

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

December 4, 2018  
7:00 P.M.

**Call to Order & Roll Call**

Chair Zeidman called the regular meeting of the Parks,  
Recreation and Community Services Commission to order at 7:01  
P.M. in the Mike Balkman Council Chambers at City Hall.

Present: Chair Scott Zeidman  
Vice Chair Palvi Mohammed  
Commissioner Paula Amezola  
Commissioner Kay Heineman  
Commissioner William Rickards

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**Pledge of Allegiance**

Michelle Weiner led the Pledge of Allegiance.

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**Public Comment - Items Not on the Agenda**

Chair Zeidman invited public comment.

The following members of the audience addressed the  
Commission:

Rebecca Rona Tuttle distributed a proposal to Commissioners  
on the establishment of a Culver City Human Relations  
Committee; discussed Latino adults who believe they have been  
discriminated against based on their ethnicity for not being  
allowed to play soccer in the park; those who go to Facebook  
to express themselves; providing an opportunity to meet with  
City representatives; peaceful resolution to matters;  
involvement of a facilitator and City representatives;  
dedicating a park to adult soccer; and resolving the issue of

Latino adults who believe they have been discriminated against by the Parks department.

Michelle Weiner discussed the need to update the Master Plan from 2009; summarized a letter written by Robyn and Mauricio Tenensap regarding an experience they had many years ago in Lindberg Park; signs posted in the park in English and Spanish indicating that adult soccer play is prohibited in the park; the feeling of Ms. Tenensap that the signs are derogatory and her choice to play in other parks outside of Culver City; and she agreed to email the letter to staff to be entered into the public record.

Discussion ensued between Ms. Rona Tuttle, staff and Commissioners regarding the Human Relations Workgroup in Culver City; community outreach; availability of flyers; the proposal; the upcoming decision of the City Council regarding creation of the Committee; and ways to alert the City about acts of discrimination.

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#### **Consent Calendar**

##### Item C-1

#### **PRCSC - Approval of Minutes for the Special Parks, Recreation and Community Services Commission Meeting of October 2, 2018**

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE SPECIAL MEETING OF OCTOBER 2, 2018.

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##### Item C-2

#### **PRCSC - Approval of Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of October 2, 2018**

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS,

RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE  
MINUTES FOR THE REGULAR MEETING OF OCTOBER 2, 2018.

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**PRCSC - Receive and File the Report Regarding the 2018  
Holiday Tower Lighting**

Devon Bargmann, Recreation Coordinator, provided a presentation on the 2018 Holiday Tower Lighting; discussed the 2017 Lighting; improvements made in 2018; elements of the event; and planned activities.

Chair Zeidman invited public participation.

No cards were received and no speakers came forward.

Discussion ensued between staff and Commissioners regarding clarification on planned activities and support for the event.

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT REGARDING THE 2018 HOLIDAY TOWER LIGHTING.

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Item A-2

**Discussion Regarding Options for a Proposed Replacement  
and/or New Scrolling Marquee at Veterans Memorial Building**

Corey Lakin, Parks, Recreation and Community Services Director, provided a presentation regarding options for a

replacement and/or new scrolling marquee at Veterans Memorial Building.

Discussion ensued between staff and Commissioners regarding sign location; sight lines; visibility; a suggestion to place smaller signs on the bus shelters; proximity to the street; the planters; the previous sign; funding; concern with blocking the fountain; vandalism; the intersection; driving habits; safety; size; retrofitting the old space; light complaints; adjustability of the brightness; appreciation to staff for their work on the item; being respectful of the architecture; taking the project in two phases; community participation; use of the funding to improve playgrounds and rehabilitate fields instead; priorities; revenue from rentals; marketing programs and events; varying costs with the different options available; ways to cut costs; placement; designs; and encouragement for Commissioners to contact staff with any additional ideas or input.

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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Item A-3

**PRCSC - (1) Review the Parks, Recreation and Community Services Department Fiscal Year 2018-2019 Adopted Budget and (2) [If Desired], Discuss Potential Topics for the PRCS Commission's 2019-2020 Budget Recommendations to the City Council**

Chair Zeidman invited public comment.

The following member of the audience addressed the Commission:

Michelle Weiner discussed the suggestion to hire a consultant to examine playing fields; the equity issue; outreach to nearby communities; installing an artificial turf field; and allowing adults to play soccer.

Corey Lakin, Parks, Recreation and Community Services Director, provided a presentation on the Adopted Budget for 2018-2019.

