

SPECIAL MEETING OF THE  
CIVIL SERVICE COMMISSION  
CULVER CITY, CALIFORNIA

July 2, 2018  
7:00 P.M.

**Call to Order & Roll Call**

Chair Kuechle called the special meeting of the Civil Service Commission to order at 7:00 P.M. in Mike Balkman Council Chambers at Culver City Hall.

Present: Chair John Kuechle  
Vice Chair Vicki Daly Redholtz  
Commissioner Darryl Cherness  
Commissioner Michelle Ford  
Commissioner Albert Vera

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**Pledge of Allegiance**

The Pledge of Allegiance was led by Chair Kuechle.

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**Public Comment - Items Not On the Agenda**

Chair Kuechle invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

Chair Kuechle acknowledged that the Commission had received correspondence from Mr. Foley.

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**Consent Calendar**

Item C-1

**Meeting Minutes**

MOVED BY COMMISSIONER CHERNESS, SECONDED BY VICE CHAIR DALY REDHOLTZ AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF JUNE 6, 2018.

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**Order of the Agenda**

No changes were made to the order of the agenda.

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**Action Items**

Item A-1

**(1) Administration of the Oath of Office to Appointed Commission Member; and (2) Selection of Chair and Vice Chair**

Amy Webber, Human Resources Analyst, administered the Oath of Office to John Kuechle.

Vice Chair Daly Redholtz thanked the Chair for his leadership over the past year.

Commissioner Ford received clarification that Commissioner Vera has not served as Chair or Vice Chair previously.

MOVED BY CHAIR KUECHLE, SECONDED BY COMMISSIONER CHERNESS AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: SELECT VICE CHAIR DALY REDHOLTZ TO SERVE AS CHAIR AND ALBERT VERA TO SERVE AS VICE CHAIR FOR FISCAL YEAR 2018-2019.

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Item A-2

**Request from Culver City Employees' Association (CCEA) to Appeal a Disciplinary Action and Schedule and Open Hearing**

Serena Wright-Black, Administrative Services Director, provided a summary of the material of record.

Chair Daly Redholtz invited public input.

The following members of the audience addressed the Commission:

Nik Soukonnikov, CCEA, noted that the matter on appeal was not a one-day suspension, but rather a pay step reduction for a one pay period and he added that the fact that it was not a suspension is the substance of the appeal.

Discussion ensued between Mr. Soukonnikov and Commissioners regarding the estimated length of time for the appeal to be heard; clarification regarding the two-step temporary pay demotion for a pay period; and clarification that the rule mandated a suspension rather than a step demotion.

Sarah Martoccia, Atkinson, Andelson, Loya, Rudd & Romo, spoke, appearing for Jay Trinnaman, to discuss available dates; she discussed the anticipated amount of time estimated for the City presentation; and the Rule 11 pre-hearing conference.

Discussion ensued between staff and Commissioners regarding dates for the hearing and the feeling that a pre-hearing conference is not necessary.

MOVED BY COMMISSIONER FORD, SECONDED BY COMMISSIONER CHERNESS AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE THE REQUEST FROM THE CULVER CITY EMPLOYEES' ASSOCIATION (CCEA) TO HEAR THE APPEAL OF THE DISCIPLINARY ACTION AND SCHEDULE AN OPEN HEARING.

Discussion ensued between the appellant, respondent, staff and Commissioners regarding potential dates for the hearing; back up dates; the deliberation; scheduling an additional date for the findings; a suggestion to ask the parties to waive the timeline; there was agreement upon August 20, 2018 at 6:30 p.m., with a follow up meeting scheduled for August 28, 2018 at 6:30 p.m., if necessary; and staff agreed to coordinate meeting room availability.

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**Public Comment - Items NOT on the Agenda (continued)**

Chair Daly Redholtz invited public comment.

No speakers came forward and no cards were received.

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**Items from Staff**

Serena Wright-Black, Administrative Services Director, indicated that staff had nothing to report.

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**Items from Commissioners**

Chair Daly Redholtz wished everyone a happy and safe 4<sup>th</sup> of July.

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**Closed Session**

**CS-1** Pursuant to Government Code 54597(b): Public Employee Discipline/Dismissal/Release

Commissioner Ford indicated the need to recuse herself from the Closed Session item and excused herself from the remaining portion of the meeting.

Lisa Vidra, Senior Deputy City Attorney, recused herself from the Closed Session and from the matter being discussed in its entirety.

At 7:21 p.m. to Civil Service Commission recessed to Closed Session.

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**Reconvene**

Chair Daly Redholtz reconvened the meeting at 8:24 P.M. with four Commissioners present.

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**Closed Session Report**

Chair Daly Redholtz reported that the Commission had made evidentiary rulings with respect to a confidential personnel matter and appeal hearing.

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**Adjournment**

There being no further business, at 8:25 P.M., the Civil Service Commission adjourned to a meeting to be held at 7:00 P.M. on Monday, August 1, 2018 in the Mike Balkman Council Chambers at City Hall.

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Serena Wright-Black  
ADMINISTRATIVE SERVICES DIRECTOR of Culver City, California  
SECRETARY TO THE CIVIL SERVICE COMMISSION  
Culver City, California

APPROVED August 1, 2018

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VICKI DALY REDHOLTZ  
CHAIR of the Civil Service Commission  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date