

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION
CULVER CITY, CALIFORNIA

October 16, 2018
7:00 P.M.

Call to Order & Roll Call

Chair Wisnosky Stehlin called the regular meeting of the Cultural Affairs Commission to order at 7:00 P.M. in the Mike Balkman Council Chambers at City Hall.

Present: Chair Jeannine Wisnosky Stehlin
Vice Chair Zoltan Pali
Commissioner Len Dickter
Commissioner Tania Fleischer
Commissioner Brenda Williams

Staff: Christine Byers, Cultural Affairs Coordinator
Louise Coffey-Webb, Public Art Collections Manager

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Pledge of Allegiance

The Cultural Affairs Commission recited the Pledge of Allegiance.

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Public Comment – Items Not On the Agenda

Chair Wisnosky Stehlin invited public comment.

No cards were received and no speakers came forward.

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Consent Calendar

Item C-1

Approval of Minutes for the Meeting of September 17, 2018

MOVED BY COMMISSIONER WILLIAMS, SECONDED BY CHAIR WISNOSKY STEHLIN AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION APPROVE MINUTES FOR THE SEPTEMBER 17, 2018 MEETING.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

CAC - (1) Discussion Pertaining to Updating Culver City's Historic Preservation Program, Beginning with Updates to Chapter 15.05 of the Culver City Municipal Code Relating to the Historic Preservation Program; and, (2) Make a Recommendation to the City Council

Christine Byers, Cultural Affairs Coordinator, provided a summary of the material of record noting that additional information is available for anyone interested in learning more.

Discussion ensued between staff and Commissioners regarding Certified Local Government status; involvement of commercial property owners; specific concerns and challenges with regard to historic preservation; including a cross-section of property owners in the process; public outreach and education; whether architects and real estate professionals are to be invited to join the advisory committee; the vetting process; City Council discretion with regard to appointments; knowledge of the consultant hired; the need to update the Municipal Code; the California Environmental Quality Act (CEQA) process;

Secretary of the Interior's guidelines as pertain to historic preservation; ensuring that the City is in compliance; the amount of money involved; the importance of the outreach component; establishing a community advisory committee; public workshops; regular inquiries received about the existence of a Mills Act program in Culver City; neighborhood association representatives; the function of the subcommittee; diversifying voices that are part of the process; clarification that the consultant would draft the ordinance; input from the advisory committee; ensuring that the ordinance is specific to Culver City; approximate timeframe for completion; preservation consultants in the region; inviting members of large neighborhoods in the City without neighborhood associations to participate in the process; the General Plan Update; a Historic Preservation Officer; the Culver City Historical Society; volume of work generated pertaining to historic structures; whether the ordinance would cover objects, landscaping, or the site itself; preserving the integrity of the site; and clarification that an updated survey is not being proposed at this time, but rather, the task is to update the ordinance and the municipal code first thereby providing a framework and foundation for the program.

Hope Parrish, Culver City Historical Society, expressed appreciation to staff for their efforts; she expressed hope that the many people moving into the city would become active members of the community; and she wanted to see everyone included in the process.

Christine Byers, Cultural Affairs Coordinator, reported an upcoming meeting with staff and Culver City Historical Society representatives to discuss the project, with their comments to be added to the report going to the City Council.

MOVED BY VICE CHAIR PALI, SECONDED BY CHAIR WISNOSKY STEHLIN AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION:

1. RECOMMEND THAT THE CITY COUNCIL AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR CONSULTANT SERVICES IN CONJUNCTION WITH UPDATING THE CCMC AS PERTAINS TO THE HISTORIC PRESERVATION PROGRAM; AND

2. RECOMMEND THAT THE CONSULTANT'S SCOPE OF WORK INCLUDE DEVELOPMENT OF A MILLS ACT PROGRAM AND ADDRESS CRITERIA FOR CULVER CITY QUALIFYING AS A CERTIFIED LOCAL GOVERNMENT; AND

3. RECOMMEND THAT THE CITY COUNCIL DIRECT STAFF ON INCLUDING A COMMUNITY ADVISORY COMMITTEE INTO THE PROCESS AND DIRECT STAFF ON HOW THE MEMBERS ARE TO BE SELECTED.

Christine Byers, Cultural Affairs Coordinator, invited anyone with questions to contact her for additional information.

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Public Comment – Items Not On the Agenda (Continued)

Chair Wisnosky Stehlin invited public participation.

The following member of the audience addressed the Commission.

Hope Parrish, Culver City Historical Society, announced upcoming Historical Society events and asked that anyone not receiving updates please let her know.

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Receipt of Correspondence

Christine Byers, Cultural Affairs Coordinator, indicated that no correspondence had been received.

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Items from Staff

Christine Byers, Cultural Affairs Coordinator, announced upcoming Performing Arts Grant Program events on behalf of Susan Obrow, Special Events Coordinator, and she indicated that she would be distributing copies of the printed walking tour book at the semi-annual regional Public Art Coordinators meeting in West Hollywood.

Louise Coffey-Webb, Public Art Collections Manager, thanked Vice Chair Pali for information provided about the Gateway Post Office.

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Items from Commissioners

Commissioner Dickter reported presenting a day-long session on the Creative Economy Report at the Wende Museum with Council Member Fisch; noted that a delegation from China would be arriving in November to look at the Creative Economy Report; he discussed attending the Art Walk; expressed support for the films created by Chris Bungo on the history of the City; and he noted that the Creative Economy Report subcommittee would be meeting soon.

Hope Parrish, Culver City Historical Society, noted that the films of Chris Bungo would be on the Historical Society website next month.

Commissioner Fleischer discussed the ACTIVATE Arts Advocacy Leadership Program; the Cultural Policy Fellowship; Self Help Graphics; the Los Angeles County Arts Commission; putting artists in every department as problem solvers; she announced the fall Academy of Visual and Performing Arts (AVPA) concert on October 30; and she thanked Jim Clarke for his efforts in conjunction with National Tacos and Vodka Day at Tito's Tacos on October 4, benefitting the Culver City Cultural Affairs Foundation.

Commissioner Williams reported attending an event at the Wende Museum and a salon at the Von Lintel Gallery; discussed the Culver City Art Walk; an upcoming exhibit at the Honor Fraser Gallery on October 19; and she announced the artist meet and greet on December 10 at the Walter Maciel Gallery on La Cienega for *Pretty Big Things*, a show that she is curating, running from November 3 - December 22.

Vice Chair Pali reported visiting the art collection for the largest pasta factory, Barilla, in Parma, Italy; he noted that his gallery at SPF:a had been open for the Art Walk; and he discussed the mobility conference.

Chair Wisnosky Stehlin discussed receipt of a grant from the Los Angeles County Arts Commission; attending a professional development program on non-profit marketing; The New American Theatre opening of *Measure for Measure* in November; a one act play contest; Art Walk; the opening of the Robert Frost Auditorium; Performing Arts Grant Program subcommittee meetings; the upcoming Artist Laureate subcommittee meeting in early November; and she thanked the Historic Preservation subcommittee for their work to update the municipal code.

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Adjournment

There being no further business, at 8:05 P.M., the Cultural Affairs Commission adjourned to a meeting to be held at 7:00 P.M. on November 16, 2018 in the Mike Balkman Chambers at City Hall.

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SECRETARY of the Cultural Affairs Commission

APPROVED _____

JEANNINE WISNOSKY STEHLIN
CHAIR of the Culver City Cultural Affairs Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date