

Application Form**ATTACHMENT 1**

Profile

Thank you for your interest in volunteering your time and expertise to the Culver City community. The information contained on this application is for use by the City in reviewing candidates to fill vacancies on City Commissions, Committees, and Boards. During consideration of applicants, the City may consider the information contained in this application, any required supplemental questionnaire, and any other publicly available information. An appointment to any Commission, Board or Committee is at the discretion of the appointing authority.

Ethics and Avoidance of Conflicts of Interest

As a reflection of the residents of the community, Culver City prides itself on the high ethical standards adhered to by its municipal government. As a prospective applicant, we want you to be informed about potential limitations that state and local law impose on individuals who serve the community, especially where they may have a financial conflict of interest. Please consider this information before submitting an application and accepting an appointment. Further information and training regarding these limitations, as well as other legal and procedural requirements when serving on these bodies (i.e. Brown Act, ethics laws, etc.), will be provided in the event you are appointed to one of the City's commissions, committees, or boards.

State law has established regulations intended to ensure that a public official does not use his or her position for personal, financial benefit.

- The California Political Reform Act prohibits a public official (including any of the City's commission, committee, or board members) from participating in any decision or deliberation that might affect the official's own financial interests. In such a situation, the official must publicly disclose the potential conflict of interest, recuse himself or herself from the item being discussed, and leave the meeting room while the matter is considered.
- Government Code Section 1090 imposes an even stricter prohibition. It prohibits a local body from "making" a contract with one of its own members (even if the member has recused him or herself), which includes all aspects of contract formation, including such actions as influencing the contract's scope or the selection of a contractor.

A community member volunteering to sit on a City commission, committee, or board should be aware of these restrictions and take them into consideration before applying for or accepting appointment to any of these bodies.

If you have questions about this information and how it may apply to your particular situation, please contact the City Attorney's Office at (310) 253-5660.

Important Information

As you complete your application, please be aware of the following:

You may attach a resume or other supplemental information. However, at a minimum, please ensure you submit this Application form by the applicable deadline.

Please note that certain bodies have additional supplementary questions that pertain to that particular body.

If appointed to a body, please be aware that:

- Important: Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.
- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney's and City Clerk's Offices.
- State law and the City's Conflict of Interest Code may require you to file annual financial disclosure forms.
- Meeting dates and times of the various bodies are subject to change at the City Council's discretion, staff requirements and the availability of the meeting facilities.
- Please note that you may be subject to a background check. A conviction does not preclude you from being considered for a commission, board or committee appointment.

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

Which Boards would you like to apply for?

Disability Advisory Committee: Submitted

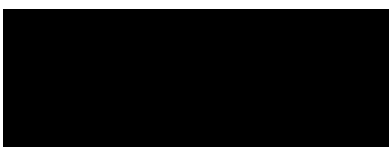
If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

Carmen

First Name

Ibarra

Last Name





Are you a Culver City resident?

☒ Yes ☐ No

20+

If you are a resident of Culver City, please list how many years:



Are you a Culver City business owner/operator?

☒ Yes ☐ No

4

If you are a Culver City business owner/operator, please list how many years.

Are you registered to vote in Culver City? (Certain bodies currently require its members to be registered voters.)

☒ Yes ☐ No

Demographics

The following information is optional and will be redacted prior to public review.



Other information you wish to share.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

No

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

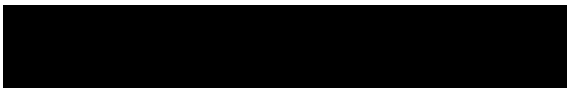
I have been a Culver City resident for approximately 20 years and have served on several nonprofit boards. My interest in the Disability Commission comes from my years as a resident of Culver City combined with my current tenure as the CEO of The Achievable Foundation / Health Center. Achievable is a first of its kind nonprofit community health center focusing on individuals with intellectual and developmental disabilities. We offer primary care, onsite behavioral health and a large referral network for our patients in addition to outreach and enrollment services. There is currently nothing like Achievable in the country and we are located right here in Culver City. As the CEO of this unique health center I believe I'm able to offer a different perspective on an issue that is incredibly pressing for the intellectual and developmental disability community, their health care. Health care is a challenging issue for many of us, however it is especially challenging for individuals with intellectual and developmental disabilities. Achievable has tackled many of these challenges and I believe I can bring this perspective to the Commission.

Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

See resume

Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:

See resume



Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

The Disability Advisory Committee appears to be an advisory body for the Culver City council and other Culver City Commissions from the perspective of individuals with disabilities. It appears the Committee's primary duties include reviewing and advising the City Council and commissions on various policy proposals and on the budget from the perspective of the community with disabilities. In addition, the committee seems to be tasked with identifying issues that may serve as obstacles for full inclusion for the community with disabilities in Culver City and then offering suggested solutions for the City Council to consider.

