

## Application Form

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### Profile

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### Ethics and Avoidance of Conflicts of Interest

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State law has established regulations intended to ensure that a public official does not use his or her position for personal, financial benefit.

- The California Political Reform Act prohibits a public official (including any of the City's commission, committee, or board members) from participating in any decision or deliberation that might affect the official's own financial interests. In such a situation, the official must publicly disclose the potential conflict of interest, recuse himself or herself from the item being discussed, and leave the meeting room while the matter is considered.
- Government Code Section 1090 imposes an even stricter prohibition. It prohibits a local body from "making" a contract with one of its own members (even if the member has recused him or herself), which includes all aspects of contract formation, including such actions as influencing the contract's scope or the selection of a contractor.

A community member volunteering to sit on a City commission, committee, or board should be aware of these restrictions and take them into consideration before applying for or accepting appointment to any of these bodies.

If you have questions about this information and how it may apply to your particular situation, please contact the City Attorney's Office at (310) 253-5660.

### Important Information

As you complete your application, please be aware of the following:

You may attach a resume or other supplemental information. However, at a minimum, please ensure you submit this Application form by the applicable deadline.

Please note that certain bodies have additional supplementary questions that pertain to that particular body.

If appointed to a body, please be aware that:

- Important: Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.
- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney's and City Clerk's Offices.
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Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

### Which Boards would you like to apply for?

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Committee on Homelessness: Submitted

**If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.**

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Katy

First Name

Krantz

Last Name

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

State

City

[Redacted]

Postal Code

**Are you a Culver City resident?**

☒ Yes ☐ No

**4 years**

If you are a resident of Culver City, please list how many years:

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

**Are you a Culver City business owner/operator?**

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

**Are you registered to vote in Culver City? (Certain bodies currently require its members to be registered voters.)**

☒ Yes ☐ No

**Demographics**

The following information is optional and will be redacted prior to public review.

## Ethnicity

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Date of Birth

Other information you wish to share.

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## Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

■

If yes, please explain:

**Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:**

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2017-2018 El Marino Language School PTA, Culver City CA—Clean Air Committee Chair 2016-2018 Culver City Action Network -- Member 2014-2018 University Parents Nursery School, Los Angeles CA (UCLA Coop Preschool)—Member and Fundraising Chair (2017-2018) 2010-2014 Central Coop, Seattle WA (food coop)—Member 2013-2014 Seattle’s Progressive Preschool, Seattle, WA—Member 2004-2010 Park Slope Food Coop, Brooklyn, NY— Member, also served on Rules Committee for one year 2004-2010 TART Collective (Womens' Art Collective)-- Member 2001-2004 Bus Stop Coop, Berkeley, CA (housing coop)—Member 1998-2002 Las Otras Art Collective, San Francisco, CA-- Founding Member

**Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:**

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See CV

**Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:**

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## **Application Questions**

**For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?**

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The committee works to address homelessness in Culver City by identifying the causes of homelessness. It advises the City Council and staff on strategies to decrease and prevent homelessness. The committee reviews services provided by independent contractors and makes recommendations to improve service delivery. Furthermore, the committee serves to educate and collaborate with the community and act as a public voice.

**Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.**

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I believe that housing is a fundamental human right. The fact that Los Angeles County is in the midst of a housing crisis is clear and although the county has taken on a multi pronged strategy to combat homelessness, Culver City must do it's share to alleviate and prevent this problem. My feeling is that a holistic approach to preventing homelessness, one that includes protections for renters and affordable housing is the way to combat the issue long term. I am passionate about housing for all and would be thrilled to collaborate with others on this issue.

**What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?**

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I care deeply about creating a more just and inclusive society. I have worked in social justice movements since the 1990's. While a college student at UC Santa Cruz, I organized against Prop 187 and later against Prop 22 (which prevented marriage between same sex couples). More recently, I worked on the Sanctuary City campaign here in Culver City as a member of the Culver City Action Network. In my career as an educator, I've advocated for all children to gain access to art education, regardless of income or background. I believe I work well with others, am a good listener and a hard worker.

**How do you envision your fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?**

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If appointed, I'll research the issue as needed, engage in discussion with the other committee members, attend community events and of course attend all meetings.

