

REGULAR MEETING OF THE  
CULVER CITY  
PLANNING COMMISSION  
CULVER CITY, CALIFORNIA

March 14, 2018  
7:00 p.m.

**Call to Order & Roll Call**

Chair Sayles called the meeting of the Culver City Planning Commission to order at 7:02 p.m.

Present: Dana Sayles, Chair, AICP  
Ed Ogosta, Vice Chair  
Kevin Lachoff, Commissioner  
Andrew Reilman, Commissioner  
David Voncannon, Commissioner

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**Pledge of Allegiance**

Sol Blumenfeld, Community Development Director, led the Pledge of Allegiance.

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**Comments for Items NOT on the Agenda**

Chair Sayles invited public input.

No cards were received and no speakers came forward.

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**Presentations**

None.

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## **Consent Calendar**

### Item C-1

#### **Meeting Minutes**

MOVED BY COMMISSIONER REILMAN AND SECONDED BY VICE CHAIR OGOSTA THAT THE PLANNING COMMISSION APPROVE DRAFT PLANNING MINUTES FOR THE MEETING OF FEBRUARY 14, 2018.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: OGOSTA, REILMAN, SAYLES, VONCANNON  
NOES: NONE  
ABSTAIN: LACHOFF

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#### **Order of the Agenda**

No changes were made.

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#### **Presentations**

### Item P-1

#### **PC: Presentation of the Status of the General Plan Update by Advanced Planning**

Sol Blumenfeld, Community Development Director, indicated that the presentation would introduce the Commission to the General Plan Update; he discussed the work plan for the Commission; joint meetings scheduled with the City Council; and meetings with local design firms to discuss areas of concern or interest.

Ashley Hefner, Advance Planning Manager, provided a presentation on elements of the existing General Plan; discussed the state requirement to update the General Plan; the General Plan as a long-term road map for the City; benefits to the identification of clear policy; maximizing public benefit; implementation; required topics; cross pollination between topics; organizing by theme; the advisory bodies framework; the City Council subcommittee; outreach; committees; bringing items before the Planning Commission;

clearly identifying responsibilities for each committee; meeting frequency; committee size; the process and tentative schedule; work with Economic Development staff; consultant selection; the advance public outreach strategy; topics to introduce the project; establishing community values in the project; the impact of urban design on the human experience; mobility and the use of public streets; the General Plan Advisory Committee; and next steps in the process.

Discussion ensued between staff and Commissioners regarding implementation of topics under development; goals that become part of the General Plan; addressing what is mandated by law; eligibility to serve on committees; creation of a separate Request for Proposal (RFP) for the economic development strategy; emphasis on the fun parts of planning; the General Plan kickoff; involvement of the Commission as a recommending body; codification of General Plan goals into the code; practical applications; periodic meetings; staff agreement to provide resources for Planning Commissioners; strategy development during the visioning process; clarification that General Plan Advisory Committee meetings are open to the public; Commissioner ability to observe the meetings; making sure that there is not a quorum of Commissioners; and Commissioners offered suggestions for potential venues.

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#### **Public Comment for Items Not on the Agenda**

None.

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#### **Receipt of Correspondence**

None.

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#### **Items from Planning Commissioners/Staff**

Michael Allen, Planning Manager, reported that he would be sending out an updated planning schedule; he indicated that the Bristol Parkway Comprehensive Plan is scheduled for consideration at the April 11 Commission meeting with the third and final community meeting scheduled for March 20, and City Council consideration of the community benefits package

on March 26; he noted that the Accessory Dwelling Unit clean up ordinance would be coming forward on April 25; and he reported upcoming discussions on the nonconforming provision zone text amendment, EV charging stations, bike accommodations, compact parking regulations as a zone text amendment, and the hillside study recommendations as it relates to zone text amendments.

Chair Sayles indicated that she would not be available for the April 25 Commission meeting.

MOVED BY COMMISSIONER LACHOFF, SECONDED BY CHAIR SAYLES AND UNANIMOUSLY CARRIED THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE ADJOURNED IN MEMORY OF STEVEN ROSE.

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### **Adjournment**

There being no further business, at 7:37 p.m., the Culver City Planning Commission adjourned in memory of Steven Rose to the next regular meeting on Wednesday, March 28, 2018, at 7:00 p.m.

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SUSAN HERBERTSON  
SENIOR PLANNER of the CULVER CITY PLANNING COMMISSION

APPROVED \_\_\_\_\_

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DANA SAYLES, AICP  
CHAIR of the CULVER CITY PLANNING COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date