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

As the CEO of a health center focused on delivering high quality health care to individuals with intellectual and developmental disabilities, I have significant experience dealing both with obstacles to providing health care to individuals with developmental disabilities and identifying obstacles in general to providing services to this population. Achievable serves both those with disabilities and those without, so we are well versed on what creating an inclusive environment looks like. Achievable grew out of the Westside Regional Center and we are a critical partner of this organization. As such, we are part of the social services fabric for individuals with developmental disabilities here in Culver City. I'd like to bring our experience as an inclusive service provider and especially our experience as a health care provider for individuals with intellectual disabilities to the Disability Advisory Committee.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

As the CEO and past COO of nonprofit community health centers, I'm very aware of how programmatic decisions can impact budgets and in turn how budgetary constraints can impact programmatic decisions. This is obviously extremely important when municipalities are making fiscal and budgetary decisions. I am passionate about services for individuals with developmental disabilities and bring a unique health care perspective which I've mentioned in the answers above, however I think my experience as a CEO will help inform my decision making in a way that can be extremely useful to the Disability Advisory Committee.

How do you envision your fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

I believe I can help fulfill the objectives and goals of the Disability Advisory Committee by being an active part of discussion and bringing in additional perspective both from the health care point of view and as the CEO of a social services provider for individuals with developmental disabilities

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

None at this time. While I learned of this Committee several years ago, the idea of getting involved was mentioned to my staff recently by a City Councilperson.

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

As much time as is necessary.

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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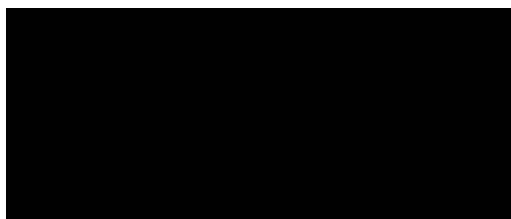
By Email: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City of Clerk's Office, by fax or email as indicated above, or by phone at (310) 253-5851.

Supplemental Questions (if applicable)

Thank You

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!



Experience: **Chief Executive Officer:** The Achievable foundation (5/14 – Present)

Work with board to create and incorporate the strategic direction of the organization. Communicate mission, vision, and values to internal and external stakeholders. Create and implement fund raising development plans, which are aligned with the organization's overall strategic plan. Formulate operational budgets and conduct budget forecasting. Ensure organization remains financially viable through a diversified funding stream. Allocate resources to ensure organizational plans are implemented and aligned with the FQHC scope of practice. Advocate on behalf of the organization on a local, state, and federal level. Negotiate contracts and service agreements. Establish strategic partnerships. Build volunteer base.

Chief Executive Officer: Pomona Community Health Center (8/12 – 5/14)

Work with board to create and incorporate the strategic direction of the organization. Communicate mission, vision, and values to internal and external stakeholders. Create and implement fund raising development plans, which are aligned with the organization's overall strategic plan. Formulate operational budgets and conduct budget forecasting. Ensure organization remains financially viable. Allocate resources to ensure organizational plans are implemented and aligned with the FQHC scope of practice. Advocate on behalf of the organization on a local, state, and federal level. Negotiate contracts and service agreements. Establish strategic partnerships. Build volunteer base.

Chief Operations Officer: Pomona Community Health Center (5/12 – 8/12)

Ran the day-to-day operations of the health center. Supervised staff. Obtained and maintained clinic licensure.

Chief Operations Officer: Venice Family Clinic (1/09 – 5/12) & **Director of Clinic Operations:** (1/99 – 12/08)

Participated in the strategic planning process in order to chart the agency's direction. Demonstrated and communicated commitment to the mission, vision, and values of the organization. Improved the delivery of health care by utilizing methods derived from LEAN systems. Supervised staff of 8 including middle management personnel and dental director. Provided oversight of the day-to-day operations of seven clinic sites to ensure departmental goals and objectives were met. Directed the corporate compliance efforts including adherence to HIPAA regulations, government contracts, and grant requirements. Managed facility projects such as building construction and renovations. Ensured all clinic licensure was current. Sponsored major clinic initiatives including the implementation of an EMR. Created and managed operational budget. Trained staff both one-on-one and in group settings. Created and implemented policies and procedures consistent with licensing requirements. Coordinated the disaster planning efforts.