**How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.**

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I haven't attended any yet.

**How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?**

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Between 5-10 hours, depending on need.

**Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)**

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### **Supplemental Questions (if applicable)**

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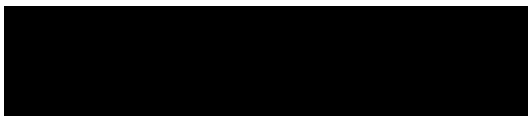
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Melissa

First Name

Vollbrecht

Last Name





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### Are you a Culver City resident?

☒ Yes ☐ No

2.5

If you are a resident of Culver City, please list how many years:



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### Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

### Are you registered to vote in Culver City? (Certain bodies currently require its members to be registered voters.)

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☒ Yes ☐ No

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## Demographics

The following information is optional and will be redacted prior to public review.



**Other information you wish to share.**

I am relatively new to Culver City – I relocated here in November 2015 – however, I hope to make Culver City a long-term home.

**Qualifications and Experience**

**Have you ever worked for the City of Culver City?**

☐ Yes ☒ No

**If you have worked for the City of Culver City, please list dates of employment and names of departments.**

**If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).**

**Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?**

☐ Yes ☒ No

**If yes, please explain:**

**Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:**

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Participated in 2018's Greater Los Angeles Homeless Count in Brentwood (chose Brentwood due to low numbers of committed volunteers two nights before the count.) Participated in two years of the Homeless Outreach Population Estimate (HOPE) Count in New York City, one year as a volunteer counter and one year as a count decoy.

**Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:**

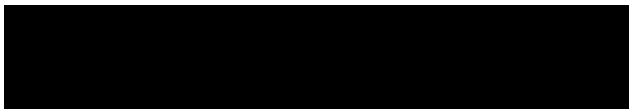
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**Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:**

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See CV.



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## **Application Questions**

**For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?**

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The mission of the Culver City Committee on Homelessness is to improve the quality of life in Culver City by brainstorming short and long-term micro and macro-level interventions to address homelessness as it affects individuals experiencing homelessness, Culver City property and business owners, and community service growth and planning. The Committee monitors active and potential contracts with partnering service providers in order to optimize efficacy of services and outcomes.

**Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.**

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Homelessness is complex and the population is diverse. An individual experiencing homelessness did not arrive in their current life situation due to linear, simple reasons. Therefore, our community's response to this complex problem needs to be thoughtful, collaborative, innovative, empathetic, consistent, and persistent. In my personal career, I am dedicated to advocating for trauma-informed approaches to the provision of supportive services for people experiencing homelessness. I want to further expand my efforts to supporting my home community in further studying what homeless looks like within Culver City and how we can unite as a diverse community to understand and address the impacts of homelessness on individuals and families - both housing and homeless - as well as business and the public.

**What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?**

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My work as a Licensed Clinical Social Worker (LCSW) employed with The People Concern – a non-profit dedicated to serving the needs of the most vulnerable residents experiencing homelessness, mental illness, medical complexities, and addiction – provides a baseline knowledge of and experience with homelessness in LA County. My role as a Program Director equips me with the experience of working with interdisciplinary teams including LA County Departments of Health and Mental Health, various nonprofits, medical institutions, and private donors. I understand the importance of understanding how systems intersect at multiple levels and how policy decisions and actions can have rippling impacts throughout many communities. I am passionate, motivated, and dedication to this cause and Culver City.

**How do you envision your fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?**

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I would be excited to learn from experienced members of the Committee through discussions around past successes, challenges, and hopes for the future of the Committee. I would commit myself to proactively seeking out knowledge gained from the Homeless Count results as well as the Homeless Case Studies and Client Outreach that was discussed in recent Committee meetings. I have a periphery knowledge of upcoming California State Legislature and would support continued understanding of state policies on Culver City's current and future operations.

**How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.**

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I have unfortunately not had the opportunity to attend any Committee meetings as I only recently learned of the extent of Culver City's committees and commissions. I was thrilled to read about all of the efforts that occur within City Hall and reviewed recent agendas available online for the Committee on Homelessness.

**How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?**

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I would commit myself to scheduling necessary time to review documentation required to be prepared for meetings; I anticipate that would require 10 hours of review each month, meaning 2+ hours per week. I am not a caregiver for children or aging family members, at this time.

**Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)**

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I would like to thank all present Committee, Commission, and Board members for their service. I am passionate about local government and am at a point my life where I feel prepared to become actively engaged in contributing to the civic life of my community. Recently, I was fortunate enough to have a conversation around homelessness, mental health, and policing which is featured on Episode 5 of Wyatt Cenac's Problem Areas on HBO. I would love to continue similar conversations with other engaged residents of our great City. I would be honored to be selected for this opportunity.

---

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**Supplemental Questions (if applicable)**

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## **Thank You**

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## PROFESSIONAL EXPERIENCE

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**The People Concern, Los Angeles, CA**

**Jan. 2016 – Present**

**Program Director – Project-based Housing**

**Dec. 2017 – Present**

(Program Manager – Permanent Supportive Housing

Jan. 2016 – Dec. 2017)

*Through comprehensive, integrated care, The People Concern empowers the most vulnerable among us – through a continuum of services and housing – to rebuild their lives and become active participants in our broader community.*

### **Program Management and Development:**

- Supervise six teams of intensive case management services staff including six program managers, 16 clinicians, and 16 case managers in project-based permanent supportive housing settings.
- Lead development and lease-up of six project-based housing sites, collaborating with government and nonprofit funders, property managers, developers, interdisciplinary providers, and clients.
- Supported the initial organization of the Housing and Jobs Collaborative program by developing protocols, collaborating with contracted community agency, and housing the first few clients.
- Co-organized a monthly meeting of Program Managers across the agency with the goal of cultivating communication, collaboration, and continued growth of resources and skills.

### **Clinical Responsibilities:**

- Provide ongoing clinical education and training during weekly group supervision and case conferences around topics such as trauma-informed care, DSM diagnoses, addiction, and documentation.
- Support housing department staff in crisis response to ensure safety during risk assessments.
- Completed Lanterman-Petris-Short (LPS) certification training and subsequently actively support program staff in completing 5150 applications, when indicated.

**Mount Sinai Health System, New York, NY**

**Aug. 2012 – Oct. 2015**

**Preventable Admissions Care Team (PACT) Program Social Worker**

*PACT engages patients during hospital admissions and provides support for 28 days following discharge to reduce preventable admissions and ED visits.*

### **Clinical Responsibilities:**

- Engaged patients in psychosocial assessments covering 17 domains during admissions to medicine, surgery, detoxification, substance use rehabilitation, or psychiatry units.
- Aligned with patients around mutually developed treatment goals targeting psychosocial stressors driving readmissions or frequent emergency room visits.
- Implemented patient-centered interventions including advocacy, introduction of therapy modalities, connection with outpatient medical services, and referrals to community resources.
- Collaborated with interdisciplinary providers to support coordination of patients' health management.

### **Program Development Contributions:**

- Participated in small teams pioneering the PACT program to two newly partnered Mount Sinai Health System hospitals of varying sizes.
- Helped represent the PACT program in meetings with hospital system department leaders to communicate program successes and opportunities for the program's contribution to clinical improvement.
- Developed peer review template to structure feedback elicited from veteran staff involved in new staff on-boarding in order to target continued training and education.



## EDUCATION

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### **Columbia University School of Social Work, New York, NY**

#### **Master of Science in Social Work,**

**May 2012**

Method: Advanced Generalist Program Practice; Concentration: Aging

**Honors:** Hartford Partnership Program for Aging Education (Fellowship); Linda and Peter Hoffman Writing Award 2012

#### **Internships:**

- Legal Services NY - Bronx, Bronx, NY Jan. 2012 – Apr. 2012  
*Bronx Legal Services works to provide society's most vulnerable with equal access to the legal system.*
- Morningside Retirement and Health Services, New York, NY Sept. 2011 – Dec. 2011  
*MRHS is a Naturally Occurring Retirement Community (NORC) program that exists to help residents of Morningside Gardens community remain independent and living in their own homes comfortably and safely.*
- National Council on Aging, Washington, DC June 2011 – Aug. 2011  
*NCOA is a nonprofit service and advocacy organization that is a national voice for older Americans and the community organizations that serve them.*
- MS 390, Bronx, NY Sept. 2010 – May 2011  
*MS 390 is a public school in the Bronx that serves over 500 youth in 5th through 8th grades.*

