

THESE MINUTES ARE NOT OFFICIAL  
UNTIL APPROVED BY THE CITY COUNCIL,  
CULVER CITY PARKING AUTHORITY,  
CULVER CITY HOUSING AUTHORITY BOARD,  
AND SUCCESSOR AGENCY TO THE CULVER CITY  
REDEVELOPMENT AGENCY BOARD

SPECIAL BUDGET MEETING OF THE  
CITY COUNCIL, CULVER CITY  
HOUSING AUTHORITY BOARD,  
CULVER CITY PARKING AUTHORITY,  
AND SUCCESSOR AGENCY TO THE CULVER CITY  
REDEVELOPMENT AGENCY BOARD  
CULVER CITY, CALIFORNIA

May 21, 2018  
4:00 p.m.

**Call to Order & Roll Call**

Mayor Small called the special budget meeting of the City Council, Culver City Housing Authority Board, Culver City Parking Authority, and Successor Agency to the Culver City Redevelopment Agency Board to order at 4:00 p.m. in the Mike Balkman Chambers at City Hall.

Present: Thomas Small, Mayor  
Meghan Sahli-Wells, Vice Mayor  
Göran Eriksson, Council Member  
Alex Fisch, Council Member  
Daniel Lee, Council Member

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**Pledge of Allegiance**

Assistant Police Chief Ron Iizuka led the Pledge of Allegiance.

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**Community Announcements by City Council Members/Information  
Items from Staff**

Mayor Small reported that he had appeared on CNBC earlier in the day.

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**Joint Public Comment - Items Not on the Agenda**

Mayor Small invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

MOVED BY COUNCIL MEMBER LEE, SECONDED BY COUNCIL MEMBER FISCH AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL RECEIVE AND FILE CORRESPONDENCE.

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**CC:HA:PA:SA - Budget Study Session - City Manager's Proposed Budget for Fiscal Year 2018-2019: Presentation of the Proposed Budget for Each City Department by its Respective Department Head**

Jeff Muir, Chief Financial Officer, a provided an overview of the 2018-2019 Budget for the City noting that the budget is available online, and he announced that Culver City had received the Government Finance Officers Association Finance Award.

Discussion ensued between staff and Council Members regarding the irrevocable pension trust; the rate charged by CalPERS in

the amortization schedule; the basis for picking the Consumer Price Index; the percentage of the General Fund affected; clarification regarding expenditures vs. offsets; Culver City business tax vs. business tax in other area cities; Utility Users Tax; business tax categories; rising retirement costs; different types of districts; actions taken by past Councils to address unfunded liabilities; and financial transparency.

Scott Bixby, Police Chief, provided an overview of the 2018-2019 Police Department budget.

Discussion ensued between staff and Council Members regarding gradual phase-in of requests; prioritization; size of the bicycle unit; the need for officers in police cars; equipment; current service levels; the need for services; concern with taking on additional responsibilities; the strategic planning process; budget enhancement requests; the recommendation of the City Manager to wait on certain items; identification of solutions; changes to accounting with Animal Control; increases to court and vehicle code fines; the Post Program; the Mental Health Team; automated parking enforcement; addressing citations issued in error; the Traffic and Parking subcommittee; improvements to the system; cameras for license plate readers; appreciation to Manny Cid for his work on the Marijuana Task Force; strategies to reduce overtime; e-tickets; flexibility afforded by bike patrols; response time; crime rates; Ballona Creek; electric scooters; clarification that motorized vehicles are not allowed on sidewalks; striking a balance with the amount of citations given; addressing traffic issues through education, engineering and enforcement; pedestrian safety; and the opioid crisis.

Dave White, Fire Chief, provided an overview of the 2018-2019 Fire Department budget.

Discussion ensued between staff and Council Members regarding procedures for responding to calls when both ambulances are busy; the impact of emergency calls on nonemergency work; enhanced services; grant requests; timing; tough decisions; finding a path forward; meeting demands; finding revenue; increases to call volume; projections; the budget for an additional ambulance; the need for the City to address issues; resident assistance; the inflection point; the process; timing; adjustments to the forecast; agreement to apply for the grant; the Class One Rating; and the revision

of the work plan to reflect the different strategy for the hydrants.

John Nachbar, City Manager, indicated that the only significant enhancement in the City Manager and City Council budget was for contractual services including additional funding for community engagement.

Discussion ensued between staff and Council Members regarding the increase in the Tripepi Smith contract; community outreach; priorities; one-time expenses; conferences and conventions; a suggestion that written reports be provided on conferences that are paid for by the City; subscriptions; grants; internal economic development; and benefits that outweigh the costs.

Serena Wright-Black, Administrative Services Director, discussed budget enhancement requests for the 2018-2019 Administrative Services Department budget.

Council Member Fisch received clarification regarding the Cultural Affairs line item.

Jeff Muir, Chief Finance Officer, discussed the 2018-2019 Finance Department budget.

Discussion ensued between staff and Council Members regarding finding additional monies and Fair Labor Standards Act compliance.

Corey Lakin, Parks, Recreation and Community Services Director, discussed proposed enhancements to the 2018-2019 Parks, Recreation and Community Services Department Budget.

Discussion ensued between staff and Council Members regarding printing costs for program catalog brochures; promotion and outreach; the request to add hours for Teen Recreation Leaders; cannabis revenue; youth programming; staff to participant ratio; donations from the community; tax deductions; Active Net; demand for facilities; types of classes and activities; coordination with the School District; direct revenue offset; percentage of recovery; capital improvements; rental fees; legal requirements; playground improvements; public comment; sponsored mailings; concern with advertisements watering down the mailings; keeping mailings content heavy; difficulty of finding consistent advertising with a quarterly publication;

identifying the break-even point; grants; funding from the County Supervisor; Prop A; Maintenance and Servicing Funds; Measure A; kitchen concessions at Vets; consultant recommendations; turf maintenance; and the connecting dog path.

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**Public Comment - Items Not on the Agenda (Continued)**

Mayor Small invited public comment.

No cards were received and no speakers came forward.

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**Items from Council Members (Continued)**

Discussion ensued between staff and Council Members regarding identification of revenue enhancements and cost shifting; holding a less formal work session to brainstorm ideas; exchange of ideas with the public; ways to engage the public; participatory budgeting; fee allocation; resident feedback; making the conversation more relevant and more like problem solving; illustrating the way money moves throughout the City; strategizing and prioritizing items for the November ballot; periodic meetings; the Economic Development Subcommittee; the need to take action now; staff research; scheduling; and meeting location and format.

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**Adjournment**

There being no further business, at 7:19 p.m., the City Council, Successor Agency to the Culver City Redevelopment Agency Board, Culver City Parking Authority, and Culver City Housing Authority Board continued their meeting to May 22, 2018 at 4:00 p.m.

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Jeremy Green  
CITY CLERK of Culver City, California  
EX-OFFICIO CLERK of the City Council and SECRETARY of the  
Successor Agency to the Culver City Redevelopment Agency  
Board, Culver City Parking Authority and Culver City Housing  
Authority Board  
Culver City, California

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THOMAS SMALL  
MAYOR of Culver City, California and CHAIR of the Successor  
Agency to the Culver City Redevelopment Agency Board, Parking  
Authority and Culver City Housing Authority Board