Skills & Knowledge:

- + Strategic & Business Planning
- + Project Management and Evaluation
- + Budget Projections and Oversight
- + Fundraising
- + Federally Qualified Health Center Requirements
- + IT Systems Planning and Implementation
- + Hardware/Software Procurement
- + Contract Negotiations
- + Board Leadership
- + Bilingual English/Spanish

Education:

American Jewish University MA in Non Profit Management, 2017
Loyola Marymount University B.S. Degree, 2010

References:

Available upon request

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Which Boards would you like to apply for?

Disability Advisory Committee: Submitted
Committee on Homelessness: Submitted

If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

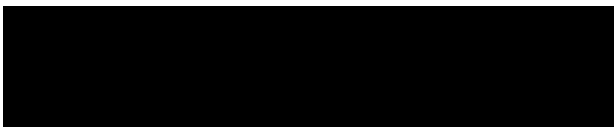
Disability Advisory Committee Committee on Homelessness

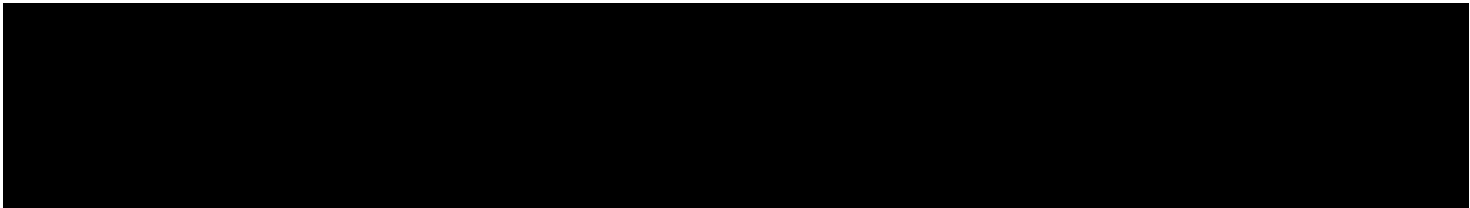
Lisette

First Name

Palley

Last Name



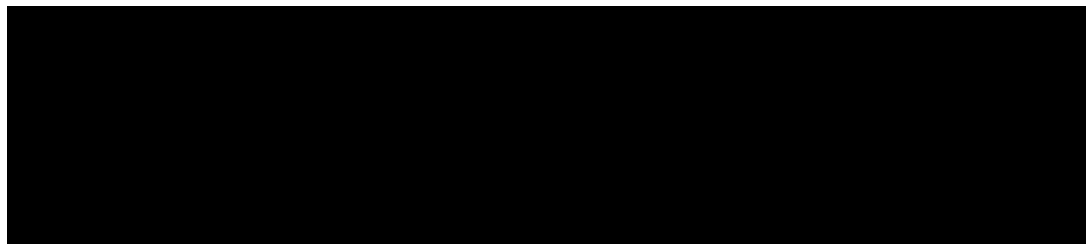


Are you a Culver City resident?

☒ Yes ☐ No

22

If you are a resident of Culver City, please list how many years:



Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

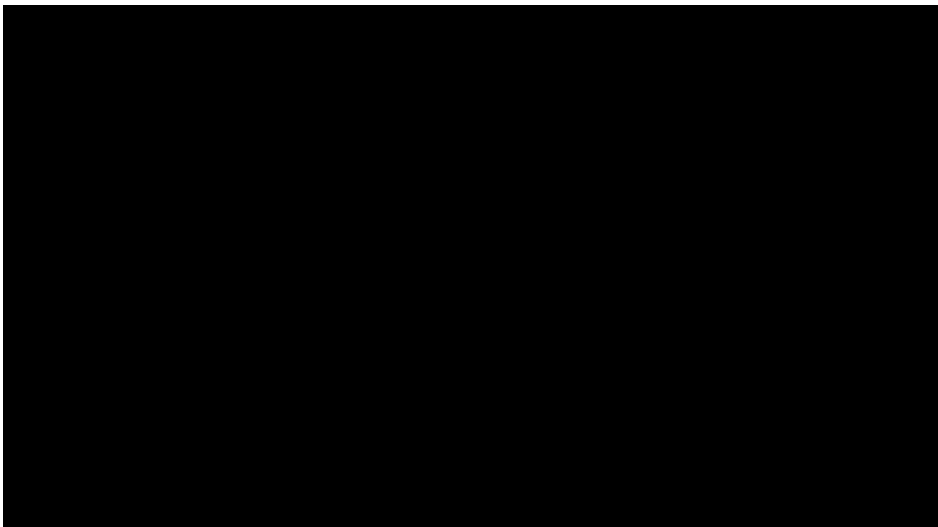
Are you registered to vote in Culver City? (Certain bodies currently require its members to be registered voters.)

