

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

May 2, 2018
7:00 P.M.

Call to Order & Roll Call

Chair Kuechle called the meeting of the Civil Service Commission to order at 7:02 P.M. in Mike Balkman Council Chambers at Culver City Hall.

Present: Chair John Kuechle
Vice Chair Vicki Daly Redholtz
Commissioner Darryl Cherness
Commissioner Michelle Ford
Commissioner Albert Vera

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Pledge of Allegiance

The Pledge of Allegiance was led by Chair Kuechle.

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Public Comment - Items Not On the Agenda

Chair Kuechle invited public comment.

No cards were received and no speakers came forward.

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Consent Calendar

Item C-1

Meeting Minutes

MOVED BY VICE CHAIR DALY REDHOLTZ AND SECONDED BY COMMISSIONER FORD THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF APRIL 4, 2018.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: DALY REDHOLTZ, FORD, KUECHLE, VERA
NOES: NONE
ABSTAIN: CHERNESS

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Item C-2

Extension of Eligible List: Police Records Technician

MOVED BY COMMISSIONER VERA, SECONDED BY COMMISSIONER FORD AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION EXTEND THE ELIGIBLE LIST FOR POLICE RECORDS TECHNICIAN.

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Order of the Agenda

No changes were made to the order of the agenda.

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Action Items

Item A-1

Consideration of a Request for a Closed Hearing to Appeal a Disciplinary Action

Chair Kuechle indicated that the Civil Service Commission would be temporarily going off air to discuss the item and would reconvene when the item had concluded.

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Recess

Chair Kuechle recessed the meeting of the Civil Service Commission at 7:05 P.M.

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Reconvene

Chair Kuechle reconvened the meeting at 7:25 P.M. and indicated that the Civil Service Commission had voted unanimously in favor of hearing the matter rather than referring it to a hearing officer.

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Public Comment - Items NOT on the Agenda (continued)

Chair Kuechle invited public comment.

No speakers came forward and no cards were received.

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Receipt and Filing of Correspondence

Amy Webber, Human Resources Analyst, reported that no correspondence had been received.

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Items from Staff

Serena Wright-Black, Administrative Services Director, indicated that formal invitations would be sent out soon for the annual employee appreciation luncheon on June 7.

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Items from Commissioners

Commissioner Ford discussed the meeting schedule for July and her participation in the Fourth of July event at West Los Angeles College.

Discussion ensued between staff and Commissioners regarding scheduling; the hearing; and alternate dates and locations.

Chair Kuechle expressed concern with missing documentation and he noted the importance of supporting materials in enabling Commissioners to consider items.

Discussion ensued between staff and Commissioners regarding direction from a previous Commission; providing information in the course of the hearing; concern with prejudice if information is received early in the process; the purview of the Commission to change the current practice; concern with members of the public in Council Chambers during the closed session; and Commission consensus to establish a formal rule with regard to turning off the cameras for a closed session hearing.

Serena Wright-Black, Administrative Services Director, announced the meet and greet for those applying for Commissions, Boards and Committees on May 3 and she thanked Chair Kuechle for agreeing to represent the Commission, noting that other Commissioners were welcome to attend as audience members.

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Adjournment

There being no further business, at 7:31 P.M., the Civil Service Commission adjourned to a meeting to be held at 7:00 P.M. on Wednesday, June 6, 2018 in the Mike Balkman Council Chambers at City Hall.

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Serena Wright-Black
ADMINISTRATIVE SERVICES DIRECTOR of Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED June 6, 2018

JOHN KUECHLE
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date