### **University of Wisconsin, Madison, WI**

#### **Bachelor of Science,**

**May 2010**

Majors: Human Development and Family Studies; Social Welfare

**Honors:** Dean's list (2006-2010); School of Human Ecology Abby Marlatt Scholarship 2010

#### **Internships:**

- Parent-Infant Interaction Lab, Madison, WI Jan. 2008 – May 2010  
*Dr. Julie Poehlmann's lab followed the development of 180 children born preterm and their mothers from birth to age six.*
- Centro Hispano of Dane County, Madison, WI Sept. 2009 – Apr. 2010  
*Centro Hispano is a non-profit agency that exists to empower the Latino population of Dane County.*

## COMMUNITY & LEADERSHIP EXPERIENCE

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### **Sexual Assault and Violence Intervention (SAVI) Program**

**Mar. 2014 – Oct. 2015**

#### **Volunteer Advocate**

*SAVI is dedicated to validating, healing, and empowering survivors and their supporters to lead safe, healthy lives through advocacy, free and confidential counseling, and public education.*

- Support survivors of sexual assault or intimate partner violence throughout medical procedures and interactions with law enforcement during emergency department visits.
- Provide psychoeducation around survivor rights and crisis intervention resources.

### **EmergingAging NYC, New York, NY**

**Sept. 2012 – Nov. 2015**

#### **Co-Leader**

*EA NYC brings together emerging professionals from various disciplines who work in the field of aging to learn about new trends in the field, network, and better lead other New Yorkers to serve older adults.*

- Organize networking and learning collaborative events.
- Co-created a pilot mentoring program connecting emerging professionals with more experienced professionals to engage in a one-year, structured, mutual beneficial mentorship.

### **Advocates for Gerontological Education (AGE), New York, NY**

**Sept. 2010 – May 2012**

#### **President**

*AGE is a student caucus at Columbia University School of Social Work that promotes education and awareness about contemporary issues facing older Americans.*

- Planned events and led general body meetings involving critical discussions focused on aging.
- Promoted the field of aging within the Columbia University School of Social Work and community.

## **RELEVANT SKILLS & EXPERIENCE**

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**LANGUAGE:** Advanced Spanish verbal, reading, and writing comprehension.

**COMPUTER LITERACY:** Exym, HMIS, CHAMP, EPIC, Canopy / All Scripts, Prism, eClinical Works, EMStat, Microsoft office (Word, PowerPoint, Excel, Publisher), and PASW (SPSS)

### **PRESENTATIONS AND PUBLICATIONS:**

Vollbrecht, M. (2014). Health after hospital: Preventable admissions care team. *Society for Social Work Leadership in Healthcare*. Salt Lake City, UT. 2014.

Schwichtenberg, A.J., Anders, T.F., Vollbrecht, M., Poehlman, J. (2011). Daytime sleep and parenting interactions in infants born preterm. *Journal of Developmental and Behavioral Pediatrics*, 31(1), 8-17.

### **OTHER PROGRAM DEVELOPMENT:**

- ✓ Co-authored an elder abuse recognition and reporting training tool for social work graduate students (Columbia University School of Social Work).
- ✓ Co-authored an award-winning proposal for a productive aging program, "Growing Utility, Sharing Time and Opportunity (GUSTO)" (Morningside Retirement and Health Services).

### **PROFESSIONAL AFFILIATIONS AND CERTIFICATES:**

- ✓ LCSW in California State (#73342)
- ✓ LCSW in New York State (#083906)
- ✓ LPS Designation
- ✓ Society for Social Work Leadership in Health Care (SSWLHC) 2014 – Present;
- ✓ American Society on Aging (ASA) 2014 – 2016;
- ✓ National Association of Social Workers (NASW) Student Member, November 2011 – 2012.

