

**CITY OF CULVER CITY
COUNCIL POLICY STATEMENT**

Policy Number **3401**

General Subject: Council, Commissions and
Boards

Date Issued 01-14-02

Specific Subject: Quarterly Scheduled Meetings
With CCUSD/Council Liaison
Committee

Effective Date 01-14-02

Resolution No. 2002-R006

PURPOSE:

To schedule quarterly meetings with the Culver City Unified School District/Council Liaison Committee.

STATEMENT OF POLICY:

The original intent of establishing the Culver City Unified School District/Council Liaison Committee was to address mutually affected interests and to devise effective strategies to accomplish common goals. The City Council recognizes the value of ongoing cooperation with other governmental agencies and the value of relationships that arise among individuals in decision-making positions. It also recognizes that regularly scheduled meetings is the best method to attain these desired results.

PROCEDURES:

The Chief Administrative Officer, or his or her designee, will schedule four mutually agreeable dates during the calendar year with the superintendent of the Culver City Unified School District and the City Council liaison committee representatives. The location of the meetings will be decided upon by the CAO and the CCUSD superintendent. The hosting agency will be responsible for collecting agenda items, publishing and posting the meeting's agenda and taking and transcribing the minutes of the meeting. Items received by the City Council and the School District will be placed on the agenda as appropriate.