

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

April 2, 2019
7:00 P.M.

Call to Order & Roll Call

Chair Zeidman called the regular meeting of the Parks,
Recreation and Community Services Commission to order at 7:05
P.M. in the Mike Balkman Chambers at City Hall.

Present: Chair Scott Zeidman
Vice Chair Palvi Mohammed
Commissioner Paula Amezola
Commissioner Kay Heineman
Commissioner William Rickards

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Pledge of Allegiance

Armando Abrego, Senior & Social Services and Facilities
Manager, led the Pledge of Allegiance.

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Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Order of the Agenda

Item A-3 was heard after Item A-5.

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Action Items

Item A-1

PRCSC - Receive and File the Report Regarding Water Safety Month from the Senior & Social Services and Facilities Division of the Parks, Recreation and Community Services Department

Corey Lakin, Parks, Recreation and Community Services Director, introduced the item.

Jeannine Houchen, Recreation and Community Services Coordinator, provided a presentation on Water Safety Month in May; discussed outreach; education; rebranding swimming lessons; certificates; The World's Largest Swim Lesson; raising awareness of water safety; the importance of learning to swim; and adult swim lessons.

Commissioner Heineman expressed appreciation for the presentation and for the program.

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING WATER SAFETY MONTH.

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Item A-2

PRCSC - (1) Approval of the Updated Rental Procedures and Guiding Principles for Pool Lane Allocation (the Guidelines); and, (2) Consideration of a Recommendation to the City Council to Adopt the Guidelines for Municipal Plunge User Groups

Chair Zeidman introduced the item.

Corey Lakin, Parks, Recreation and Community Services Director, provided a summary of the material of record; discussed increased use of facilities; work by staff to put the guidelines together; circulation of the draft guidelines for public comment; outreach; comments received; the community meeting; incorporation of public comment; consistency; and streamlining processes.

Chair Zeidman invited public comment regarding the staff report.

The following members of the audience addressed the Commission:

Clay Evans, Southern California Aquatics (SCAQ), made comments that did not specifically pertain to the staff report and he was asked to save them for later in the meeting.

Marci Baun received clarification from staff regarding the number of adults allowed to swim the short course vs. the long course and scheduling.

Discussion ensued between staff and Commissioners regarding changing technology; adding clarification on how Splash is issued; industry standards for liability insurance; organization prioritization; differentiation between entities; the City vs. the School District; aquatic programs through the School District; balancing residents, adults and youth and other organizations that want to use the pool in addition to the City and the School District; terminology; classes vs. programs; new School District programs requiring additional space; priority; review of lane usage; communication; providing advance notice; the process for challenging lane assignments; City Attorney review of documents; concern with confusion created by trying to make one contract for different uses; clarity and transparency; existing agreements and contracts in place; balancing different contracts and agreements; individual contracts; establishing a universal format; a suggestion to number or letter the subsections; notification; specifying means of communication; clarification regarding normal cleaning after an event; elimination of ambiguity; clarification regarding normal wear and tear; condition of the space prior to the rental; adding language that the facility should be returned in the condition it was rented in; residency; defining Splash Scans; counting software; clarification on non-profit tax documentation; probation vs. suspension; youth programs; swim testing for party rentals; certification; general language for flexibility; safety concerns; adjustments to language for greater clarity; rental of the specific facility, not the

surrounding areas; loitering; unaccompanied minors; supervision of organization members due to the absence of a responsible party on site; payment of fees to enter the facility during specific rental times; exhibitors; consistency throughout the document; typographical errors; glass products; cleanup; polystyrene; signage; insurance; liability; duplicate language regarding City Manager abilities; the long course/short course table; photography; acceptable methods of communication; changing technology; contact information; electronic contracts; the joint use agreement with the School District; the RLP packet; the rental questionnaire; online availability; and appreciation for the careful consideration of the information.

Chair Zeidman explained procedures for public speaking and invited public comment.

