

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

January 17, 2018  
6:00 P.M.

**Call to Order & Roll Call**

Chair Rickards called the regular meeting of the Parks,  
Recreation and Community Services Commission to order at 6:02  
P.M. in the Mike Balkman Council Chambers at City Hall.

Present:           Chair William Rickards  
                  Vice Chair Scott Zeidman  
                  Commissioner Paula Amezola  
                  Commissioner Kay Heineman  
                  Commissioner Palvi Mohammed

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**Pledge of Allegiance**

The Pledge of Allegiance was led by Vice Chair Zeidman.

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**Public Comment - Items Not on the Agenda**

Chair Rickards invited public comment.

The following member of the audience addressed the  
Commission:

Barbara Silverstein, Culver City Senior Citizens Board of  
Directors, reported on the Christmas Day luncheon sponsored  
by local organizations that served 280 people.

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## **Consent Calendar**

### Item C-1

#### **Meeting Minutes - December 5, 2017**

Commissioner Mohammed pointed out a clerical error in item 4 of the minutes.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF DECEMBER 5, 2017 AS CORRECTED.

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#### **Order of the Agenda**

No changes were made.

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#### **Action Items**

### Item A-1

#### **PRCSC - Receive and File an Informational Item Regarding the California Association of Parks and Recreation Commissioners and Board Members**

Commissioner Heineman introduced Santa Monica Recreation and Parks Commissioner Phil Brock.

Chair Rickards invited public comment.

The following member of the audience addressed the Commission:

Phil Brock, Santa Monica Recreation and Parks Commissioner, provided information about the California Association of Parks and Recreation Commissioners and Board Members (CAPRCBM) and shared his experiences being a long-standing Member and past President of the Board of Directors of the organization.

Discussion ensued between Mr. Brock and Commissioners regarding the commute from Santa Monica to Culver City; appreciation for the small town feel of Culver City; effective practice of Commissioners; available Brown Act training for Commissioners; scholarships for those interested in working in a Parks and Recreation setting; furthering knowledge of Commissioners; ensuring that great staff assistance is available; the need for more communication at the state level; state lobbying; the demand for parks and green space; pocket parks; the ribbon cutting at Veterans Park; new playground equipment; rainwater collection; frequency of Executive Board meetings; the CPRS Conference in Long Beach; awards; and encouragement to Commissioners to attend.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-2

**PRCSC - Receive and File an Informational Item Regarding City of Culver City Playgrounds from the Parks Division of the Parks, Recreation and Community Services Department**

Chair Rickards introduced the item.

Patrick Reynolds, Parks Manager, provided a presentation on the status of existing parks in the master plan of priority replacement projects; he discussed Blair Hills Park; funding; Tellefson Park; play value; adventure play; age ranges; materials used; resilient surfacing; Lindberg Park; the American Society of Landscape Architects Conference; sensory playgrounds; El Marino Park; Culver West Alexander Park; Veterans Memorial Park; and Syd Kronenthal Park.

Chair Rickards invited public comment.

No cards were received and no speakers came forward.

Discussion ensued between staff and Commissioners regarding carryover funding; public outreach; community meetings; a suggestion to partner with the Disability Advisory Committee; wheelchair access; longevity; maintenance; Kompan equipment; differences in costs between parks; different site conditions; rope structures; engagement; playground design; replacing static equipment; ADA accessibility; costs; maintenance; the need for advocates; added enhancements; accessible play; prioritization; timing; funding; continuous replacement; the lifecycle of the equipment; planning ahead; deferred maintenance; shade structures; design elements; the budget; utilization of existing shade on site; maintenance; a suggestion to ask residents to submit pictures of their favorite parks; resident feedback; and communicating limitations before projects are started.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE AN INFORMATIONAL ITEM REGARDING CITY OF CULVER CITY PLAYGROUNDS FROM THE PARKS DIVISION OF THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.

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Item A-3

**PRCSC - (1) Review a Brief Summary of the Parks, Recreation and Community Services Department Fiscal Year 2017/2018 Budget; (2) Hear Public Comment on the PRCS Department Budget; and, (3) Discuss and (If Desired) Approve Potential Topics for the PRCS Commission's Fiscal Year 2018/2019 Budget Recommendations to the City Council**

Corey Lakin, Parks, Recreation and Community Services Director, provided a summary of the 2017-2018 Adopted Budget; budget increases; and recommendations from the PRCS Commission for the 2017-2018 budget.

Chair Rickards invited public participation.

No cards were received and no speakers came forward.

