

**CULVER CITY SISTER CITY COMMITTEE
PROPOSED BUDGET - FISCAL YEAR 2018-2019**

Category	Description	Budget	(City)	(CCSCC)
Operating Expense				
	Tax Filing Fees	40	40	
	Accountant fees	500	500	
	Postage	350		350
	Printing/Photography	500		500
	Sister Cities Internat. Dues	650	650	-
	P.O. Box Rental	120		120
	Sympathy, Get-Well Cards	100		100
	Office Supplies, Name Badges	150		150
	Certificates, Awards	150		150
	Business License	1		1
Promotion/Membership	Background Checks	2,500	2,500	-
	Website - Updates	100		100
	Fiesta La Ballona booth rental	275	275	
	Chamber of Comm. Membership	200		200
	CC Community Scholarship Fund	500		500
	Gifts - Promotional	1,500	750	750
	Gifts - Dignitaries	1,500	750	750
	Publicity/Advertising	3,000	1,500	1,500
Education/Training	U.S./Mexico Sister Cities Conference (2 registrations)	300	300	
	SCI SoCal Chapter Cconference (2 registrations)	200	200	
	SCI Conference Registration Fees (2 Registrations)	1,300	650	650
	SCI Youth Conference Fees (2 Registrations)	1,300	650	650

Category	Description	Budget	(City)	(CCSCC)
Youth Program Activities				
	Youth Art Framing/Postage/Plaque	100	100	
Iksan Student Delegation (Incoming)- July, 2018	Welcome/Farewell Party - open to public	500	300	200
	Meals	2,000	1,000	1,000
	Activities & Expenses	2,000	400	1,600
	Transportation, Parking	300	150	150
Kaizuka Student Delegation (Outgoing) July/Aug 2018	Chaperone Airfare	3,500	1,750	1,750
	Communications Expense	150	150	-
Kaizuka Japanese Runners Historical exchange of marathon runners between Kaizuka and Culver City. We cover full expenses of guest runners from Japan and they cover full expenses of Culver City runners in Kaizuka.	Air Fare	3,500	3,500	-
	March 2019 - Marathon Registration	600	600	-
	Welcome/Farewell Party - open to public	400	400	-
	Expense Reimbursements: Meals, Transporation, Parking	500	250	250
		-		-
Capo d'Orlando Lethbridge, Alberta, Canada	Miscellaneous Activities and Expenses	1,000	500	500
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Category	Description	Budget	(City)	(CCSCC)
Uruapan, Mexico				
	U.S./Mexico Assn. Membership	150	150	-
	Miscellaneous Activities & Expenses	1,000	500	500
Visiting Sister City Dignitaries	Miscellaneous Activities & Expenses	1,000	500	500
Subtotal:		32,936	19,515	13,421
Total Discretionary Expenses:				
Insurance Premiums:	General Liability Insurance	1,000	1,000	
	Directors & Officers Liab. Insurance	850	850	
GRAND TOTALS:		34,786	21,365	13,421