

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE  
CULVER CITY DISABILITY ADVISORY COMMITTEE

REGULAR MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

December 12, 2018  
6:30 P.M.

**Call To Order & Roll Call**

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:40 P.M. at the Culver City Senior Center.

**Members Present:** Dr. Jay Shery, Chair  
Dr. Robert Montgomery, Vice Chair  
Dr. Janet Cameron Hault, Member  
Ko Ko Naing, Member  
Susan Osborne, Member  
Lisette Palley, Member  
Marcy Sookne, Member  
Robyn Tenensap, Member

**Absent:** N. John Hasegawa, Member

**Staff Present:** John Adams, Disability Services Specialist  
Corey Lakin, Parks, Recreation and Community  
Services Director  
Armando Abrego, Senior and Social Services  
Manager  
Laurence Ma, Culver City Administrative  
Clerk

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**Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

No speakers came forward and no cards were received.

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**Consent Calendar Items**

Item C-1

**Meeting Minutes**

Member Osborne reported that comments regarding a sidewalk slip and fall had been misattributed on page 4.

THE DAC PASSED A MOTION APPROVING THE MINUTES FOR THE OCTOBER 10, 2018 DISABILITY ADVISORY COMMITTEE MEETING AS CORRECTED (ABSENT MEMBER HASEGAWA).

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**(1) Review Specified Sections of the Parks, Recreation and Community Services Department Fiscal Year 2018-2019 Adopted Budget; and, (2) [If Desired] Discuss Potential Topics for the Disability Advisory Committee's Fiscal Year 2019-2020 Budget Recommendations to the City Council**

Armando Abrego, Senior and Social Services Manager, noted that the item was a place holder for the February meeting and would be brought back at that time; he reported denial of the additional funding request for part time staff and program supplies made last year; and he encouraged Members to share thoughts about any potential programs or services at the February meeting.

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Item A-2

**Discussion Regarding the City of Culver City Fiscal Year  
2019-2020 Community Development Block Grant (CDBG) Funding  
Request**

Armando Abrego, Senior and Social Services Manager, reported that the City Council had adopted the 2019-2020 CDBG funding request on December 10, 2018, including recommendations that came from the DAC.

Discussion ensued between staff and Committee Members regarding the recommendations; the narrow use of funds; corrections to sidewalk obstructions; items still not addressed that were identified in the Sidewalk Report; the report submitted by the DAC to the contractor; the timeline for addressing sidewalk issues; long-term projects; the ability to request an update from the Public Works Department; and Committee consensus to request an update on the long-term Americans with Disabilities Act (ADA) Transitional Study.

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Item A-4  
(Out of Sequence)

**Receive and File a Report Regarding an Update on the Case  
Management Partnership with Special Services for Groups  
(SSG) - Silver**

John Adams, Disability Services Specialist, discussed the new partnership with Special Services for Groups (SSG); noted the partnership was targeted to seniors; discussed addressing gaps in service; the need for extra help that the City cannot provide; free case management offered to seniors; and seniors who need an advocate to make calls for them and protect their rights.

Discussion ensued between staff and Committee Members regarding seniors who need assistance due to being hard of hearing; connecting seniors to the resources they need; clarification that there is no fee involved with the program; funding; the City partnership with the non-profit; office space provided to SSG onsite; people who will not come to the Senior Center or who refuse services; and clarification that SSG is located nearby in Los Angeles.

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Item A-3

**Receive and File a Report Regarding a Review of Current  
Disability and Social Services Programs and Support Groups**

John Adams, Disability Services Specialist, discussed current support groups; the Low Vision Support Group; and work with the Alzheimer's Association on a presentation series to keep brains healthy.

Discussion ensued between staff and Committee Members regarding vocational rehabilitation; services for other age groups; the Disability Community Resource Center (formerly the Westside Center for Independent Living); organizations that have a Memorandum of Understanding (MOU) with Culver City; organizations that participate in the Abilities Carnival; ensuring that services are available at little to no cost to residents; a suggestion to offer hearing tests for seniors; the challenge of finding a non-profit to help; direct marketing; the 2019 Dances for the Developmentally Disabled schedule; the upcoming holiday dance; volunteer opportunities; monthly programming; food events; budget; allocated funding; sponsorships; music programs; coordination with the High School; and Girl Scout volunteers.

