitions; adult sports; the initial ban; City Council discretion; appropriate use of parks; citable offenses; and next steps in the process.

MOVED BY COMMISSIONER RICKARDS AND SECONDED BY COMMISSIONER HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS  
NOES: NONE  
ABSENT: CHAIR ZEIDMAN

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Item A-4

**PRCSC - [Standing Item] Receive and File the Parks,  
Recreation and Community Services Commission Upcoming Agenda  
Items List**

Discussion ensued between staff and Commissioners regarding the special meeting on April 23 in the Rotunda Room; the scrolling marquee; Plunge user guidelines; the next Community Conversation; and Commission consensus to wait on the adult sports component.

MOVED BY COMMISSIONER AMEZOLA AND SECONDED BY COMMISSIONER RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS

NOES: NONE

ABSENT: CHAIR ZEIDMAN

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**Public Comment - Items Not on the Agenda**

Vice Chair Mohammed invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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**Items from Members/Staff**

Corey Lakin, Parks, Recreation and Community Services Director, discussed the Culver City Senior Center Newsletter; the presentation for the March 4 Work Plan meeting with the

City Council; and he indicated that staff members would be attending the California Parks and Recreation Society Conference in Sacramento on March 18.

Discussion ensued between staff and Commissioners regarding Culver City Living; the Tellefson Park playground improvement project; the AARP Age Friendly designation for Culver City; survey distribution; outreach; the Senior Center; online responses; feedback from all age groups but the focus on the older population; and a reminder to Commissioners to fill out Form 700.

Commissioner Amezola asked about changes she had observed in the Culver Boulevard median between Elenda and Sepulveda.

Discussion ensued between staff and Commissioners regarding the new contractor; the process; efficiency; decorative artifacts on the path; the moving wall at the Senior Center; and the closure of the pool due to maintenance and cleaning out glass from a bottle thrown over the wall;

Vice Chair Mohammed expressed appreciation for the response of Patrick Reynolds to email regarding concern about the fallen tree on the Ballona Creek Path.

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**Adjournment**

There being no further business, at 8:50 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, April 2, 2019 at 7:00 P.M.

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Patricia A. Mooney  
SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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Scott Zeidman  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date