The following members of the audience addressed the Commission:

Clay Evans, Southern California Aquatics (SCAQ), indicated that what is before the Commission is not the document that they had considered; he expressed concern with the way preferences would be determined and whether children would take places that adults could be using; discussed meeting the needs of the community; effective use of space; the appeals process; adults having to wait for coaches to arrive to get started; restrictions on photography and video; and public space and the expectation of privacy.

Marci Baun provided background on herself; discussed lifelong swimming; lane capacity; lap swimmers; pacing; the noon swim; and she indicated that she did not like to have to drive to other cities to swim.

Habib Sissoko provided background on himself; felt that the guidelines were a good beginning; discussed previous issues; prioritization; using the pool in the appropriate way; resident usage; and he suggested that the guidelines be moved forward and improved over time.

Discussion ensued between staff and Commissioners regarding timing; legal review; residents who do not want to be photographed; authorization to photograph or record;

regular evaluation of lane usage; the appeals process; current guidelines; gray areas; negotiation; appreciation to Vice Chair Mohammed for his careful review of the contract; public access to the latest version of the document; hearing further comment from the public; availability of the Terms and Conditions; moving the guidelines forward; support for taking time to receive additional public comment; concern that there has not been the same type of public comment as previously received; agreed upon changes to better define Splash, eliminate the word scan and focus on electronical recording, and language adjustments to indicate Culver City Unified School District programs rather than classes; appreciation for the document, but concern with the lack of public comment; review and finalization of Terms and Conditions; and Commission consensus was achieved to hold the item until the next meeting for additional input before submitting the item for consideration by the City Council.

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Item A-4
(Out of Sequence)

PRCSC - Appointment of an Ad Hoc Subcommittee for the Purpose of Receiving/Sharing Information with the City Council Equity Subcommittee Related to Creating a Human Relations Committee

Corey Lakin, Parks, Recreation and Community Services Director, provided a summary of the material of record.

Chair Zeidman invited public comment.

The following members of the audience addressed the City Council:

Rebecca Rona-Tuttle, Culver City Human Relations Work Group, described the genesis of the item and indicated that she was available for any questions and happy to see the idea moving forward.

Kimberly Ferguson, Culver City Human Relations Work Group, thanked the Commission for taking the time to move the important item forward.

Carlene Brown, Culver City Human Relations Work Group, read an excerpt from *American Dreams, Lost and Found* by Studs Terkel.

Discussion ensued between staff and Commissioners regarding volunteers for the subcommittee.

MOVED BY CHAIR ZEIDMAN, SECONDED BY VICE CHAIR MOHAMMED UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT COMMISSIONERS AMEZOLA AND RICKARDS TO THE NEWLY CREATED PRCS HUMAN RELATIONS WORK GROUP AD HOC SUBCOMMITTEE.

Discussion ensued between staff and Commissioners regarding the meeting schedule.

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Item A-5

PRCSC - Discussion Regarding the Planning and Implementation of Community Conversation - Topic #10

Vice Chair Mohammed and Commissioner Amezola discussed goals of Community Conversation #10; meeting format; the proposed agenda; the proposed title: Past, Present and Future of Housing in Culver City; panelists; meeting location; and date.

Discussion ensued between staff and Commissioners regarding the joint event with the Committee on Homelessness; resource tables; and the flyer template.

Chair Zeidman invited public comment.

The following members of the audience addressed the City Council:

Rebecca Rona-Tuttle, Culver City Human Relations Work Group, expressed belief in the importance of collaboration; discussed work with the King Fahad Mosque; the current housing situation in Culver City; and she indicated willingness to help in any way possible.

Kimberly Ferguson, Culver City Human Relations Work Group, expressed support for the idea; concern with new

development in town; discussed effects to the community; concern with people being priced out of the City; subsidies; small businesses in Inglewood; and she expressed appreciation to the Commission for the Community Conversation.