Discussion ensued between staff and Commissioners regarding clarification on the Capital Improvement Program

(CIP); one-time increases vs. ongoing increases; delta numbers; offsets; projected values; actuals; the mid-year report; the time period to spend the funds; the 420 Fund; competition for funds; the Supervisor position at the Senior Center; eliminated positions; taking a holistic look at the department; the difficulty of replacing full time positions; the fee structure at The Plunge; new training requirements; unfunded mandates; grant funds from outside of the City; the Park to Playa Ballona Creek Connection project; the Interpretive Nature Trail; operating funds; maintenance and servicing funds; a suggestion to discuss the item at the next meeting with staff suggestions; outreach and public notification; the Veterans Memorial Marquee Sign; the Plunge Cantilever Canopy Shade Structure; funding; budget monitoring; increases to minimum wage; and remaining competitive.

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Item A-4

**PRCSC - [Standing Item] Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittee and Representative Appointees to Outside Associations and City Committees**

Commissioner Heineman reported that new officers had been elected to the Senior Center Board noting that she would share that information at the next meeting; she reported attending the Martin Luther King Jr. Day celebration; and she invited everyone to attend the February Valentines event at the Senior Center.

Discussion ensued between staff and Commissioners with consensus achieved to send a thank you note from the Commission to the Martin Luther King Jr. Committee.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AD HOC SUBCOMMITTEE AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

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Item A-5

**PRCSC - [Standing Item] Receive and File the Parks,  
Recreation and Community Services Commission Upcoming Agenda  
Items List**

Discussion ensued between staff and Commissioners regarding anticipated items; procedures; standing item reports; and agreement that the Commission go back to item A-4 to discuss it further.

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Item A-4  
(Continued)

**PRCSC - [Standing Item] Receive and File Updates from the  
Members of the Parks, Recreation and Community Services  
Commission Ad Hoc Subcommittee and Representative  
Appointees to Outside Associations and City Committees**

Discussion ensued between staff and Commissioners regarding public comment at the last meeting; sexual harassment and assault; the goal of creating a kinder Culver City; a suggestion that the next topic for the Community Conversation be #MeToo: Changing the Culture Around Us; the national, state and local nature of the problem of sexual assault and harassment; the need to change the culture; educating youth about acceptable behavior; focusing on respect; striking a balance; encouraging girls to speak up and helping boys understand appropriate behavior; potential speakers; the Talk Project; format; location; engagement; timing; upcoming agenda items; scheduling City Council Chambers; recurring events; teen facilitators; training; ensuring that the attendees understand that the meeting is live streamed on television; openness of participants; staff discretion; education; providing the tools to deal with situations; the teen perspective; discussing sensitive subjects with teens and parents present; statistics; the college environment; the workshop format; the importance of refining the topic; screening the movie, "The Hunting Ground"; logistics; direction to determine how the material in the movie would be used as part of the workshop; length of the movie; complicated reactions to the film; a suggestion that the coordinator make a

presentation; the need for approval of the topic by the City Manager and the City Attorney; staff agreement to check venue availability for April 18; holding the meeting at 6 p.m. rather than 7 p.m.; and consensus was achieved to bring back the topic for discussion and finalization at the next meeting.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT.

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Item A-5  
(Continued)

**PRCSC - [Standing Item] Receive and File the Parks, Recreation and Community Services Commission Upcoming Agenda Items List**

Discussion ensued between staff and Commissioners regarding upcoming agenda items; the changing nature of the tentative list; timing; and clearing the calendar for Community Conversation meetings.

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**Public Comment - Items Not on the Agenda**

Chair Rickards invited public comment.

No cards were received and no speakers came forward.

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**Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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### **Items from Commissioners**

Chair Rickards indicated that he would be out of the country for most of the month of March but would be available through email.

Discussion ensued between staff and Commissioners regarding the Brown Act; use of City email; and composing the letter to thank the Martin Luther King Jr. Committee.

Vice Chair Zeidman announced Casino Night on April 21 at Veterans Memorial Complex and he indicated that donations were needed to raise money for the High School.

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Item A-5  
(Continued)

### **PRCSC - [Standing Item] Receive and File the Parks, Recreation and Community Services Commission Upcoming Agenda Items List**

Discussion ensued between staff and Commissioners regarding Commission consensus to place an item regarding adult participation in the parks and adult football in the park vs. soccer on the March agenda; misconceptions regarding race and the history of Culver City; public outreach; publicizing agenda items; the pooch path item in March; topics that need extensive research; using time productively rather than rehashing history; staff discretion with scheduling; and clarification that budget priorities from the Director would be presented at the next meeting.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT ON THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION UPCOMING AGENDA ITEMS LIST.

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**Items from Staff**

Corey Lakin, Parks, Recreation and Community Services Director, thanked Commissioners for attending the recent ribbon cutting ceremony.

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**Adjournment**

There being no further business, at 8:25 P.M., the Parks, Recreation and Community Services Commission adjourned to a meeting to be held on Tuesday, February 6, 2018 at 7:00 P.M.

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Patricia A. Mooney  
ATTENDING SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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William Rickards  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date