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**Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

No cards were received and no speakers came forward.

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**Receipt of Correspondence**

None.

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**Items from Disability Advisory Committee Members/Staff**

Chair Shery received clarification that a final report on the Abilities Carnival would be brought back in February.

Discussion ensued between staff and Committee Members regarding making the Carnival better; having a general discussion about the Carnival in item A-3; attendance numbers; and encouragement to Members to email John Adams with questions.

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Item A-3  
(continued)

**Receive and File a Report Regarding a Review of Current Disability and Social Services Programs and Support Groups**

Discussion ensued between staff and Committee Members regarding the Abilities Carnival held in October 2018; signage to eliminate confusion; better preparation; groups interested in participation; safety; social services partnerships; thank you letters to involved resource tables; concern with the event being open to the public and people who take advantage; using wristbands for attendees; the goal to have an open event; use of meal tickets; having City staff address issues; concern with singling someone out; the requirement to eat food on the premises; concern with using donations from the Exchange Club properly; leftover food; a suggestion to allow people to take left overs at the end of the event; issuing food tickets when people register; helping people who need additional food; concern with continued funding for the wheelchair basketball game at the High School; finding teams that would perform for little-to-no money; The Special Olympics; other sources; Exchange Club discretion on what is to be done with leftovers; uncertain support of the event by the Senior Citizens' Association for next year; outreach to other organizations for sponsorships; the possibility of charging a fee to have a resource table; and involving other universities.

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**Items from Disability Advisory Committee Members/Staff**  
(Continued)

Discussion ensued between staff and Committee Members regarding the schedule of DAC meetings for 2019; scheduling conflicts and alternate dates; and scheduling the date of the Carnival and the Wheelchair Basketball game.

Armando Abrego, Senior and Social Services Manager, announced the transfer of John Adams to the Recreation Division; discussed staffing; the library of working resources; filling in the gaps; types of calls received; identification of service providers; and the recruitment process.

John Adams, Disability Services Specialist, reported that as a Recreation Coordinator, he would be in charge of contract classes and film permits; noted that he would be available to help during the transition; and he offered his new contact information.

Discussion ensued between staff and Committee Members regarding CDBG funding of the position; communication with the County; event coordination; changes within the department; referrals; qualified candidates looking for jobs; and appreciation to Mr. Adams for his work.

Member Naing discussed changes for the Department of Rehabilitation with the new governor.

Member Sookne discussed a Girl Scout working on her Gold Award who plans to give a disability awareness course to the English teachers of the High School and Middle School.

Member Hoult expressed appreciation to the DAC and hoped to open the doors for a lot more people in the coming year.

Member Tenensap provided an update on activities of the Bicycle and Pedestrian Advisory Committee;

Member Palley reported completing Mindfulness Meditation Teacher Training at Insight LA Meditation Center in Santa Monica, and she expressed hope that she would be able to teach classes and lead sessions in the City.

Member Osborne reported that she and Member Naing had been discussing an employment expo for people with disabilities

which received interest from the president of the Culver City Chamber of Commerce, and she hoped that would be held at the Senior Center.

Discussion ensued between staff and Members regarding DAC support of the event; including the Human Resources department in the event; a suggestion to add a discussion of the idea on the February agenda; involvement of the Chamber of Commerce and other entities; scheduling; required equipment; and clarification on the lead agency involved, insurance, and liability.

Vice Chair Montgomery indicated nothing to report.

Chair Shery thanked John Adams and DAC Members, and he wished everyone Happy Holidays.

Corey Lakin, Parks, Recreation and Community Services Director, thanked everyone for their efforts on the Abilities Carnival event, he distributed copies of the Culver City Living Brochure listing all activities, programs and events in the City noting that he hoped to get a copy mailed out to all residents; reported that the information was available on the City website; and he indicated that page 22 of Culver City Living contained information on Social Services.

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## Adjournment

There being no further business, at 7:47 P.M., the Disability Advisory Committee adjourned its meeting to a regular meeting on Wednesday, February 13, 2019 in the Senior Center Conference Room.

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Laurence Ma  
SECRETARY of the Culver City Disability Advisory Committee  
Culver City, California

APPROVED

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Dr. Jay Shery  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date