Carlene Brown, Culver City Human Relations Work Group, discussed the recent Community Conversation on bullying; she noted the importance of conversation rather than debate; and she read a quote from William Faulkner's Nobel Prize acceptance speech.

Samia Bano discussed her own housing situation and expressed support for the Community Conversation.

Discussion ensued between staff and Commissioners regarding next steps in the process; outreach; the outreach flyer; inclusion of the City logo; typographical errors; meeting context; confirmed panelists; and inclusion of language to indicate that the meeting is a joint meeting between the PCRS and the Committee on Homelessness.

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Item A-3
(Out of Sequence)

PRCSC - Discussion Regarding Options for a Proposed Replacement and/or New Scrolling Marquee at Veterans Memorial Building

Discussion ensued between staff and Commissioners regarding use of excess funds; money specifically set aside for improvements and rehabilitation of Parks and Recreation facilities; staff preferences; pricing; solicitation of formal quotes; location; screens vs. permanent signs; use of a mobile banner system; the pillar; preferences for sign designs; clarification regarding differences between designs; building numbers; number of signs; sizing; costs for additional fencing; replacement of the building numbers; costs to bring power to the location; maintenance and operations; and painting.

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY COMMISSIONER AMEZOLA AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE (1) THE DESIGN ON PAGE 6 FOR THE REPLACEMENT SCROLLING MARQUEE IN THE SAME LOCATION AS THE PREVIOUS ONE ON THE VETERANS MEMORIAL BUILDING; (2) THE DESIGN ON PAGE 9 FOR A NEW SCROLLING MARQUEE AT THE MAIN ENTRANCE OF THE VETERANS MEMORIAL BUILDING; AND, (3) INCLUDE ADDRESS NUMBERS SIMILAR TO THOSE SHOWN ON PAGE 3 TO IDENTIFY THE ADDRESS OF THE VETERANS MEMORIAL BUILDING.

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Item A-6

**PRCSC - [Any or All of the Following Actions, if Desired]
(1) Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s)**

Commissioner Heineman reported that she had not been able to go to Sacramento but that the PRCS Director had attended the Parks and Recreation Convention; she indicated that she would be attending the Culver City Senior Citizens Association Board of Directors meeting; and she reported that Debbie Cahill had retired.

Discussion ensued between staff and Commissioners regarding Parks and Recreation Services in the state; Prop 68; and distribution of the PRCS Commission's Fiscal Year 2019-2020 Budget Recommendations letter to the City Council revised with comments from the last Commission meeting

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

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Item A-7

**PRCSC - [Standing Item] Receive and File the Parks,
Recreation and Community Services Commission Upcoming Agenda
Items List**

Corey Lakin, Parks, Recreation and Community Services Director, reminded Commissioners of the meeting scheduled for April 23 in the Rotunda Room at the Veterans Memorial Building and noted that the regular May PRCS Commission meeting would be held on May 7.

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST.

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Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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Items from Commissioners

Vice Chair Mohammed received clarification regarding the status of minutes from the previous meeting.

Commissioner Rickards announced the State of the City address on April 9 at the Frost Auditorium; discussed the General Plan; Fox Hills; the importance of green space and community activities; residential properties associated with developments downtown; and the potential for differing needs of incoming residents into the City.

Discussion ensued between staff and Commissioners regarding the change of venue for the Mayor's Luncheon; start time for the State of the City on April 9; and clarification that there is no charge for the event.

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Items from Staff

Corey Lakin, Parks, Recreation and Community Services Director, discussed the recent California Parks and Recreation Conference; the spring Culver City Living brochure; the Culver City Senior Newsletter; the Intergenerational Writing Program; the budget; and sold out spring break programming.

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Adjournment

There being no further business, at 9:44 P.M., the Parks, Recreation and Community Services Commission adjourned to a meeting to be held on Tuesday, April 23, 2019 in the Rotunda Room at Veterans Memorial Building.

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Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Scott Zeidman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date