*References available upon request.*

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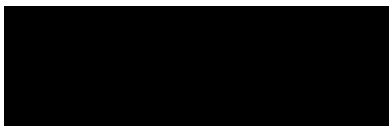
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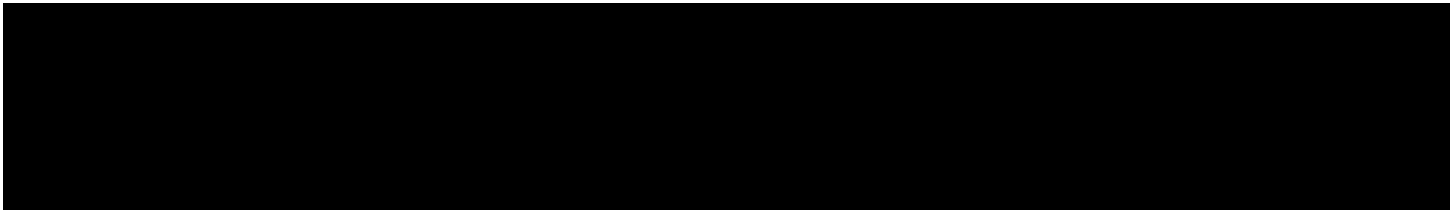
Gwerald

First Name

Weiner

Last Name





**Are you a Culver City resident?**

☒ Yes ☐ No

**34**

If you are a resident of Culver City, please list how many years:



**Are you a Culver City business owner/operator?**

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

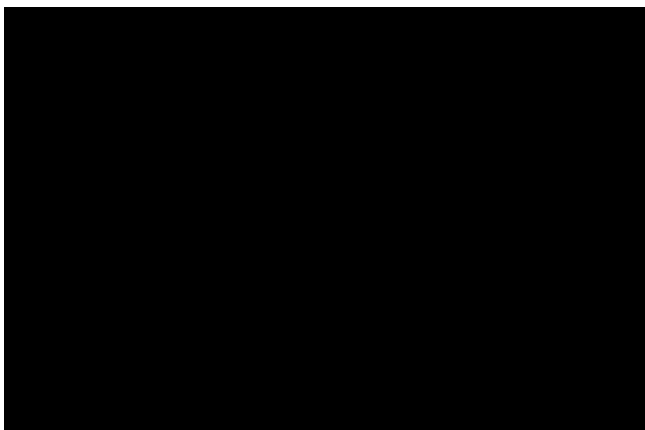
**Are you registered to vote in Culver City? (Certain bodies currently require its members to be registered voters.)**

☒ Yes ☐ No

---

**Demographics**

The following information is optional and will be redacted prior to public review.



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**Other information you wish to share.**

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retired attorney; former president of the CC Downtown Business association. Had a law office in Maralta Plaza for many years; 34 year home owner in Culver City

---

## **Qualifications and Experience**

**Have you ever worked for the City of Culver City?**

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☐ Yes ☒ No

**If you have worked for the City of Culver City, please list dates of employment and names of departments.**

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**If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).**

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**Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?**

---

☐ Yes ☒ No

**If yes, please explain:**

**Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:**

---

Former President of the Downtown Business Association

**Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:**

---

47 years in private law practice, retired as of October, 2017. Previously Licensed to practice Law in California and New York.

**Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:**

---

BA University of Washington 1966; JD Hastings College of the Law in San Francisco 1969;

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[Upload a Resume](#)

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## **Application Questions**

**For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?**

---

reduce homelessness in Culver City and provide services to the homeless who are already here.

**Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.**

---

I believe the homelessness is a major problem in Los Angeles County and Culver City and I would like to help solve this problem.

**What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?**

---

34 years of residence in CULver City. I live near Veteran;'s park and have seen the homeless there for years. 47 years of law practice.

**How do you envision your fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?**

---

research into the problem and research into services to be provided to the homeless; efforts to provide housing for those who don't have it. Specifically working with the CCUSD to provide shelter for CC students who don't have it.

**How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.**

---

none

**How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?**

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20 hours

**Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)**

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Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City by submitting your application online or

By Mail or Hand Delivery: Office of the City Clerk  
9770 Culver Blvd.  
Culver City, CA 90232

By Fax: (310) 253-5830

By Email: [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org)

If you have questions regarding the completion or filing of this application, please contact the City of Clerk's Office, by fax or email as indicated above, or by phone at (310) 253-5851.



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## **Supplemental Questions (if applicable)**

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## **Thank You**

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!