

ADJOURNED REGULAR MEETING OF THE  
COMMITTEE ON PERMITS AND LICENSES,  
CITY OF CULVER CITY, CALIFORNIA

**Call to Order & Roll Call**

The meeting of the Committee on Permits and Licenses was called to order at 11:01 a.m.

Present: Shelly Wolfberg, City Manager's Office  
Jose Mendivil, Community Development Department  
Nagam Rao, Finance Department\*  
Emery Eccles, Police Department  
Mike McCormick, Fire Department

Staff: Roland Miranda, City Attorney's Office  
Michelle Villongco, Secretary  
Gabe Garcia, Public Works  
Richard Solis, Public Works

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**Public Comment – Items Not on the Agenda**

Chairperson Wolfberg invited public participation.

There was no response.

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**CONSENT CALENDAR**

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER MENDIVIL THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE CONSENT CALENDAR ITEM C-1.

Mr. Rao arrived at 11:03 a.m.\*

Item C-1

**Approval of Minutes for the Adjourned Regular Meeting on October 11, 2017.**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- **APPROVE MINUTES**

AYES: Committee Members Mendivil, Rao, McCormick and Wolfberg  
NOES: None

ABSTAIN: None  
ABSENT: None

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## **ACTION ITEMS**

At this time, the following motion was made and voted on:

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER MENDIVIL THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE THE FOLLOWING EVENT AND BUSINESS PERMITS ITEMS A-1 THROUGH A-9, WITH ADDITIONAL CONDITIONS INCLUDED FOR ITEMS A-2 AND A-3 AS DISCUSSED BELOW.\*\*

Item A-1

**Event Permit: - JJLA**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-2

**Event Permit: - UNICI CASA**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-3

**Event Permit: - UNICI CASA**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-4

**Event Permit: - THE WHOLE 9**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-5

**Event Permit: - AARDA**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-6

**Event Permit: - BLUE 8 GROUP LTD.**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-7

**Business Permit: - ALL IN A DAY MOBILE NOTARY**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-8

**Business Permit: - THE GRILLED CHEESE TRUCK**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-9

**Business Permit: - PAVEMINT**

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

AYES: Committee Members Mendivil, Rao, McCormick and Wolfberg  
NOES: None  
ABSTAIN: None  
ABSENT: None

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**Public Comment – Items on the Agenda\*\*\***

Chairperson Wolfberg invited public participation.

Michael Foroutan and Luca Fiorini were present to discuss items A-2 through A-3. Discussion ensued between the Mr. Foroutan, Mr. Fiorini, Gabe Garcia from Public Works and the COPL regarding data collected by Mr. Garcia at Unici Casa's previous event; valet percentages; Uber drivers; parking ratio; peak hours of arrivals at Unici Casa events; illegal U-turns; notifications to guest lists regarding U-turns; the possible use of a changeable sign to educate and prevent illegal U-turns; the need for enforcement and the parking lot contract on Jefferson Street expiration of October 31, 2017.

The COPL, Unici Casa, and Public Works agreed that the previous seven conditions from Public Works would remain on the Special Event Permits for Unici Casa going forward, with exception to additional staff from Public Works being necessary.

Mr. Garcia requires that a matrix of employees be provided and submitted by Unici Casa before any future Special Events Permits are approved. No Special Event Permit will be completed without said matrix.

Mr. Garcia will also be present at a future event for Unici Casa to collect departure data and will return to a future COPL meeting to further discuss these findings, as well as, a collision report to find a resolution to parking issues.

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**Items from Staff**

Chairperson Wolfberg asked whether there were any items from Staff Members.

There was no response.

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**Items from Committee Members**

Chairperson Wolfberg asked whether there were any items from Committee Members.

There was no response.

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**Adjournment**

There being no further business, at 11:33 a.m., the Committee on Permits and Licenses adjourned its meeting to a regular meeting to be held on October 25, 2017.

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Michelle Villongco  
SECRETARY of the Committee on Permits and Licenses  
City of Culver City, California

APPROVED \_\_\_\_\_

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Shelly Wolfberg  
CHAIR of the Committee on Permits and Licenses  
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
City Clerk

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Date