☒ Yes ☐ No



Demographics

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Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

I have attended a number of *Culver City City Council meetings to support issues that I am passionate about. *I have supported people who were running for election by making phone calls, walking with the candidate, writing postcards. *I have volunteered at West LA College this semester, teaching in the College to Career program. I volunteer at InsightLA Meditation Center in Santa Monica, guiding drop in meditation groups and working at events. I worked for Santa Monica College for 20 years and was on the Professional Development Committee, the Accreditation Committee, Online Orientation Committee, and evaluation committees for various faculty colleagues.

Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

Santa Monica College, Disabled Student Program and Services 1997-2001, part-time instructor for the Acquired Brain Injury program teaching community skills. 2001-2016, full-time tenured faculty member--academic and personal counselor and instructor. Provided academic college counseling, scheduling, picking classes, college application assistance, providing disability-related accommodations and services. Interfaced with professors and other college staff and faculty, as well as with community agencies, family members, and support staff for the student. Worked with the Veteran's Center, Latino Center, and other campus departments for student support. Working knowledge of the Americans with Disabilities Act as it pertains to education after the age of eighteen. Gave numerous presentations and trainings both at the college and at conferences.

Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:

MA, Psychology, specialization in Marriage and Family Therapy--Phillips Graduate Institute MA, Occupational Therapy USC Licensed Marriage and Family Therapist, Lic.#44462 Licensed Occupational Therapist Lic.#2697 BA, Music, CSUN

Upload a Resume

Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

Homelessness: To work on researching and solving the problems of the homeless in Culver City--this means housing, medical issues including mental health issues, lack of employment, assisting with connecting with social services. Also helping veterans connect with the VA and acquiring care through them. Apparently we have independent contractors working with the homeless in CC. We need to make sure that they are doing what they say they are doing. I feel very strongly about this issue. It is our responsibility to look at what the possibilities are and take action! Disability Advisory Committee: A primary responsibility of the Committee is to make sure that CC is ADA compliant. As the laws change, it is important that CC eliminate environmental barriers in order to provide equal access for all people. It is the responsibility of the committee members to educate our CC government when a new problem is uncovered, so that it is understood why the work needs to be done to make sure that a barrier to access no longer exists. The Committee is responsible in educating the public and promoting inclusion of all people regardless of disability into the community.

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

Homelessness: I have worked with the homeless during my entire career at Santa Monica College. We served quite a surprising number of homeless people who were also disabled. I got to know firsthand what the experience of homelessness is like by seeing my students regularly and many times assisting them whenever possible. This is an area close to my heart as a result of knowing so many homeless students and veterans. I would like to be part of working for change for the homeless population. There is so much need for services, and so many people to help. Homelessness is a complex problem with many facets to deal with. We need a strong committee working as a team to tackle it. Disability Advisory Committee: For twenty years at Santa Monica College I worked with people with disabilities in order to remove environmental, psychological, and educational barriers they faced and to support them to have equal access to education. I received a Master's Degree in Occupational Therapy as well as my Master's Degree in Psychology/Marriage and Family Therapy. I have studied and researched how disability impacts a person's life from a multidimensional perspective. The entire premise of my work has been to provide the counseling, supports, and strategies for people to be able to meet their goals in life, including integrating into the community. The knowledge about the laws and accommodations provide the backdrop for my understanding of the human experience as a disabled person. This motivates my passion for working towards equal access for all.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Please see previous question for part of the answer to this question. I am a licensed Marriage and Family Therapist and Occupational Therapist. I am uniquely qualified to work with people at all levels, with the homeless themselves, people with disabilities, their families, the institutions and agencies that we in CC are connected to. I understand the problems and want to be part of the solution. I am a good communicator and public speaker and I believe that I would be well qualified to educate the public about the situation of the homeless as well as about the issues that we are working on in our city.

How do you envision your fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

First of all, I need information about the Committees. I need to know in detail what work has been done and what the goals are for the committee for this next year. I am happy to put in the work it takes to be fully involved in the Committee's work. As I said above, I am a good communicator, public speaker, and educator by training and experience. I am a team player and really enjoy collaborating with others.

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

I have not attended any meetings of the Disability Advisory Committee or the Committee on Homelessness. I have spoken to Robyn Tenensap about the Disability Advisory Committee.

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

I can put in the time it takes. I am retired and have time for reviewing materials.

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

I have stated earlier, that I think that the education, training and experience that I have is a very good fit for serving on the Committee on Homelessness and/or the Disability Advisory Committee. I would be honored to serve our community by participating in our city government as a committee member and being an agent of change for those in need.

Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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Supplemental Questions (if applicable)

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