Discussion ensued between staff and Commissioners regarding costs to put in a football sized field; bringing forth the budget earlier to allow for additional discussion; the recommendation to the City Council; encouragement to Commissioners to keep their attachments for discussion at future meetings; potential effects of adding adult sports to the budget; community members who would like to see the issue of adult sports addressed; the need for new signage; the need to update the municipal code; identification of park(s) where adult sports can be permitted; determining what type of field to allocate; programming; clarification that there would not be one park designated for adults, but rather a park where adult sports is permitted; the subcommittee designated to investigate changes to the park prohibitions in the Culver City Municipal Code; feedback from the turf consultant; the process for addressing the adult sports issue; resurfacing and restriping of the sports courts; staffing levels; bids for the skateboard park office; the request for Public Works to make repairs at Vets; continued and ongoing maintenance; core categories that request ongoing funding each year; cost savings in the current budget due to staff vacancies; the need for more irrigation personnel; upgrading the playground for Lindberg Park; upgrades to Tellefson Park; additional event programming; creating a sense of community; track record; hydration stations; sump replacement; project delays due to staffing shortages; the letter from the previous year; repeating previous requests; budget goals; the 2009 Strategic Plan Initiative; workplans related to the City Council initiative; community feedback; priorities; outside groups that want more time at the pool; utilizing another pool; partnerships with the School District; demand; expansion; a suggestion to agendize a discussion of both staff's and the PRCS Commission's budget requests to the City Council from the previous year; items to add to the wish list; encouragement to dream big during the budget process; synthetic fields; staff agreed to bring back information on the previous year's budget allocations as they relate to staff's and the Commission's requests along with staff's preliminary wish lists; and Commission consensus to agendize budget discussions for all meetings until the

Commission's correspondence outlining the budget recommendations to the City Council is finalized.

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Item A-4

**PRCSC - [Any or All of the Following Actions, if Desired]  
(1) Receive and File Updates from the Members of the  
Parks, Recreation and Community Services Commission Ad Hoc  
Subcommittees and Representative Appointees to Outside  
Associations and City Committees; and/or, (2) Formation of  
New Ad Hoc Subcommittee(s); and, (3) Appointment of Two  
Commissioners to the Newly-Formed Ad Hoc Subcommittee(s)**

Commissioner Heineman discussed the holiday certificate program; donations; the number of certificates available; amount per certificate; the Winter Holiday Program and New Year's Party; and participation.

Vice Chair Mohammed reported that the Community Development Block Grant meeting had been re-scheduled; discussed limited options available for the funding; and he asked staff to provide any information they might receive on the matter.

Commissioner Amezola reported that Housing would be the topic for Community Conversation #10; noted that the Conversation would be held in April which is Fair Housing Act month; and she indicated that additional information would be coming as the process moves forward.

Commissioners agreed to agendaize dissolution of the Community Conversation #9 subcommittee at the next meeting.

Commissioner Rickards thanked Commissioners and staff for their efforts on Community Conversation #9; discussed success of the event; participation; discussions and ideas; and the recording of the meeting.

Discussion ensued between staff and Commissioners regarding meeting format; varying perspectives;

attendance; outreach; and coordination with the Interfaith Council for the next Community Conversation.

MOVED BY VICE CHAIR MOHAMMED, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE UPDATES FROM COMMISSIONER HEINEMAN, COMMISSIONER AMEZOLA, COMMISSIONER RICKARDS AND VICE CHAIR MOHAMMED.

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Item A-4

**PRCSC - [Standing Item] Receive and File the Parks, Recreation and Community Services Commission Upcoming Agenda Items List**

MOVED BY COMMISSIONER HEINEMAN, SECONDED BY VICE CHAIR MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST.

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**Public Comment - Items Not on the Agenda**

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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**Items from Staff**

Corey Lakin, Parks, Recreation and Community Services Director, discussed items distributed to Commissioners including sample information for those with a plot in the Community Gardens, the 2019 Senior Center event schedule, the December 2019 Culver City Newsletter and the latest edition

of Culver City Living, noting that he felt enrollment could be increased by mailing out copies rather than distribution information solely online.

Discussion ensued between staff and Commissioners regarding offsetting costs; advertising; increased participation; and actions of other cities.

Corey Lakin, Parks, Recreation and Community Services Director, discussed upcoming events including the Holiday Tower Lighting and the Martin Luther King Jr. Day event.

Patricia Mooney, Senior Management Analyst, invited everyone to the Annual Employee Recognition Luncheon.

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#### **Items from Commissioners**

Commissioner Rickards distributed an article from the New York Times called *The Secret to Good Health May Be a Walk in the Park*; discussed the role of parks in City design; the objective that no resident live further than a half a mile from a park; the General Plan update process; and Fox Hills Park.

Discussion ensued between staff and Commissioners regarding adult soccer in Fox Hills Park; community relations; how people are received; comportment of the players; the complaint-based nature of enforcement; staffing; Park Patrol; tracking information; Culver City Living; email blasts; filling staff vacancies; continuing issues with adult sports; additional community meetings; dissemination of information; the importance of feedback from the public at meetings and/or writing letters; CRM requests; engaging with community government; enabling online registration; and the fee study.

Chair Zeidman announced Casino Night on March 2, 2018.

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**Adjournment**

There being no further business, at 9:10 P.M., the Parks, Recreation and Community Services Commission adjourned to a special meeting to be held on Tuesday, January 8, 2019 at 7:00 P.M.

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Patricia A. Mooney  
SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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Scott Zeidman  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date