



ARTIST LAUREATE PROGRAM

Overview and Guidelines

PURPOSE

Culver City recognizes the many creative artists who are committed to developing their art forms and enriching our community with their exhibits, performances, presentations and service. The Culver City Artist Laureate will be selected for a two-year appointment from one of three categories as outlined below. The award provides access, recognition and a stipend of \$8,000 in support of the Culver City Artist Laureate.

The purpose of the program is to:

- Raise community consciousness to a greater appreciation of the arts within the City of Culver City by having the Artist Laureate serve as a cultural ambassador;
- Recognize artistic excellence and support continuing development of the artist's work; and,
- Spotlight the important role individual artist's play in contributing to a vibrant and creative community, enriching the City's creative economy and positively impacting the quality of life for people of all ages.

AWARD CATEGORIES

1. **Fine and Visual Arts**
 - May include: 2-Dimensional, 3-Dimensional and Digital Art
2. **Performing Arts**
 - May include: Dance, Theatre, Spoken Word, and Music
3. **Literary Arts**
 - May include: Poetry, Novels, Essays, Stage Plays, and Screenplays

EXPECTATIONS OF THE ARTIST LAUREATE

1. Attend community and arts events as a cultural ambassador;
2. Liaise/Partner with the Culver City Unified School District;

3. Visit/Partner with Culver City community, non-profit and cultural institutions; and,
4. Liaise/Partner with the Culver City business community.

CRITERIA

Applicants/Nominees must:

- Reside or work in Culver City for a minimum of 5 years at time of application;
- Be at least 18 years old at the time of the application deadline;
- Be the principal creator/performer or the sole author of work(s) submitted; and,
- Have exhibited, performed, presented and/or published artistic work in a public context within the last 3 years.

Applicants/Nominees cannot:

- Be enrolled as an undergraduate student in a degree program;
- Be enrolled as a graduate student in a program related to the specific discipline of this application; or,
- Be a prior recipient of the Artist Laureate award in the same category.

REVIEW PROCESS & IMPORTANT DATES

Artist Laureate applications are reviewed by an independent peer review panel comprised of distinguished professionals in the relevant artistic disciplines and the Culver City Cultural Affairs Commission Artist Laureate Subcommittee members.

TENTATIVE SCHEDULE

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| Artist Laureate applications released publicly | January _____ |
| Deadline for Receiving Questions | January/February _____ |
| Responses to Questions Available | January/February _____ |
| Applications due to the City | March _____ |

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| Review panel convenes to review applications and make recommendations to CAC Artist Laureate Subcommittee | April _____ |
| CAC Artist Laureate Subcommittee makes a recommendation to CAC | May _____ |
| CAC makes the recommendation to City Council who makes final decision | June _____ |
| Applicants are notified of award decisions | [Day After City Council Decision] |

REVIEW CRITERIA

Each application is evaluated according to the following set of criteria:

60 points: Artistic Quality – artistic quality and originality or uniqueness of work (based upon work samples and synopses provided by the applicant.)

25 points: Potential Community Impact – artist’s impact in Culver City and the surrounding area. Impact may be demonstrated through regional engagement such as presentation of works, teaching, activities outside a professional academic position, public readings and/or performances, volunteering, mentoring, advocacy, and/or national or global attention.

15 points: Professional Development – record of artist’s professional activities and achievements. Continuity and exploration of the art form by the applicant. (Based upon submitted professional resume and artist statement).

DISBURSEMENT OF FUNDS, BUSINESS TAX CERTIFICATE and CITY CONTRACT

The \$8,000 stipend will be paid out in two equal annual installments. The City is not responsible for any additional expenses associated with the Artist Laureate appointment that are not covered by the stipend.

The Artist Laureate shall be required to obtain a Culver City Business Tax Certificate and sign a contract with the City. Artists Laureate are required to comply with all City requirements and regulations, including obtaining a Special Event Permit should that be required.

HOW TO APPLY

Artists may apply on their own (self-nominate) or apply with the support of a nominator. The online application can be accessed from the Artist Laureate webpage via the following web link:

[INSERT WEBLINK HERE]

Applications must be *received* by [INSERT DATE AND TIME HERE].

QUESTIONS?

Please contact:

[Insert staff contact information.]